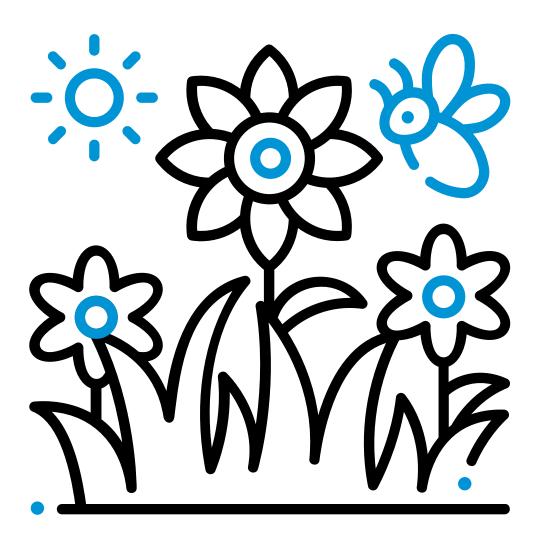
Parents and Carers' Pack Helping your child to search and apply for apprenticeships



Edition 54: March 2024





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Welcome

Greg Boone, Head of the Careers Service for Young People Unit, Department for Education

Dear Parents and Carers,

Welcome to the March edition of the Parents and Carers' Pack; we are very pleased you are interested in learning more about apprenticeships and technical education!

In this pack, you will hear from Alex, who completed a Design, Surveying and Planning for Construction T Level and is now a Civil engineer degree apprentice, as well as about apprenticeships with Arnold Clark.

We have also included information about where to look for apprenticeships, Disability Rights UK apprenticeship resources and a course your child can take to find out more about Higher Technical Qualifications, and much more!

Greg Boone Head of the Careers Service for Young People Unit Department for Education



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Apprentice insight: Life as an apprentice at J. Murphy & Sons

Meet Alex, a former T Level student and current level 6 Civil engineer degree apprentice at J. Murphy & Sons







Before we get on to your apprenticeship, which T Level did you do and what did it involve?

I did a T Level in Design, Surveying and Planning for Construction. The first year covered content like Sustainability, Bills of Quantities (BOQ - documents prepared by a quantity surveyor to

define the quality and quantity of works required), and design using Computer-Aided Design (CAD) and Revit (architecture and design software).

The second year included a mock project, in which we covered more of the surveying element, and this helped us to prepare and understand what the exam project would be like.

We also did an industry placement which consisted of 315 hours and was done either weekly or in blocks (during time off college).

What made you choose to do a T Level?

I chose the T Level as at the time, I was interested in civil engineering and quantity surveying. There didn't seem to be a course that covered both, so when I went to look at the courses available at York College, I noticed the T Level. The thing that made me definitely choose the T Level was the industry placement. It was the only course at the time that had it. I knew I wanted to go down the apprenticeship route and thought the placement could help with getting an apprenticeship.

What did you enjoy most about your T Level?

I enjoyed the industry placement the most as it provided me with an insight into the realities of the careers I was considering, and allowed me to view ones I had not thought of, like planning. In terms of the academic side, I liked the surveying part of it.

What opportunities has your T Level given you?

The T Level has given me my apprenticeship. I did my T Level industry placement at J. Murphy & Sons and halfway through the placement, they offered me an apprenticeship. My T Level also allowed me to do a degree apprenticeship. I hadn't considered doing a degree as I did not plan to go to university until I got my apprenticeship.

Tell us about your apprenticeship and why you have chosen this career?

I wanted to become an apprentice as full-time university did not appeal to me, and having family and friends in the industry, I knew that doing an apprenticeship was the best route for this sector.

After my T Level placement at J. Murphy and Sons, I realised Civil Engineering was more for me than Quantity Surveying, contrary to what I initially thought when starting my T Level. I am now doing a Level 6 degree apprenticeship in Civil engineering at Teesside University in Middlesbrough.

What is a typical working day like?

When I am off site, I will complete the documentation side, which includes material inspections, records of inspections, redline drawings when the job is complete, construction records and any other documentation needed for that job. On site, I will complete any monitoring needed for the job. This can include track monitoring or water monitoring (this depends on what the job is and what the site requirements are for the job). I will also do any setting out or marking out that is required as the project is being completed.

