



The CE Shop LLC
5670 Greenwood Plaza Blvd, Suite 340W
Greenwood Village, Colorado 80111
Phone: 888.850.0889
www.TheCEShop.com

APPROVED AND REGULATED BY THE DELAWARE DEPARTMENT OF EDUCATION

The CE Shop LLC Enrollment Agreement

Total Cost:

Start Date:

Student Name:

Student Address:

Student Email:

COURSE SCHEDULE

Course scheduling is continuous in nature (24/7/365). Students are able to enroll and complete the course at times most convenient for them.

ENTRANCE REQUIREMENTS

The CE Shop practices open enrollment. Students are notified through the company's Terms and Conditions at the time of purchase, that there may be other/additional requirements students will need to meet in order to apply for licensure with the state.

TAX

Due to the tax law which mandates that online businesses must collect sales tax in certain states, if your state requires sales tax to be collected, it will automatically be added to the total amount

due at checkout minus any donation made to The CE Shop Foundation. For questions, please contact The CE Shop at 1.888.827.0777 or Support@TheCEShop.com.

Student is entitled to upon withdrawal/termination: Refund

Within first 5% of program 80% refund

After 5% but within first 9.9% of program 70% refund

After 10% but within first 14.9% of program 60% refund

After 15% but within first 24.5% of program 55% refund

After 25% but within first 49.9% of program 30% refund

After 50% or more of enrollment time within course NO Refund

1. Students are requested to notify the Director or designated school official if they are withdrawing from the school. Students are encouraged but not required, to request withdrawal in writing.
2. Refunds are based on the last date of attendance. The date of withdrawal or termination is the last date of attendance by the student, the date of receipt of written notice by student or ten days following the last date of attendance. A refund due a student shall be based on the date of withdrawal or termination and paid within 30 days from the date of withdrawal or termination.
3. All refunds due will be paid within 30 days of the student's last day of attendance.
4. If a student is not accepted by the school, a full refund will be issued.
5. The school will provide a full refund if the enrollment of the student was procured as the result of any misrepresentation in advertising, promotional materials of the school or representations by the owner or representative of the school, or if the education service is discontinued by the school, except if the school ceases operation.

EXPIRATION DATE OF COURSE

The CE Shop's pre-licensing course in Delaware will expire 1 (one) year after the date of purchase. The CE Shop will allow students to purchase a new course at a 50% discount from the current retail price of the new course. Each individual course will have an expiration date listed in the student's account.

JOB PLACEMENT AND ASSISTANCE

The CE Shop does not assist students with job placement and does not guarantee job placement or salary amounts upon completion of this program.

ACKNOWLEDGMENTS:

I have received a current copy of the CE Shop catalog. I have read the requirements and policies stated in the catalog. I have also read and agree to this Enrollment Agreement. As a condition of acceptance, I agree to adhere to and abide by these requirements and policies with the knowledge that The CE Shop has the right to withdraw me from the program if I do not meet course requirements, standards of academic progress, or abide by the student conduct policy.

Student is advised to print and keep copies of the following: A) this Enrollment Agreement; B) the Delaware Pre- Licensing catalog; and C) the financial terms and conditions of purchasing this course.

The CE Shop is considered to have signed this Enrollment Agreement upon the student's acceptance of the terms and conditions of this agreement. A copy of the fully executed Enrollment

Agreement will be emailed to the student with the course purchase receipt.

This contract may only be changed with the written consent of both the Student and an Authorized School Official.

Approved and Regulated by the Delaware Department of Education. Students should contact Delaware Department of Education, Attention: Dr. Patricia Keeton, 35 Commerce Way, Dover, DE 19904, (302) 857-3313, FAX (302) 739- 1770, or via email to patricia.keeton@doe.k12.de.us.

This agreement is not valid until acceptance by the student. Student's acceptance of the terms and conditions of this agreement is electronic by: A) student checking the box next to the "Check this box to accept our Terms and Conditions" and B) clicking "Submit Order" on the course check out page.