GET STARTED

1. Go to *kepler.education*, click the top-right icon, and create an account.

2. Go to *kepler.education/search*, scroll to the "Spring 2020" section.

3. Swipe through and click on the course you want.

CREATE LISTS

4. Go to the "My List" dropdown menu, create a new list for your student, then add this course to the right list by selecting it and clicking "+Add To List".

5. Continue making lists and adding courses to them until you're ready to check out.

ASSIGN LISTS & CHECKOUT

6. Click the rop-right icon and then click "Cart".

7. Select a list. Go down to "Assigned User", select "+Invite New User", and invite your student via email.

8. Assign a list to a student by selecting that student, that student's list, and then clicking "Register For Course List".

9. Fill in payment info and options, and "Confirm Order".