THE NEXT LEVEL QUALIFICATION

"I wanted to become an apprentice as fulltime university did not appeal to me, and having family and friends in the industry, I knew that doing an apprenticeship was the best route for this sector."

Apprentice insight: Life as an apprentice at J. Murphy & Sons

Meet Alex, a former T Level student and current level 6 Civil engineer degree apprentice at J. Murphy & Sons

How is your apprenticeship delivered?

I go to university one day a week for two semesters. It changed to three once I started the degree (my course allows us to get a Higher National Certificate (HNC) and a degree, so I come out with two qualifications). I then also work towards my Incorporated Engineer (IEng) qualification, which the university supports us with through monthly progress meetings. The IEng will allow me to be recognised by the Institute of Civil Engineers (ICE) as an incorporated engineer once I finish the degree learning and sit my End Point Assessment (EPA). Time management is key to balancing university and work!

How did your T Level help prepare you for an apprenticeship?

The T Level allowed me to have an understanding of the academic side of construction that A-levels wouldn't have provided. The work placement provided the reality of the jobs I was thinking about going into. This allowed me to make an informed decision on what apprenticeship I wanted to do (which for me was civil engineering compared to quantity surveying which I had previously considered). My T Level also allowed me to understand the expectations of the job I was going into, and gain experience ahead of my apprenticeship, compared to other apprentices who joined without any work experience.

Who is your inspiration?

I would say having my stepdad in the industry as a designer for signalling, and my older sister as an intermediate mechanical design engineer apprentice did help inspire me. It allowed me to understand more about the industry and what the apprenticeship route is like. My younger sister is also an apprentice electrical design engineer!

What is your proudest moment and do you have any specific goals?

Apprenticeships

MURPH

WORLD-CLASS INFRASTRUCTUR

I think my proudest moment was getting the apprenticeship offer and my ultimate goal is to complete my degree and IEng and then become chartered in the future.

What would your advice be to students and parents about apprenticeships?

I would say definitely look into apprenticeships. It means you have no university debt and for certain industries the apprenticeship route may be better. I would also say make sure it's 100% for you - working and learning can be a challenge, but with good time management and support from your colleagues it can be done.

"The T Level allowed me to have an understanding of the academic side of construction."

To find out more about apprenticeships with J Murphy & Sons, visit: <u>www.murphygroup.com/careers/early-careers/</u> apprenticeships

Scan to visit the website



T Levels are an alternative to A-levels, apprenticeships and other 16 to 19 courses. Equivalent in size to 3 A-levels, a T Level focuses on vocational skills and can help students into skilled employment, higher study or apprenticeships. Each T Level includes an in-depth industry placement that lasts at least 45 days. Students get valuable experience in the workplace and employers get early sight of the new talent in their industry.

To find out more about T Levels, visit: <u>https://www.tlevels.gov.uk/</u>



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To search for apprenticeship opportunities, visit: <u>https://www.gov.uk/apply-apprenticeship</u>



