The CE Shop LLC
5670 Greenwood Plaza Blvd, Suite 340W
Greenwood Village, Colorado 80111
Phone: 888.850.0889
www.TheCEShop.com

APPROVED AND REGULATED BY THE DELAWARE DEPARTMENT OF EDUCATION

The CE Shop LLC Enrollment Agreement

Total Cost:

Start Date:

Student Name:

Student Address:

Student Email:

COURSE SCHEDULE

Course scheduling is continuous in nature (24/7/365). Students are able to enroll and complete the course at times most convenient for them.

ENTRANCE REQUIREMENTS

The CE Shop practices open enrollment. Students are notified through the company's Terms and Conditions at the time of purchase, that there may be other/additional requirements students will need to meet in order to apply for licensure with the state.

TAX

Due to the tax law which mandates that online businesses must collect sales tax in certain states,

if your state requires sales tax to be collected, it will automatically be added to the total amount due at checkout minus any donation made to The CE Shop Foundation. For questions, please contact The CE Shop at 1.888.827.0777 or Support@TheCEShop.com.

REFUND POLICY

The CE Shop is committed to student satisfaction. If you are unsatisfied for any reason, The CE Shop will refund the purchase price of any course if the refund request is submitted within thirty (30) days of purchase, prior to course expiration, and the course is not more than fifty percent (50%) complete.

Regarding Exam Prep Edge, The CE Shop will refund the purchase price of any Exam Prep Edge product if the refund request is submitted within thirty (30) days of purchase and if the initial assessment has not been completed.

The CE Shop does not offer price adjustments on previously purchased items.

USPAP material fees are non-refundable.

LIVE CLASSROOM AND LIVE ONLINE COURSE POLICIES

By enrolling in a live classroom or live online course, you agree to attend all scheduled sessions in full.

Refunds are only available if requested within 30 days of purchase. Refunds will only be issued if the course is not more than 50% complete.

Rescheduling a course is permitted up to 15 calendar days prior to the course scheduled date. One course reschedule is permitted at no cost. Additional course reschedules will be charged 50% of the current retail price.

You must participate in all required activities (quizzes, polls, discussions, etc.), verify your identity, and use an approved device (desktop, laptop, or mobile device with a stable internet connection and camera). Disruptive behavior or non-compliance may result in removal from the course without refund. Cell phones are not an acceptable device for mortgage courses.

EXPIRATION DATE OF COURSE

The CE Shop's pre-licensing course in Delaware will expire 1 (one) year after the date of purchase. The CE Shop will allow students to purchase a new course at a 50% discount from the current retail price of the new course. Each individual course will have an expiration date listed in the student's account.

JOB PLACEMENT AND ASSISTANCE

The CE Shop does not assist students with job placement and does not guarantee job placement or salary amounts upon completion of this program.

ACKNOWLEDGMENTS:

I have received a current copy of the CE Shop catalog. I have read the requirements and policies stated in the catalog. I have also read and agree to this Enrollment Agreement. As a condition of

acceptance, I agree to adhere to and abide by these requirements and policies with the knowledge that The CE Shop has the right to withdraw me from the program if I do not meet course requirements, standards of academic progress, or abide by the student conduct policy.

Student is advised to print and keep copies of the following: A) this Enrollment Agreement; B) the Delaware Pre- Licensing catalog; and C) the financial terms and conditions of purchasing this course.

The CE Shop is considered to have signed this Enrollment Agreement upon the student's acceptance of the terms and conditions of this agreement. A copy of the fully executed Enrollment Agreement will be emailed to the student with the course purchase receipt.

This contract may only be changed with the written consent of both the Student and an Authorized School Official.

Approved and Regulated by the Delaware Department of Education. Students should contact Delaware Department of Education, Attention: Dr. Patricia Keeton, 35 Commerce Way, Dover, DE 19904, (302) 857-3313, FAX (302) 739- 1770, or via email to patricia.keeton@doe.k12.de.us.

This agreement is not valid until acceptance by the student. Student's acceptance of the terms and conditions of this agreement is electronic by: A) student checking the box next to the "Check this box to accept our Terms and Conditions" and B) clicking "Submit Order" on the course check out page.