D-207



ÚTL-númer	
Móttekið:	

APPLICATION FOR A RESIDENCE PERMIT BASED ON WORK

Please fill out this form carefully and remember to sign it. An application form that it not filled out in a satisfactory manner may result in delays of the procedure or in the application being denied.

Please choose the residence permit you apply for	you can only check one option):
 Residence permit requiring expert knowledge Shortage of workers Athletes Collaboration and service contracts 	□ Qualified professionals seeking work Applies to applications for renewal of a residence permit of a qualified professional who has lost his/her job for as long as three (3) months since loss of job or the time his/her employment-termination notice has passed, in order to enable the relevant person seeking other employment on grounds of his/her qualifications.
For whom is the application form? The form is only intended for individuals aged 18 or older who have acquired employment in Iceland. What documents must accompany the application? See further information on the website of the Directorate of Immigration about the requirements for accompanying documents and data regarding renewal of residence permits. Passport photograph (35 mm x 40 mm). Photocopy of the passport Copy of a foreign criminal record certificate. Translation by an authorized translator of a criminal record certificate if applicable. Medical-expense insurance. Application for appropriate work permit. Employment contract. How is an application submitted? An application may be submitted and paid for at the reception desk of the Directorate of Immigration or at the office of a district commissioner outside of the Reykjavík Capital Area. If the applicant is in Iceland he/she must appear in person. If an application is sent by mail a payment receipt must be enclosed. The applicant must appear in person when applying for renewal of his/her residence permit, either at the reception area of the Directorate of Immigration or at offices of district commissioners outside of the Reykjavík Capital Area. The applicant will be photographed and must submit a sample of his/her signature. The applicant should bring his/her passport along. Please note that if the applicant submits an application in person he/she should bring his/her passport along.	Information about the processing fee A fee must be paid for the processing of the application for a residence permit. The application will not be processed without payment. An application that has not been paid for will be returned to the applicant. Further information about the processing fee is in part 13 of the application form and also on the website of the Directorate of Immigration. Objectives regarding time of procedure and process The Directorate of Immigration expedites as possible its processing of applications in accordance with the Administrative Procedures Act no. 37/1993. If the applicant provides all the required information in the application form and submits satisfactory accompanying documents with the application, the processing of the application will take less time. The Directorate of Immigration contacts the applicant or his/her representative if further documents are needed for processing the application. Please note that the reception-desk personnel of the Directorate of Immigration do not assess applications or accompanying documents. Other information Further information is contained on the website of the Directorate of Immigration (www.utl.is).
To be filled out by the Directorate of Immigration	
Er umsóknin undirrituð af umsækjanda? Er umsóknin í frumriti? Hafa allar umbeðnar upplýsingar verið veittar (þ.m.t. heimilisfan Fylgir ljósrit af persónusíðu og rithandarsýnishorni vegabréfs? Fylgir frumrit undirritaðrar umsóknar um atvinnuleyfi?	□ Já □ Nei □ Já □ Nei g, netfang og símanúmer)? □ Já □ Nei □ Já □ Nei □ Já □ Nei

Fylgir frumrit undirritaðs ráðningarsamnings?

□ Nei

□ Já



Rights attached to the permit

Work requiring expert knowledge

- The applicant may stay in Iceland while applying for the permit and while it is beeing processed provided that his/her visa is vaild and his/her stay in the Schengen Area does not exceed 90 days in the past 180 day period.
- The applicant may not begin working before a work permit has been granted and he/she may not work for other employer than the one on which the work permit is granted.
- A residence permit may be granted for up to two (2) years, however, not longer than the period of validity of the work permit.
- A residence permit may be renewed for as long as two (2)
 years at a time, provided the requirements of the permit
 are still being met, however, not longer than the period of
 validity of the work permit.
- A residence permit of an applicant who has lost his/her job may be renewed for as long as three (3) months from the date of unemployment or the time when the employment-termination period has passed, to enable the applicant to find new employment on grounds of his/her qualifications/expertise.
- A renewed residence permit must be applied for at least four (4) weeks before the permit's period of validity expires.
- The residence permit contains a right to family reunification for the applicant's spouse or cohabitant after at least one year of cohabitation, applicant's children younger than 18 years old and applicant's parents who are 67 years of age or older.
- The residence permit can be the basis of a permanent residence permit.

