

## ALTUS GROUP LIMITED

### NOTICE OF ANNUAL AND SPECIAL MEETING OF SHAREHOLDERS

**WHEN:** Tuesday, May 3, 2022  
11:00 a.m. (Toronto time)

**VIRTUALLY:** <https://web.lumiagm.com/458703539>  
Password: altus2022

#### BUSINESS OF THE MEETING:

1. to receive the audited consolidated financial statements of Altus Group Limited (the "**Company**") for the financial year 2021 and the auditor's report thereon;
2. to elect the Company's directors;
3. to appoint Ernst & Young LLP as the Company's auditor for the financial year 2022 and to authorize the Board of Directors to fix the auditor's remuneration;
4. to approve resolutions to increase the number of authorized common shares to be reserved for issuance under the Company's Long-Term Equity Incentive Plan;
5. to consider an advisory resolution on the Company's approach to executive compensation; and
6. to transact such other business as may properly come before the Annual and Special Meeting of Shareholders or at any adjournment or postponement thereof (the "**Meeting**").

The items of business covered at the Meeting are discussed in more detail beginning at page 8 of the accompanying management information circular. The accompanying management proxy circular includes important information about the meeting and the voting process. Please read it carefully prior to voting.

Shareholders of record as of the close of business on **March 21, 2022** will be entitled to receive notice of, and vote at, the Meeting. There were 45,004,585 common shares of the Company outstanding on March 21, 2022.

We use the "*Notice and Access*" system for delivery of our proxy materials to our shareholders. This means we will post the proxy materials on our website and on the System for Electronic Document Analysis and Retrieval ("**SEDAR**"). Accordingly, this notice of meeting and accompanying management information circular, and consolidated financial statements and our management's discussion and analysis for 2021 have been posted on our website, [www.altusgroup.com](http://www.altusgroup.com) and on [www.sedar.com](http://www.sedar.com).

Registered shareholders can return the proxy/voting instruction by: 1. mail in the envelope provided to TSX Trust Company; 2. e-mail at [proxyvote@tmx.com](mailto:proxyvote@tmx.com); 3. facsimile toll free in North America at 1-866-781-3111 or outside North America at 1-416-368-2502; 4. telephone vote at 1-888-489-5760 (toll free in North America); or 5. internet at [www.tsxtrust.com/vote-proxy](http://www.tsxtrust.com/vote-proxy), no later than Friday, April 29, 2022, 11:00 a.m. (Toronto time). Non-registered (beneficial) shareholders should follow the instructions on the voting instruction form provided by their intermediaries with respect to the procedures to be followed for voting. The Chair of the Meeting reserves the right to accept late proxies and to waive the cutoff date with or without notice but is under no obligation to accept or reject any late proxy.

If you wish to appoint a person or company other than the directors or executive officers of the Company identified in the form of proxy or voting instruction form, you must register your proxyholder as described in the accompanying management information circular. Failure to register the proxyholder with TSX Trust Company will result in the proxyholder not receiving a control number that is required to participate and vote at the Meeting, and the proxyholder will only be able to attend as a guest. Guests will be able to listen to the Meeting but will not be able to vote or ask questions.

Shareholders may obtain paper copies of the management information circular, consolidated financial statements and our management's discussion and analysis free of charge by contacting TSX Trust Company toll free at 1-888-433-6443, or Altus Group's Corporate Secretary by e-mail at

[corporatesecretary@altusgroup.com](mailto:corporatesecretary@altusgroup.com). Any Shareholder wishing to obtain a paper copy of the meeting materials should submit their request no later than 11:00 a.m. on April 22, 2022 in order to receive paper copies of the meeting materials in time to vote before the Meeting. Under the notice and access provisions, meeting materials will be available for viewing on the Company's website for one year from the date of posting. Shareholders with questions about notice-and-access can contact Altus Group's Corporate Secretary by e-mail at [corporatesecretary@altusgroup.com](mailto:corporatesecretary@altusgroup.com) or TSX Trust Company toll free at 1-888-433-6443.

As part of our priority to protect the health and safety of our investors, employees and stakeholders, in light of the current COVID-19 pandemic, we are planning to hold a virtual 2022 Annual and Special Meeting only via live webcast at 11:00 a.m. (Toronto time) on Tuesday, May 3, 2022. For more information about how to attend, ask questions and vote at or prior to the Meeting, see pages 2 to 7 of the management information circular.

**DATED** at Toronto, Ontario, this 21<sup>st</sup> day of March, 2022.

**By Order of the Board of Directors**

*(signed) "Terrie-Lynne Devonish"*

Terrie-Lynne Devonish  
Chief Legal Officer & Corporate Secretary