



UTL

ÚTLENDINGASTOFNUN
DIRECTORATE OF IMMIGRATION

L-802

Móttekið:

Málsnúmer:

APPLICATION FOR LONG-TERM VISA FOR REMOTE WORK

Please duly complete the application and be sure to sign it.
An incomplete application may lead to delays in processing or rejection of the application.

Applicant

Name	
Date of birth (dd.mm.yy.)	
<input type="checkbox"/>	I am applying as an individual working remotely.
<input type="checkbox"/>	I am applying as the spouse/cohabiting partner of an individual working remotely.
<input type="checkbox"/>	I am applying as the child of an individual working remotely or the spouse/cohabiting partner of that individual.

For whom is the form intended?

Individuals who plan to stay in Iceland and work remotely.

The spouse or cohabiting partner of an individual who works remotely.

A child (under 18 years of age) of the person who is working remotely or that person's spouse/cohabiting partner.

Applicants for a long-term visa for remote work and their family members must be exempt from the visa requirement to enter Iceland.

What documents must be included with the application?

Information on necessary supporting documents and document requirements can be found on the Directorate's website. It is important to read the information thoroughly. You can also use the checklist at the end of this form.

How to apply?

Applications can only be submitted in paper form.

They can either be sent by regular mail to the Directorate of Immigration or delivered to the drop box in the Directorate's reception in Dalvegur 18, 201 Kópavogur. It is necessary to first pay the processing fee by bank transfer and submit the payment receipt with the application for confirmation. An unpaid application will be returned to the applicant.

Applications can also be handed in and paid for in the Directorate's reception.

A separate application must be submitted for each family member.

Application processing

It is the applicant's responsibility to submit satisfactory documents with an application. If satisfactory documents are not received, this may lead to delays in processing or rejection of the application.

Applications and supporting documents are not assessed upon reception and registration. The Directorate of Immigration contacts the applicant or his/her agent if further documents or information is needed.

The processing time of long-term visas may be as long as 14 days after satisfactory documents have been received. However, it may be longer when further processing is required to determine whether an applicant meets the requirements of a long-term visa.

Other information

If you have already arrived in Iceland, please make sure that you apply for a long-term visa at least 14 days before your 90 visa free days are up.

1. Ties to Iceland or other Schengen countries

If your application is rejected and you are in Iceland, the Directorate of Immigration is obligated to expel you to your home country. An expulsion decision generally entails a deadline for voluntary departure. If people do not leave the country within the deadline, a re-entry ban is activated, which normally applies to the entire Schengen-area. Hereby you are given the opportunity to provide information that may be relevant to an expulsion decision and to object to such a decision. If you do not complete this section of the application form, it will be assumed that you do not object to an expulsion if your application is rejected. In case there are any changes in your circumstances after the application is submitted, it is important that you inform the Directorate of Immigration as soon as possible for it to be considered.

Do you have any ties to Iceland or other countries within the Schengen-area? Yes No

If yes, what ties?

Are there any reasons that an expulsion decision and an entry ban to the Schengen-area would be considered an unfair measure towards you or other members of your family? Yes No

If yes, what reasons?

2. Applicant's details

Given name

Surname

Former names (if applicable)

Gender (as in passport) **Marital status**

Female Cohabitation Married

Male Unmarried Widow/widower

Non-binary/Other Separated Divorced

Place of birth (city)

Country of birth

Current nationality/nationalities

Address, email and telephone number

The information will be used to contact the applicant; therefore it is important that the information is correct. If the information changes during the processing of the application, the Directorate of Immigration should be notified by email utl@utl.is.

Address (in Iceland if applicable)

Postal code and place

Telephone number

Email address



3. Passport

Passport

Please note that a valid passport is required and the period of validity of the passport must be at least three (3) months longer than the validity of the long-term visa. Photocopies of the passport's personal information page and signature page must be submitted with the application.

Passport number	
Other travel documentation, state which	
Issuing country	
Issued by	
Date of issue (dd.mm.yy)	
Date of expiry (dd.mm.yy)	

4. Presence in Iceland

Have you arrived in Iceland?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
If yes, when did you arrive?	<input type="checkbox"/>	Copy of entry stamp attached			
If no, when do you plan to arrive?					
How long do you plan to stay in Iceland?					
Are other family members also applying?	<input type="checkbox"/>	No	<input type="checkbox"/>	Spouse or cohabiting partner	
	<input type="checkbox"/>	Child	<input type="checkbox"/>	Parent (if applicant is a child)	
You only need to answer the following questions if you are applying as an individual working remotely.					
I am applying as an employee.	<input type="checkbox"/>	I am applying as a self-employed person.	<input type="checkbox"/>		

5. Criminal record

If deemed necessary, the Directorate of Immigration may request that the applicant submit a certified copy of the applicant's criminal record.