Shortage of workers

- An applicant to whom a visa requirement applies may not be in Iceland when applying for the permit and while the application is being processed. An applicant who is exempt from the visa requirement may be in the country when applying for the permit and during its processing for as long as the non-visa requirement applies.
- The applicant may not begin working before a work permit has been granted and he/she may not work for other employer than the one on which the work permit is granted.
- A first residence permit may be granted for up to one (1) year, however, not longer than the period of validity of the work permit.
- A residence permit may be renewed for up to one (1) year at a time, provided the permit's requirements are still met, however, not longer than the validity period of the work permit.
- A renewed residence permit must be applied for at least four (4) weeks before the permit's period of validity expires.
- If a renewal of application is not submitted before the former permit expires it will result in a gap in the continuity of the applicants permit and a permit on these

- grounds cannot be reissued until the applicant has stayed abroad continuously for two (2) years effective from the end of the permit's period of validity.
- The residence permit does not contain a right to family reunification.
- The residence permit can be the basis of a permanent residence permit.

Athletes

- The applicant may stay in Iceland while applying for the permit and while it is beeing processed provided that his/her visa is vaild and his/her stay in the Schengen Area does not exceed 90 days in the past 180 day period.
- The applicant may not begin working before a work permit
 has been granted and he/she may not work for other
 employer than the one on which the work permit is
 granted.
- The first residence permit may be granted for up to one (1) year, however, not longer than the period of validity of the work permit.
- A residence permit may be renewed for as long as two (2) years at a time, provided the requirements of the permit are still being met, however, not longer than the period of validity of the work permit.
- A renewed residence permit must be applied for at least four (4) weeks before the permit's period of validity expires.
- The residence permit contains a right to family reunification for the applicant's spouse or cohabitant after at least one year of cohabitation, applicant's children younger than 18 years old and applicant's parents who are 67 years of age or older.
- The residence permit can be the basis of a permanent residence permit.

Collaboration and service contracts

- The applicant may stay in Iceland while applying for the permit and while it is beeing processed provided that his/her visa is vaild and his/her stay in the Schengen Area does not exceed 90 days in the past 180 day period.
- The applicant may not begin working before a work permit
 has been granted and he/she may not work for other
 employer than the one on which the work permit is
 granted.
- The residence permit may be granted for as long as six (6) months, however, not longer than the period of validity of the work permit.
- The residence permit may be renewed for up to six (6) months on grounds of the same contract, however, not longer than the period of validity of the work permit.
- A renewed residence permit must be applied for at least four (4) weeks before the permit's period of validity expires.
- The residence permit does not contain a right to family unification. The residence permit cannot be the basis of a permanent residence permit.



 Application for a residence postate information about the period you I apply for: a) First residence permit b) Renewal c) A permit on a new ground 				riod of validity of th	rmit on a new groun		
2. The applicant		······································					
Given name							
Surname							
Former names (if applicable)						_	
Date of birth (dd.mm.yy.)							
Gender	Maritial status						
Male \square	Unmarried			Widow/widower			
Female	Cohabitation Married			Separated Divorced			
	Marrieu			Divorced			
Place of birth (city)							
Country of birth							
Current nationality/nationalities							
Former nationality (if applicable)							
Are both or one of your parent Address, email and telephone num This information will be used to contact processing of the application you are king	bers in the home cour the applicant; therefore,	it is impor					
Address							
Postal code and city						_	
Country							
Telephone number							
Email							
Address, email and telephone in Iceland A requirement for issuance of a residence permit is that the applicant has stated his/her place of stay in Iceland, cf. Act no. 80/2016 on Foreigners. The stated address will be registered by Registers Iceland as the applicant's domicile. The information will be used to contact the applicant; hence, it is important for such information being correct. If the information changes while the application is being processed, kindly notify the Directorate of Immigration of this immediately, email utl@utl.is. After a permit has been issued changes of address will be reported to Registers Iceland. Address							
Postal code and city							
Country	<u> </u>					-	
Telephone number							
Address not yet know photographing).	n. Notification on pla	ice of sta	y submitted afte	er arrival in Iceland	(for example, duri	ng	