Apprenticeships uncovered

Keep up to date with apprenticeship opportunities

Apprenticeships are continually created and released through The Institute for Apprenticeships and Technical Education. The list below focuses on the Hair and beauty route and includes some apprenticeships you may not have considered before. You can find out more on The Institute website: www.instituteforapprenticeships.org/apprenticeship-standards			
Advanced and creative hair professional		Create, plan and promote a collection of hairstyles and looks that reflect their own individuality. Take ownership of work and client lists, accept responsibility, be proactive, flexible and adaptable, plan work and time, and aim for excellence by taking exceptional pride in their work. The work environment can be varied in size, style and ambience, from bespoke salons, the media industry, cruise ships, product houses and manufacturers, to luxury high-end hair salons.	Level 2
Barbering professional		Demonstrate a range of barbering skills tailored to client requirements, whilst providing an outstanding service. Shampoo and condition hair, cut hair using a range of barbering techniques, style and finish hair to create a variety of looks, cut facial hair into shape and provide shaving services. Carry out consultations with clients, demonstrate professionalism, values, behaviours, communication skills, and retail skills alongside the safe working practices associated with the role.	Level 2
Beauty and make up consultant		Work typically in a department store or other retail environment. Use knowledge to demonstrate, promote and recommend the use, benefits and application of a range of retail beauty products, covering: make- up, skin care, nail care and perfumery. Work as part of a team, as well as independently, supported by a department or counter manager, to provide exceptional, bespoke customer service and care in a fast-paced retail environment, whilst achieving sales and profit targets.	Level 2
Beauty therapist		Select, use and apply a range of beauty therapy techniques, products, tools and equipment to provide waxing services (legs, underarms, face and bikini line), hand and nail treatments, foot treatments, facial skin care treatments, eyelash and eyebrow treatments, make-up application and basic massage treatments (back, neck and shoulder). Work environment can be varied in size, style and ambience, from a cruise ship, through to small bespoke salons or luxury high-end beauty salons and spas.	Level 2
Nail services technician		Use a range of techniques, products, tools and equipment to provide manicure services, pedicure services, advice to customers/clients on nail products and services, gel polish services for nails, basic nail art services and nail enhancement services. Work environment can be varied in size, style and ambience, from a cruise ship, through to small bespoke salons or luxury high-end beauty salons and spas.	Level 2
Wellbeing and holistic therapist		Create, implement and adapt tailored holistic and wellbeing experiences, in a variety of environments, meeting and managing treatment and experience outcomes in private, secure and safe environments. Deliver specific treatments such as aromatherapy, acupressure, holistic massage, Indian head massage, lymphatic drainage and wellness experiences. Provide post-treatment aftercare and make future recommendations.	Level 3



Apprenticeships news

Find out what is happening in the world of apprenticeships



This includes information on all areas of Early Years work, real-life stories, and the different qualifications you can do to set yourself up for success. Read more about working in the Early Years sector and the training and qualifications that may be required here: https://earlyyearscareers.campaign.gov.uk/training-and-gualifications/



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National Trust competition

The National Trust has just launched the Time + Space Award, offering 16-25 year olds the chance to be inspired and to unlock their ideas at Sir Isaac Newton's home in Lincolnshire, where he discovered gravity and the famous apple tree still stands in the garden. Each award will be up to the equivalent value of £5000. The closing date for applications is 30th April 2024. To find out more, please visit:

https://www.nationaltrust.org.uk/who-we-are/news/time-and-space-newton-competition



Brand new apprenticeships At the time of writing, six new apprenticeships have already been approved so far in 2024: Digital device repair technician – level 3 Thatcher – level 2 Legal technician - conveyancing Scenic construction technician - level 3 technician or probate technician - level 4 Publishing Professional – level 4 Embalmer – level 5

Find out more about these apprenticeships and many more on The Institute for Apprenticeships and Technical Education website https://www.instituteforapprenticeships.org/apprenticeship-standards/





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Visit apprenticeships.gov.uk to find out more.

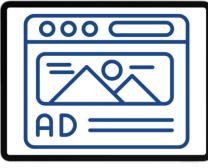


Where to look for apprenticeships

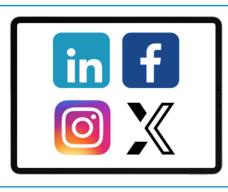
The key places to look for apprenticeship vacancies

There are several places where you can find apprenticeship vacancies; make sure you are looking at all of them!





Job websites: Most job websites will advertise apprenticeship vacancies.



Employer social media: Make sure you are following employers you are interested in as they are very likely to share vacancy information on social media.



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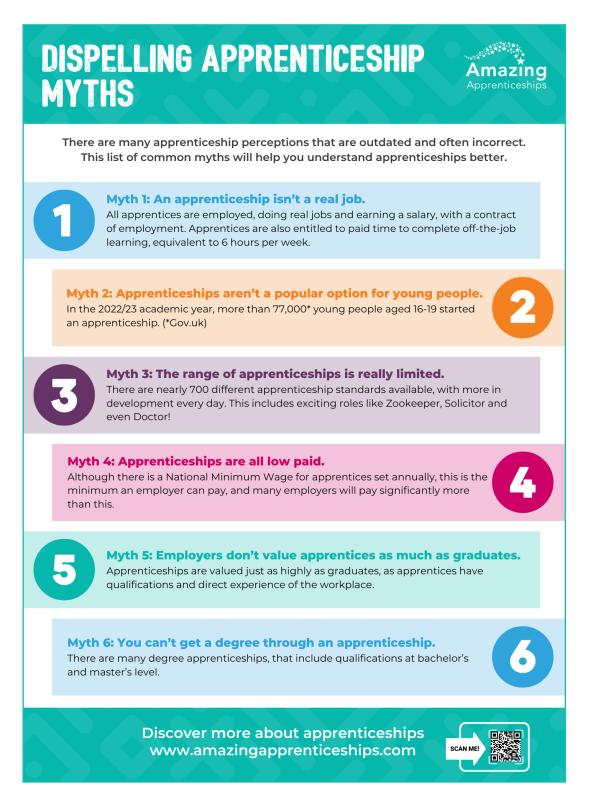
Friends and family: Make sure everyone knows your child is looking for an apprenticeship – they may have vacancies at their organisation!



