



# UTL

ÚTLENDINGASTOFNUN  
DIRECTORATE OF IMMIGRATION

## A-101

Móttekið:

Málsnúmer:

## APPLICATION FOR WORK PERMIT ONLY

Please duly complete the application and be sure to sign it.  
An incomplete application may lead to delays in processing or rejection of the application.

### Applicant

Name	
Date of birth (dd.mm.yy.)	

### I am applying for the following work permit (please mark only one option):

<input type="checkbox"/>	Expert knowledge	<input type="checkbox"/>	Shortage of labour
<input type="checkbox"/>	Athletes	<input type="checkbox"/>	Special circumstance
<input type="checkbox"/>	Family reunification	<input type="checkbox"/>	Specialized employees under service contracts or collaboration agreements

### For whom is the application form intended?

The form is for individuals who need to apply for a separate work permit on the basis of the residence permit they are applying for or already hold.

Note that the work permit only application form is only for those who are holders of a residence permit or are applying for one and must apply separately for a work permit in order to be allowed to work in Iceland. The form is also used for renewal of a work permit. It is necessary to select the basis on which the residence permit is being applied for.

### What documents must accompany the application?

When applying for a work permit only, you must submit the application and an employment contract. A template for an employment contract can be found on the Directorate's website, but applicants may submit a contract in another format. In some cases, additional documents may be required, for example collaboration or service contract. Further information and instructions regarding work permit only applications can be found on the Directorate of Immigration's website.

### Processing of the application

It is the applicant's responsibility to submit all required documents with the application. If satisfactory documents are not submitted, this may cause delays in processing or result in the application being denied. The application and supporting documents are not assessed at the time of receipt and registration. The Directorate of Immigration will contact the applicant or their representative if additional documents or information are needed for processing.

## 1. Applicant's details

Given name	
Surname	
Current nationality	
Date of birth/ID number (dd.mm.yy.)	
Address in Iceland	
Postal code and place	
Email address	
Telephone number	

## 2. Information about employer

Name of company			
ID number			
Email address			
Address			
Contact person			
Telephone number			
Postal code and place			
Duration of engagement	From (dd.mm.yy.)		Until (dd.mm.yy.)
Occupation			
Reason for engagement			
Does the employer provide accommodation	<input type="checkbox"/>	Já	<input type="checkbox"/> Nei
Has the regional employment office been contacted?	<input type="checkbox"/>	Já	<input type="checkbox"/> Nei
If yes, which?			

## 3. Education and career

### Education

<input type="checkbox"/>	None or less than primary school						
<input type="checkbox"/>	Elementary school	No. of years		Examinations	<input type="checkbox"/>	Finished	<input type="checkbox"/> Unfinished
<input type="checkbox"/>	Upper secondary school	No. of years		Examinations	<input type="checkbox"/>	Finished	<input type="checkbox"/> Unfinished
<input type="checkbox"/>	University	No. of years		Examinations	<input type="checkbox"/>	Finished	<input type="checkbox"/> Unfinished

**Record of employment - Employers' names and addresses**

	From-to		Nature of work	
	From-to		Nature of work	
	From-to		Nature of work	

Other education, training, employment, qualifications, specialities, etc.

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**I wish that the Directorate contacts me through:**

<input type="checkbox"/> Email	<input type="checkbox"/> Regular mail
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**4. Date and signature**

The Directorate of Immigration may obtain further information about you from domestic and / or foreign parties if this is necessary for the application in order to ensure that the information is correct and / or to verify the validity of certificates. The Act no. 90/2018 on Data Protection and the Processing of Personal Data is always respected when gathering information. The Directorate of Immigration, the Immigration and Asylum Appeals Board, Registers Iceland, child protection authorities and the police are permitted to process and combine personal information in accordance with the instructions of the Act on Foreigners and Act on Data Protection and the Processing of Personal Data. In addition, the same parties may obtain information from the tax authorities, the Directorate of Labor and municipalities' social services to ensure that your stay is legal.

Information about you may be used in the processing of later applications and / or applications from family members to ensure that the information is correct. During the period of validity of a work permit, the Directorate of Immigration may examine your data if information about changed circumstances or the validity of documents is received. Incorrect or misleading information can lead to a work permit rejection, revocation of the residence permit and possibly an expulsion. Incorrect provision of information to the Directorate of Immigration is a violation of the Act on Foreigners and punishable under the General Penal Code no. 19/1940.

The Directorate of Immigration's Data Protection Policy is available on the Directorate's website.

<input type="checkbox"/>	<b>I confirm that I have read the information above and that the information I have provided regarding the application for a work permit is true and correct.</b>
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**Place, date and signature of applicant**

Place	
Date	
Applicant's signature	

**Place, date and signature of employer**

Place	
Date	
Employer's signature	

**Who filled out the application?**

<input type="checkbox"/>	Applicant
<input type="checkbox"/>	Agent
<input type="checkbox"/>	Another person, who?
Connection to the applicant?	