3. Passport and residence					
Passport Please note that a valid passport is required and the period of validity of the passport must be at least three (3) months longer than the validity of the					
residence permit. Photocopies of the passport's per					
Passport number					
Other travel documentation, state which					
Country in which the passport is issued					
Issued by					
Date of issue (dd.mm.yy.)					
Date of expiry (dd.mm.yy.)					
Does not have a valid passport (W	hy not? Kindly explain in part 10	of this form).			
Visa					
Do you have a valid visa into the Schenge	en-area?	Yes		No	
If yes, what is the period of validity?					
Residence abroad					
Where have you lived over the last five (5) years?				
Country		Date from (do	d.mm.yy.)	Date to (dd	l.mm.yy.)
1.					
2.					
3.					
4.					
5.					
6.					
Residence in Iceland Only applicable to those applying for a first permit					
When do you intend to come to Iceland?		State th (dd.mm			
Have arrived in Iceland		When did yo	ou arrive?		
Have you ever applied for a visa to come	to Iceland?	Yes		No	
Have you previously applied for a residen	ce permit in Iceland?	Yes		No	
Have you been in Iceland before? If yes,	when and how long?	Yes		No	



4	Annlicant ^e		المسامية بمسا	L 141	
4		s snalisa	ar cana		

If a spouse intends to apply for a residence permit in Iceland, the relevant person must submit his/her own application. Note that in respect of residence permits on grounds of work, only those holding residence permits on grounds of work requiring expert knowledge or residence permits for athletes have a right to family reunification.

App	licant's spouse or coha	biting partn	er							
Ιd	on't have a spouse/co	ohabiting p	artner							
Giv	en name									
Su	rname									
Fo	rmer names (if applic	able)								
Bir	th date (dd.mm.yy.)									
Na	tionality									
Da	Date of marriage (dd.mm.yy.)									
	Date of the registration of cohabitation (dd.mm.yy.)									
Furt	her information on my	spouse/coh	abitng partr	ner						
Му	spouse/cohabiting p	artner 🔲	is in Icela	nd						
			is going to	apply fo	r a resider	nce permit				
			does not	intend to	move to l	celand				
	Please provide information on all your children. If a residence permit for a child is to be applied for a separate application for each child must be submitted. Note that in respect of residence permits on grounds of work, only those holding residence permits on grounds of work requiring expert knowledge or residence permits for athletes have a right to family reunification. Applicant's children									
	licant's children o not have children]		tes nave a i	ignit to family redimi				
						ignic to ranning recining		ender	Is the child in	u Iceland?
		Surnan			of birth	Nationality		ender Male	Is the child in	n Iceland? No
	o not have children			Date o	of birth		G	T		
Ιd	o not have children			Date o	of birth		Go Female	Male	Yes	
l d	o not have children			Date o	of birth		Female	Male	Yes	No □ □
1 d	o not have children			Date o	of birth		Female	Male	Yes	No
1. 2. 3.	o not have children			Date o	of birth		Female	Male	Yes	No
1. 2. 3.	o not have children			Date o	of birth		Female	Male	Yes	No
1. 2. 3. 4.	o not have children	Surnan	me	Date of (dd.m	of birth		Female	Male	Yes	No



6. Applicant's parents

If a parent intends to apply for a residence permit in Iceland, the relevant person must submit his/her own application. Note that in respect of residence permits on grounds of work, only those holding residence permits on grounds of work requiring expert knowledge or residence permits for athletes have a right to family reunification.

Applic	ant's father		·	
Give	n name			
Surn	ame			
Form	ner name (if applicable)			
Date	of birth (dd.mm.yy.)			
	of death (dd.mm.yy.), plicable)			
Natio	onality			
Addr	ess			
Posta	al code and city			
Cour	itry			
Applic	ant's mother			
Give	n name			
Surn	ame			
Form	ner name (if applicable)			
Date	of birth (dd.mm.yy.)			
	of death (dd.mm.yy.), plicable)			
Natio	onality			
Addr	ess			
Posta	al code and city			
Cour	itry			
7. La	nguage skills and education			
	age skills			
Nativ	ve language			
Othe	er languages			
	t ion level every box that applies to you, h	oweve	r, only completed studies.	
	None or less than primary sch	ool		
	Primary school		- Year of graduation:	
	Secondary school		- Year of graduation:	
	Secondary school, additional l	evels	- Year of graduation:	
	University, less than BA/BS de	gree	- Year of graduation:	
	University, BA/BS degree		- Year of graduation:	
	University, master's degree		- Year of graduation:	
	University, doctor's degree		- Year of graduation:	



