

# ITV Production Questionnaire

Title of production

Type of production

Production company name

Production company address

Brief production synopsis

Running time

Director

Producer

Production company contact

Production company contact email address

Production company telephone number

Employer reference number (ERN) (This is compulsory for employers' liability cover under your policy)

Insurable budget (ex production fee, overheads, music and archive). *Please provide a copy.*

Pre-production start date

Period of filming dates and number of days

Delivery/completion date

Gross budget costs. *Please attach budget.*

Is UK terrorism insurance required? ..... Yes No

Countries where filming

Format:                      HiDef                      16mm                      Super 16mm  
35mm                      Digi-Beta                      DVC                      Other

Processing laboratory or facilities house

Studio (if applicable)

Are any hazardous activities being undertaken by personnel on the production and or any aspects of hazardous filming, e.g. SFX, fire, explosions or pyrotechnics, stunts? ..... Yes No

If yes, please detail

Cast Insurance

Key personnel up to a maximum of 30 are insured. Over 30 must be referred

	Insured person's name	Age	Role
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
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23			
24			
25			
26			
27			
28			
29			
30			

Are there any persons under the age of 6 years or over the age of 75 years? ..... Yes No

If yes, please detail

[Redacted area for details]

Are there any persons whose absence would cause a major delay or cause the cancellation of the production? ..... Yes No

If yes, please detail

[Redacted area for details]

Miscellaneous technical equipment covered up to a value of £2,500,000. Is the limit sufficient? ..... Yes No

Props, sets and wardrobe covered up to a value of £2,500,000. Is the limit sufficient? ..... Yes No

Production cash covered up to a value of £10,000. Is the limit sufficient? ..... Yes No

Office contents covered up to a value of £200,000. Is the limit sufficient? ..... Yes No

Employers liability covered up to a value of £10,000,000. Is the limit sufficient? ..... Yes No

Public liability covered up to a value of £10,000,000. Is the limit sufficient? ..... Yes No

If filming overseas, will a spare camera and/or body be taken? ..... Yes No

How often will rushes be returned for processing/editing.

[Redacted area for frequency]

Is footage viewed and backed up daily to a second drive on location? ..... Yes No

Will there be any filming involving the use of aircraft or marine craft? ..... Yes No

Are you filming in or around water? ..... Yes No

Signature

[Redacted signature area]

Date

[Redacted date area]

Print Name

[Redacted print name area]

Position

[Redacted position area]

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