Apprenticeships myths

Tackling misconceptions about apprenticeships

Amazing Apprenticeships has produced a new Rapid Read resource, dedicated to busting some of the myths around apprenticeships.





Apprenticeships myths

Tackling misconceptions about apprenticeships



Find this Rapid Read and many more at: https://amazingapprenticeships.com/resources/?rapid-reads=1



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Disability Rights UK (DRUK) Apprenticeship Resources

Explore the resources available



Into Apprenticeships guide – updated for 2024

Into Apprenticeships is a guide for Disabled people, parents/carers and key advisers about applying for apprenticeships in England. It deals with common questions such as how to find an apprenticeship, whether the training will be accessible and what support is available in the workplace.

There are several stories written by Disabled apprentices about their own experiences and the challenges they have faced. As well as taking advantage of the support on offer, the apprentices talk about the importance of their own creativity, perseverance and motivation.

Download it here: https://www.disabilityrightsuk.org/resources/apprenticeships







The Disabled Apprentice Network report Speaking from Experience: Getting It **Right for Disabled Apprentices** is available here: https://www.disabilityrightsuk.org/disabled-apprentice-network

The report considers what works well through collecting and analysing young Disabled people's experiences of how they receive information about apprenticeships; their engagement with training providers and employers, and the support they have received.

If your child is a young Disabled person looking to develop their career, this report will have something of interest for them.



Disabled Students Helpline

Providing advice to Disabled students, apprentices and trainees in England.

Email: students@disabilityrightsuk.org

Telephone: 0330 995 0414

Telephone opening hours: 11am-1pm on Tuesdays and Thursdays. Calls are free from a landline but mobile providers may make a charge.

Calls to this line may be recorded and emails will be stored and used in accordance with General Data Protection Regulations.

Disabled Students helpline

The Disabled Students Helpline offers information and advice by phone and email on post 16 education and training to Disabled students, apprentices, trainees, their parents, carers and any professionals supporting them.

Telephone: 0330 995 0414



Apprenticeships with Arnold Clark

Find out more about these exciting apprenticeship opportunities



Founded in 1954, Arnold Clark is Europe's largest independent, family-run car retailer. The company started with a single-car showroom on Glasgow's Park Road, given flight by its founder's simple philosophy: to offer genuine value for money and customer service of the highest level.

Since then, the Arnold Clark Group has continued to grow with over 200 branches in the UK – selling over 200,000 cars a year in locations stretching from Elgin to Southampton. On top of vehicle sales, they offer parts and servicing departments, vehicle rental, an accident repairs division, EV charging solutions, insurance services and more.



At Arnold Clark, they know that getting that first step on the ladder of your career can be challenging. That's why they offer a wide range of apprenticeship opportunities, allowing you to learn new skills or perhaps develop the ones you already have. They want every Arnold Clark employee to realise their full potential.



Their industry-leading benefits include help to pass your driving test, generous annual leave, the opportunity to earn more through hard work and access to various discounts and resources to help improve your overall wellbeing.

Their apprenticeships cover an array of disciplines from **Mechanic**, **Engineering and Bodyshop** roles, to **Aftersales and Rental Customer Advisor** roles, to positions within their **Parts** department. They also offer a graduate accountancy programme in various branches every year.