S											
1	l <mark>s of study, highest educatio</mark> ck only one box.	n									
	General studies				ľ	T and communication	on				
	Education				С	ivil engineering, pro	odu	ıction and cor	struct	ion	
	Arts and humanities				P	agriculture, forestry	, fis	sheries and ve	terina	ry studies	
	Social science, journalis	m and informatio	n theory		F	lealth					
	Business, administration	n and law			٧	Velfare					
	Science, mathematics a	nd statistics			S	ervice					
	Stay abroad										
List A pe The	r applies to those renewing t all travels abroad during the ermit holder may not stay ab Directorate of Immigration o	period of validity road for more th	y of your l an three ((3) mo	nths	per every 12-mont	th p	period while tl	ne resi	dence permit is v	
	three (3) months. ere have you stayed durin	g the stated pe	riod?								
	Country	~	Date of de from Icel (dd.mm	land	re	Date of arrival in Iceland (dd.mm.yy.)		Number of days abroad	Pt	urpose of stay ak	oroad
1.											
2.											
3.											
4.											
5.											
6.											
7.											
Please record than s Nordi	riminal record e submit a criminal record ce d certificate must be received six (6) months when submitte c languages, a translation mu	d in original form ed to the Director ust accompany th	at, be law rate of Im ne original	rfully o migra l, trans	onfi tion	rmed (i.e. apostille . If the certificate is	or in	double confiri another langu	nation age th	n), and may not be an English or one	e older
	Have you been fined or s	entenced to im	prisonm	ent?							
	No										
	Yes State the offence:										
	State the offence.										
	In what country? What penalty did					When?					
	vou receive?										



В.	Do you have the status of a suspect in a police investigation?
	No
	Yes
	State the offence:
	State the oriense.
	In what country? When?
C.	Do you authorize the Directorate of Immigration to check your criminal record with foreign authorities?
	Yes
	No
	If no, state the reason why?
D.	Have you been subject to a re-entry ban into the Schengen Area?
	No
	Yes
	In what country?
	Is the ban still in effect?
	No. When was it in effect?
	Yes. When does the ban expire?
10.	Additional information
	I have further information of significance regarding your application for a residence permit in Iceland, kindly state it here in the
	below.



If you If you	r application is accepted, the [where do you wish to obtain the visa? Directorate of Immigration may send a request for a D-visa to Danish or Norwegian en	
repres	enting Iceland and as listed on t	he websites of the Directorate of Immigration and the Icelandic embassies in China and Rus	sia.
this ef	fect to the Directorate of Immi	sentative at any time. An applicant wishing to replace his/her representative must submit a gration. If an applicant wishes to withdraw his/her authorization for representation, the a birectorate of Immigration stating such change. Please note that the representative may	pplican
Che	eck the box regarding authorizat	ions	
tha	at the representative will have a	cluding correspondence) with the Directorate of Immigration will be with my representative ccess to the information and data in my application. It, will receive information about the conclusion of my application.	e and
	I authorize the following inc	lividual to represent me regarding this application,	
	to receive documents on m	y behalf,	
	to appeal a decision by the application being refused.	Directorate of Immigration to the Immigration and Asylum Appeals Board in the event of m	У
Infor	mation about the representativ	e e	
Giv	ven name		
Sui	rname		
ID	number (Kennitala)		
Ad	dress		
Po	stal code and city		
Со	untry		

13. Processing fee

Email address

Telephone number

Applicant's signature

The Directorate of Immigration and district commissioners outside of the Reykjavík Capital Area receive applications for residence permits in return for the payment of a service fee. The amount of the fee is decided in the Act no.88/1991 on Additional Revenues of the National Treasury.

If the processing fee is not paid, the application will not be processed. An application that has not been paid for will be returned to the applicant.

An application may be submitted on behalf of the applicant and paid for at the reception desk of the Directorate of Immigration or at the offices of district commissioners outside of the Reykjavík Capital Area. A payment receipt must accompany an application sent by mail and if the applicant is in Iceland, he/she must appear in person.

