



# Connect 'n' Grow<sup>®</sup>

REDESIGNING EDUCATIONAL PATHWAYS

RTO 40518

## ASSESSMENT APPEAL FORM

Please completed page 1 of this form and then email to Connect 'n' Grow<sup>®</sup>: [admin@connectngrow.edu.au](mailto:admin@connectngrow.edu.au)

### Assessment Appeal Time Frame

This appeal must be lodged within 14 calendar days of the date the mark for assessment task was notified to the student or the final result was published. If for any reason you are unable to discuss this appeal with the assessor, you should make an appointment to Connect 'n' Grow<sup>®</sup>.

### Applicant/ Learners Personal Details

Family Name:		Given Name:	
Email address:			
Phone:		Date of Birth	
School:		Trainer:	
Course Code/Title:			
Module:			
Disputed Assessment:			
Reason for / Details of Appeal:			

### Checklist

Have you:	YES	NO
Already discussed the matter with your trainer/assessor?		
Completed all the requirements for the unit/assessment under dispute?		

Basis for appeal (Please tick)			
<input type="checkbox"/>	Result was not based on advised assessment criteria		
<input type="checkbox"/>	Assessment method variant to unit outline		
<input type="checkbox"/>	Unfair grade based on stated criteria and quality of work submitted		
<input type="checkbox"/>	Work handed in on time but was not marked		
Other reason (please specify) below:			
Details of Appeal:			
Signature:			Date:

OFFICE USE ONLY			
Date of lodgement:		Received by:	
Signature:			
Actions taken:			
Outcome of Appeal (Resolution):			
RESULT			
<input type="checkbox"/>	I am satisfied with the results of this process.		
<input type="checkbox"/>	I am not satisfied with the results of this process and wish this matter to be heard by an independent person.		
Student:			
Signature:			
Date:			
Feedback:			