**A – Supporting documents–** The following shall be attached as applicable for the post applied for

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Curriculum vitae | [ ]  | Copies of licences and certificates |

**b – Organisation and nominee details**

|  |  |
| --- | --- |
| Organisation name and reference No.  | Full name of Nominee |
|       |       |
| Licence Number of Nominee (if applicable)  | Level of employment (percentage) |
|       |       |
| Direct phone number at work for Nominee  | Mobile phone number for Nominee  | E-mail address for Nominee at employers domain |
|       |       |       |

**c – Position for which nomination is being made**

|  |  |  |
| --- | --- | --- |
|[ ]  Accountable Manager |[ ]  Compliance Manager |[ ]  Safety Manager |
|[ ]  NP Flight Operations |[ ]  NP Crew Training |[ ]  Ground Operations |
|[ ]  Head of Training |[ ]  Chief Flight Instructor |[ ]  Chief Theoretical Knowledge Instructor |
|[ ]  Deputy(state post)       |[ ]  Other(specify)       |

**d – Qualifications relevant to position applied for** (attach CV)

|  |
| --- |
|       |

**e – Experience relevant to position applied for** (see guidance note below)

|  |
| --- |
|       |

**f – Guidance note**

|  |
| --- |
| The following information should be attached in respect of experience as applicable for the post applied for:* Total flying hours
* Types/Classes flown
* Total Instructional hours
* Details of other post approved by ICETRA
* Breakdown of instructional experience
* CV detailing management experience
 |

**g – Signature**

|  |  |
| --- | --- |
| Applicant Signature and date (dd/mm/yyyy) | Accountable Manager Signature and date(dd/mm/yyyy)\* |
|       |       |

\*In case of nomination of AM, the form shall be signed by chairman of the board

**h – ICETRA USE Only**

|  |  |
| --- | --- |
| Name of authorised ICETRA staff member accepting this person | Signature and date |
|       |       |

**Note: Once authorised a copy of the completed form must be returned to organisation**