A. Have you been fined or sentenced to imprisonment?

<input type="checkbox"/>	No
<input type="checkbox"/>	Yes
If yes, state the offence:	
In what country?	When?
What penalty did you receive?	

B. Do you have the status of a suspect in a police investigation? No Yes

If yes, state the offence:

In what country?

When?

C. Have you been subjected to a re-entry ban into the Schengen-area? No Yes If yes, in what country?

Is the ban still in effect?

 No If no, when was it in effect? Yes If yes, when does the ban expire?**6. Additional information**

If you have further information of significance regarding your application, please state it in the box below.

7. Agent

You only need to fill in this part of the application if you want to give power of attorney to an agent during the processing of this application. You can only have one agent at a time. If you wish to cancel or change your agent, you must communicate this in writing to the Directorate of Immigration.

Information about your agent

Name	
ID number / Date of birth	
Address	
Phone number	



Email address	
Security number*	

*A four digit security number must be provided for the purpose of obtaining information about the applicant's case from the Directorate of Immigration. The security number should be treated like a password and only be known to the person concerned.

8. Did you remember everything?

The Directorate recommends that you use the checklist below to make sure your application is complete.

Checklist

<input type="checkbox"/>	Payment receipt (if the application is sent by mail or delivered to the drop box at Dalvegur 18 and therefore paid for in a bank).
<input type="checkbox"/>	Passport photo (35 mm x 45 mm).
<input type="checkbox"/>	Copies of passport (of main and signature page, visas, and entry and exit stamps into and out of the Schengen area in the past year). The validity of the passport must be at least 90 days beyond the validity of the long term visa.
<input type="checkbox"/>	Documents confirming the purpose of stay. Confirmation from the employer that the applicant can work remotely in Iceland if the applicant is an employee. Self-employed applicants must be able to confirm that they are truly self-employed in the country where they have permanent residence or work on a regular basis.
<input type="checkbox"/>	Income. Confirmation that income from remote working corresponds to a minimum of 1,000,000 ISK per month. The applicant can submit an employment contract stating his/her salary if they are an employee. If the applicant is self-employed, he or she can, for example, submit a contract for the project(s) they intend to work on remotely and the agreed payment(s). Please note that if you are also applying for a spouse/cohabiting partner, the income from the remote work must correspond to a minimum of 1,300,000 ISK per month.
<input type="checkbox"/>	Health and accident insurance. If the applicant is not insured with an Icelandic insurance company, detailed information about insurance from their home country must be included. A copy of the insurance policy must include information about where the insurance in question is valid and for how long.
<input type="checkbox"/>	Documents confirming family ties , if applying as a family member of an individual working remotely.
<input type="checkbox"/>	Documents regarding a child's education , if applying for a child.
<input type="checkbox"/>	The applicant has signed the application.

9. Date and signature

The Directorate of Immigration may obtain further information about you from domestic and / or foreign parties if it is necessary for the application in order to ensure that the information is correct and / or to verify the validity of certificates. The Act no. 90/2018 on Data Protection and the Processing of Personal Data is always respected when collecting information. The Directorate of Immigration, the Immigration and Asylum Appeals Board, Registers Iceland, child protection authorities and the police are permitted to process and combine personal information in accordance with the instructions of the Act on Foreigners and Act on Data Protection and the Processing of Personal Data. In addition, the same parties may obtain information from the tax authorities, the Directorate of Labour and municipalities' social services to ensure that your stay is legal.

Information about you may be used in the processing of later applications and / or applications from family members to ensure that the information is correct. Incorrect or misleading information can lead to a long-term visa rejection, revocation and possibly an expulsion. Deliberately providing incorrect information to the Directorate of Immigration is a violation of the Act on Foreigners and punishable under the General Penal Code no. 19/1940.

The Directorate of Immigration's Data Protection Policy is available on [the Directorate's website](#).

I confirm that I have read the information above and that the information I have provided regarding the application for a long-term visa for remote work is true and correct.

Place, date and signature

Place	
Date	
Applicant's signature	

Who filled out the application?

<input type="checkbox"/>	Applicant	
<input type="checkbox"/>	Agent	
<input type="checkbox"/>	Other	If other, who?

Connection to the applicant.	
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