

Seminar/ILT – Edge

Course Length: 90 minute seminar or ½ day instructor-led training

Overview: During this course, you will be introduced to Microsoft Edge. The course will provide a brief overview of the Edge web browser created for Windows 10. You will also acquire the skills and knowledge necessary to navigate around the Edge environment, use several tools available in Edge including add web sites to favourites, work with the hub, and share a web note.

Skills Gained: On completion of this course students should be able to:

- Gain an understanding of the Edge web browser
- Use Reading View
- Work with the hub options
- Navigate, save and share a Web Note
- Manage favourites

Key Topics:

- Open a web page and view in reading view
- Change view to normal view
- Add web pages to the Favorites list and Reading list
- Work in the hub
- Use Web Note
- Save a Web Note
- Share a Web Note
- Import Favorites from another web browser
- Pin window tabs

Target Audience: This course is designed for users who are working with Windows10 and web browsers.

Prerequisites: This course assumes little or no knowledge of Microsoft Windows 10. However, it would be beneficial to have a general understanding of personal computers and the Office environment.

We can also deliver and customise these training courses for larger groups – saving your organisation time, money and resources. For more information, please contact us on 1800 853 276.