



Request for access into, and correction and deletion in VIS (Visa Information System)

Use

Use this form to request for access to VIS (the Visa Information System).

You can also use this form to request that uncorrect data about you registered in VIS is corrected, and that data about you registered unlawfully in Vis is deleted.

When the Ministry for Foreign Affairs has received the form, we will process the request.

How to

1. Fill in and sign this form.
2. Submit the form by mail to the Ministry for Foreign Affairs, Reykjastræti 8, 101 Reykjavík, or by email to visa@utn.is

1. Undersigned

PLEASE COMPLETE IN CAPITAL LETTERS

Given name(s)

Surname

ID number

Address (street, number, postcode, city and country)

Visa case number(s) (if applicable)

2. Request for access to specific information

PLEASE COMPLETE IN CAPITAL LETTERS

Write, if you wish to access specific information about you

3. Request for correction of data

PLEASE COMPLETE IN CAPITAL LETTERS

Describe what data about you, you believe is registered uncorrect in VIS, and you wish to have corrected. You can also write what you believe is the correct data.



4. Request for data to be deleted

PLEASE COMPLETE IN CAPITAL LETTERS

Describe what data about you, you believe is registered unlawfully in VIS, and you wish to have corrected.

5. Date and signature

Date

Signature

6. REGULATION (EC) No 767/2008 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 9 July 2008 (The VIS Regulation) (extract)

Article 38

Right of access, correction and deletion

1. Without prejudice to the obligation to provide other information in accordance with Article 12(a) of Directive 95/46/EC (now replaced by regulation 2016/679 of 27 April 2016 (General Data Protection Regulation)), any person shall have the right to obtain communication of the data relating to him recorded in the VIS and of the Member State which transmitted them to the VIS. Such access to data may be granted only by a Member State. Each Member State shall record any requests for such access.
2. Any person may request that data relating to him which are inaccurate be corrected and that data recorded unlawfully be deleted. The correction and deletion shall be carried out without delay by the Member State responsible, in accordance with its laws, regulations and procedures.
3. If the request as provided for in paragraph 2 is made to a Member State other than the Member State responsible, the authorities of the Member State with which the request was lodged shall contact the authorities of the Member State responsible within a period of 14 days. The Member State responsible shall check the accuracy of the data and the lawfulness of their processing in the VIS within a period of one month.
4. If it emerges that data recorded in the VIS are inaccurate or have been recorded unlawfully, the Member State responsible shall correct or delete the data in accordance with Article 24(3). The Member State responsible shall confirm in writing to the person concerned without delay that it has taken action to correct or delete data relating to him.
5. If the Member State responsible does not agree that data recorded in the VIS are inaccurate or have been recorded unlawfully, it shall explain in writing to the person concerned without delay why it is not prepared to correct or delete data relating to him.
6. The Member State responsible shall also provide the person concerned with information explaining the steps which he can take if he does not accept the explanation provided. This shall include information on how to bring an action or a complaint before the competent authorities or courts of that Member State and on any assistance, including from the national supervisory authorities referred to in Article 41(1), that is available in accordance with the laws, regulations and procedures of that Member State.