



The CE Shop LLC
5670 Greenwood Plaza Blvd, Suite 340W
Greenwood Village, Colorado 80111
Phone: 888.850.0889
www.TheCEShop.com

REGISTERED WITH THE CONNECTICUT OFFICE OF HIGHER EDUCATION AS AN
OUT-OF-STATE PRIVATE POSTSECONDARY OCCUPATIONAL SCHOOL

The CE Shop LLC Enrollment Agreement

Program Name:

Credit Hours:

Total Cost:

Start Date:

Student Name:

Student Address:

Student Email:

REFUND POLICY

Tuition must be paid in full upon enrollment. The CE Shop will refund the purchase price of any course if the refund request is submitted within 30 days of purchase, prior to course expiration, and the course is not more than 50% complete.

The CE Shop does not offer price adjustments on previously purchased items. The CE Shop eTextbooks are not returnable. All sales are final.

LIVE CLASSROOM AND LIVE ONLINE COURSE POLICIES

By enrolling in a live classroom or live online course, you agree to attend all scheduled sessions in full.

Refunds are only available if requested within 30 days of purchase. Refunds will only be issued if the course is not more than 50% complete.

Rescheduling a course is permitted up to 15 calendar days prior to the course scheduled date. One course reschedule is permitted at no cost. Additional course reschedules will be charged 50% of the current retail price.

You must participate in all required activities (quizzes, polls, discussions, etc.), verify your identity, and use an approved device (desktop, laptop, or mobile device with a stable internet connection and camera). Disruptive behavior or non-compliance may result in removal from the course without refund. Cell phones are not an acceptable device for mortgage courses.

ACKNOWLEDGMENTS

By signing below, the student agrees to pay The CE Shop ("School") the total stated tuition & fees. The school agrees to provide the occupational training in accordance with the provisions of the school's current Catalog, Volume 4, dated January 1, 2026 ("Catalog"). Payment of all monies due shall be a condition of continuing enrollment. The student and school understand that this Enrollment Agreement, which includes the refund policy, may not be amended except in writing and signed by both parties.

This agreement is not valid until acceptance by the student. Student's acceptance of the terms and conditions of this agreement is electronic by: A) student checking the box next to the "Check this box to accept our Terms and Conditions"; and B) clicking "Submit Order".

I have received a copy of this Enrollment Agreement and a current School Catalog, Volume 4, dated January 1, 2026.

Student Signature (digitally signed) Date

Signature of Authorized School Official Date