

Terms of Reference

Improving regulatory efficiency and consistency through standardised export declarations

Background

The Australian Livestock Export Corporation (LiveCorp) is the rural Research and Development Corporation for the livestock export industry in Australia. LiveCorp's mandate is to provide research, development, extension (RD&E) and marketing services that maximise the productivity, sustainability and competitiveness of Australia's livestock export industry.

Meat & Livestock Australia (MLA) is a research development corporation representing Australia's livestock producers. LiveCorp and MLA have an active collaboration through a joint program, known as the Livestock Export Program (LEP). The LEP delivers animal welfare improvements in

Australia and overseas markets through funding programs in:

- Livestock management, health and welfare
- Market access and development
- Supply chain improvements
- Communication and stakeholder relationships
- Research, development and extension

It is a high priority for the livestock export industry (producers and exporters) to have knowledge of market trends, preferences and requirements in order to inform their businesses practices and improve business processes leading to increased efficiency and productivity.

Equally, it is a high priority for the livestock export industry to pursue opportunities for standardisation and greater consistency in the meeting of market access requirements to support improvements in business practices, regulatory efficiency, market resilience and potential digitisation of paperwork.

In order to support market access for exporters, the LEP wishes to develop unified documentation for declarations required for export, beginning with South East Asian cattle markets. The project will involve a review of export documentation, and the associated regulations and regulatory structures, for selected major markets to clarify the regulatory requirements and understand the commercial implementation practices relating to export declarations.

Objective

The LEP is seeking expressions of interest from qualified consultants, familiar with the livestock export industry, to deliver the below terms of reference. The LEP will select the best placed consultant to deliver the terms of reference.

1. Methodology

- Undertake a review of export documentation for selected major markets, clarify regulatory requirements relating to export declarations (including through consultation with state,

territory and the Commonwealth Governments) and develop an understanding of the commercial implementation practices relating to export declarations.

- Develop standard document(s) for declarations to export to all SE Asian cattle markets and develop a plan for implementation.
- Develop a plan for extension of document standardisation to other major export markets.

2. Outputs

The consultant is required to produce the following outputs:

- Standard documentation for declarations to export to all South East Asian cattle markets.
- Concise explanatory materials for producers/RP operators/relevant others explaining the basis and nature of the export declarations required.
- A report containing recommendations relating to harmonisation opportunities between Australian jurisdictions to further advance export declaration standardisation.
- A plan for implementation of standard documentation within South-East Asian cattle markets.
- A plan for extension of document standardisation to other major export markets, including an assessment of likely opportunities, risks and roadblocks.

Project timing

The project must be delivered within six months. Proposals should be submitted within three weeks of the tender opening. Responses close 5pm 21 May 2021 (AEST).

Resources Required

The proposal should include all resources and personnel required to undertake the project together with a complete budget.

Confidentiality and IP

The consultant will be required to enter into a standard contract with LiveCorp.

Payment of Fees

The proposal should include a budget for the total cost of completing the project. It is also possible to incorporate a separate fee for travel, which will be reimbursed based on actual expenditure. An estimate of this cost should also be included.

Further Information

If you have questions regarding this project, contact:

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