Please note that if the applicant submits an application in person he/she should bring his/her passport along.

See further information on the website of the Directorate of Immigration (www.utl.is).



14. Did you remember everything?

If the application form is correctly filled out and accompanied by all relevant data, this will expedite the application's procedure. It is therefore important that you check whether your application is well filled out, whether correct information is stated and whether you have submitted all necessary data.

The Directorate of Immigration recommends that you use the checklist below to ensure that your application is satisfactory.

The Directorate of Immigration may request additional data if it feels there is a need to examine whether the requirements for a residence permit are met.

L5. A	pplicant's checklist for a first permit
	Payment receipt (if the application has been paid for at a bank). The name of the person for whom payment is being made must be clearly stated. List the name of the applicant, his/her date of birth as a reference.
	Application for a residence permit. In original format, carefully filled out and signed by the applicant.
	Passport photo (35 mm x 45 mm).
	Photocopies of the personal information page and signature page of your passport . The passport's period of validity must be at least three (3) months longer than the period of validity of a residence permit.
	Copy of criminal record certificate issued by the highest authority competent to issue such certificates in the applicant's country of residence, not older than 12 months.
	Translation by an authorized translator of a criminal record certificate (only applies if a foreign criminal record certificates is in another language than English or a Nordic language). Certified confirmation is required of the translation if done by a translator who does not hold formal authorization in Iceland as a translator, i.e. apostile or double confirmation.
	Medical expense insurance , valid for six (6) months, minimum ISK 2,000,000 (issued by an insurance company that is licensed to operate in Iceland).
	Application for appropriate work permit . In original format, signed both by the applicant and the employer, and confirmed by the relevant trade union.
	Employment contract. Submitted in original format and signed by both the applicant and the employer.
	The applicant has signed the application.
16.	Applicant's checklist for a renewal of a permit
if this	enewal of the residence permit is not applied for before the period of validity expires, the application will be processed as swere an application for a first permit, not renewal. Accumulated rights in connection with a permanent residence permit and citizenship become void.
	Application for a residence permit. In original format, carefully filled out and signed by the applicant.
	Photocopies of the personal information page and signature page of your passport . The passport's period of validity must be at least three (3) months longer than the period of validity of a residence permit.
	Application for the appropriate work permit , in original format, signed by both the applicant and the employer, and confirmed by the relevant trade union.
	Employment contract, if applicable. Submitted in original format and signed by both the applicant and the employer.
	The applicant has signed the application.
17.	Applicant's checklist regarding an application by a qualified expert seeking employment
	Photocopies of the personal information page and signature page of your passport. The passport's period of validity must be at least three (3) months longer than the period of validity of a residence permit.
	Support documents, confirming secure maintenance during the period of stay.
П	The applicant has signed the application.



18. Date and signature

I hereby apply for an Icelandic residence permit and confirm with my signature that the information I have stated in this application form, in annexes and the enclosed documents as being true and correct. I understand that giving misleading or false information to public authorities is punishable according to the Icelandice Penal Code No. 19/1940, and could result in denial or withdrawal of a residence permit and possibly expulsion on grounds of the Act on Foreigners No. 80/2016. Violations of the Act on Foreigners are reported to the police.

I am informed of it being permissible to integrate data held by the Directorate of Immigration, the Immigration and Asylum Appeals Board, Registers Iceland and the police according to the Act on Foreigners. The Directorate of Immigration is furthermore authorized to obtain information from the tax authorities, the Directorate of Labor and the municipal social services according to the same law.

I am furthermore informed of how the Directorate of Immigration may obtain further information if necessary because of this application and as provided for by the Data Protection Act no. 77/2000.

I realize that the information I provide might be used regarding the processing of subsequent applications and/or applications of family members.

I am informed that the Directorate of Immigration forwards data to Registers Iceland as necessary for registration in Registers Iceland.

I agree to undergo medical examination within two weeks from arrival in Iceland according to applicable law and as instructed by health authorities.

Place	Place, date and applicant's signature							
			1					
Plac	ce							
Dat	e of signature							
Арр	olicant's signature							
Who	filled out the application?							
	Applicant							
	Representative							
	Another person, who?							
Cor	nnection to the applicant							
To b	e filled out by the Directorat	e of Immigration						
	Dvalarleyfi veitt til							
	Afgreitt							