

# Microsoft Online Proctored Exams

Scheduling your exam is now quicker and easier than ever before. **Online proctored** exam delivery allows you to take an exam in the comfort of your own home or office.

What you'll need to complete an online exam:


- ❖ A working webcam so the proctor can do a work area scan and monitor you throughout the exam
- ❖ A quiet room, similar to a testing centre, with no distractions, paperwork or personal belongings in your immediate area
- ❖ Review your [system requirements](#) are compatible, **before** scheduling your exam
- ❖ Read the [testing protocols](#)
- ❖ Run a [system test and exam simulation](#) on the same computer and in the same location where you will do your exam

**Once you meet all of the above requirements you can then schedule your exam.**

# Microsoft Online Proctored Exams

Follow the below steps to schedule your Microsoft exam via online proctoring:

- ❖ Follow this [link](#) to the Pearson VUE website
- ❖ Click on **Register for an Exam** (top right of the page)
- ❖ Select the appropriate exam and click on **Schedule exam**
- ❖ Login with your account details or create an account if this is your first Microsoft exam
- ❖ Select **online proctored exam** as shown below:

How are you booking this exam?  I will be scheduling for a future date at a test center. [What is this?](#)  
  I want to take this exam as an online proctored exam. [What is this?](#)  
 I am taking this exam at a Certiport test center. [What is this?](#)  
 I have received a Private Access Code for this exam. [What is this?](#)

- ❖ Follow the prompts to choose your exam appointment and to finalise your booking

**Good luck with your exam!**