

Delivery requirements for ITV Studios Global Partnerships Limited (“ITV Studios”)

Finished Tape Standard Deliverable Checklist



This list represents the minimum delivery requirement for all content supplied to ITV Studios

Per Series

Deliverable	Specification reference
Loglines, Short/Medium/Long Synopses (additional English versions to be provided where the original language is not English)	ITV Studios Global Partnerships Supplementary Delivery Specification v4.0
Approved publicity images cleared for use in global print and online trade press by the fourth week of production	
Title treatment / Programme logo	
Key art/Iconic Image - non-scripted titles only	
Gallery images / Specials - scripted titles (and if applicable, non-scripted titles)	
Behind-the-scenes images	
Clip or Promo	
Electronic press kit - scripted titles only spacing options.	



Please refer to ITV Studios delivery specification documents for further detail and guidance

Current version of the ITV Studios Technical Delivery Specification: v3.5

Current version of the Supplementary Delivery Specification v4.0

Per Episode

Deliverable	Specification	Required by
Master Programme File		
1 x UHD HDR Apple ProRes 4444 Dolby Vision - Dual Purpose	<u>Delivery Requirements For ITV Studios Global Partnerships v3.5</u>	Section 4.3
1 x HD Apple ProRes 422 HQ - Dual Purpose		Section 4.4
Quality Assurance		
Quality Control (QC) Eyeball Report	<u>ITV Studios Global Partnerships QC Requirements v1.5</u>	At the same time as the master programme file
Automated QC Report		
Additional Assets		
Subtitles file (where available) Closed captions (where available)	<u>ITV international closed caption - subtitle (SDH) file specification V1.0</u>	Deliver alongside the master file
Timecode locked picture file/s in QuickTime MOV. H.264 1920 x 1080, 20Mbps format		Deliver alongside the master file
Production Paperwork		
Timecoded post production scripts (in original language & English where the original language is not English)	<u>ITV Studios Global Partnerships Supplementary Delivery Specification v4.0</u>	Section 2
Short/Medium/Long Synopses in English (with additional original language version where original version is not English)		
Running Order		
Music Cue Sheet		
End Credits		
Cast Dubbing Stipulations (scripted content)		
Marketing Assets		
Episodic Images (15 per episode)	<u>ITV Studios Global Partnerships Supplementary Delivery Specification v4.0</u>	Section 3
Behind the Scenes Images		

Deliverable	Specification	Required by
Legal Documents		
PasC form (where UK network show paperwork is submitted to Silvermouse or alternatively completed PasC form is sent to ITVS Studios Legal)	<u>ITV Studios Global Partnerships Supplementary Delivery Specification v4.0</u>	Section 7
E&O Certificate - only when producer is not ITV Studios majority owned		
Chain of Title to all scripted titles		
Localisation specific requirements		
Text inserts	<u>ITV Studios Global Partnerships Localised Language Delivery Requirements v3.5</u>	Deliver alongside the master file
Picture locked script and then a final post production script with tracked changes (if requested)		

Updated Oct 2024



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