Their minimum criteria for the apprenticeship roles vary on discipline and what area of the country they are based in. This is outlined below:

	Mechanics/Bodyshop/Engineering	Aftersales/Parts/Rental
Scotland	National 4 or above in Maths, English and a Traditional Science* or Technical subject.	National 4 or above in Maths, English and one other subject.
England	GCSE Grade 4 or above in Maths, English and a Traditional Science* or Technical subject.	GCSE Grade 4 or above in Maths, English and one other subject.

*General Science, Biology, Chemisty or Physics

As a company built on strong family values, along with their generous benefits package and commitment to local communities, Arnold Clark offers great opportunities and lifelong careers.

To find out more about apprenticeships with Arnold Clark, please visit their website <u>https://www.ArnoldClark.com/</u> <u>early-careers</u> or contact the Early Careers team at <u>early.careers@arnoldclark.com</u>



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Higher Technical Qualifications (HTQs)

Find out if an HTQ is right for your child



The Department for Education has been working with Springpod to create some resources to help your child find out if an HTQ is right for them.

Visit https://unlocked.springpod.com/unlocked-intro/ higher-technical-qualifications-unlocked to find the following resources:



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Watch this short film to find out about HTQs:

 Your child can sign up to take a short course and find out if an HTQ is right for them: https://space.springpod.com/sign-in



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S Free and on demand	Boost your CV Add your completion certificate as	Bitesize modules
Complete in your own time!	certificate as experience	Answer quizzes and complete activities

Why take this course?

You'll understand what a **Higher Technical Qualification is**

HTQs are technical qualifications that employers have helped develop so you can get the right training and skills you need to succeed at work. You can study a HTQ full time or part time.

You'll see what careers you can go into

You can take a HTQ in a variety of different subjects across a wide range of sectors. After completing a HTQ, you could start work straight away or continue studying in higher education.

You'll be more confident in your decision

These short courses are designed to give you the info you need to see if this pathway is right for you.

You'll hear from other Higher **Technical Qualification** students

We've spoken to some Higher **Technical Qualifications students** about their experiences - so we wanted to share that with you too!

To find out more about HTQs, you could also join this webinar for parents and carers with the Department for Education HTQs team and Amazing Apprenticeships on Wednesday 24th April 2024 at 6:00pm to find out:

- What are HTQs?
- Where are HTQs available?
- How and when do you apply for HTQs?
- How does the funding work? •
- Where could a HTQ lead to?
- Where can you find out more?

Register here: https://us02web. zoom.us/webinar/register/WN_ nzJkYxhpRXWcrrxIvqP1mA#/registration





BBC Bitesize Careers Survey

The top 10 jobs teenagers want – all accessible via apprenticeships!

BBC Bitesize have just released the results of their annual careers survey. More than 4,000 13-16-year-olds were surveyed, and amongst many other things, this revealed the top 10 most desirable careers for young people. Read more about the survey here: https://www.bbc.co.uk/bitesize/articles/zcjhg2p

Did you know that of the Top 10 listed below, you can do either an apprenticeship in exactly that career or in the sector!

TOP TEN JOBS

1	DOCTOR	The first Doctor apprentices will start their apprenticeships in September 2024!	
2	ENGINEER	There are countless engineering apprenticeships, including Aerospace engineer, Robotics engineer, Manufacturing engineer, Network engineer and Marine engineer!	
3	TEACHER	The Government has just announced the launch of the new Teacher degree apprenticeships and there is also a Teaching assistant apprenticeship.	
4	LAWYER	You can become a solicitor through a level 6 degree apprenticeship and there are also apprenticeships to become a Paralegal and a Legal technician.	
5	NURSE	There are lots of different Nurse apprenticeships, for example there is a Registered nurse degree apprenticeship and also a Nursing associate apprenticeship.	
6	VET	You can't yet do an apprenticeship to be a Vet (but you can to be a doctor!), but you can do a Veterinary nurse or a Vet technician apprenticeship.	A CONTRACT OF C
7	FOOTBALLER	Professional sports people can undertake a Sporting excellence professional apprenticeship, but there are lots of other sport-related apprenticeships too!	
8	ARTIST	There are apprenticeships in the creative industry, including Storyboard artist, Scenic artist and VFX artist, amongst others.	
9	POLICE OFFICER	Many police forces offer the Police Constable Degree apprenticeship, but you can also become a Police Community Support Officer through an apprenticeship.	
10	BUILDING TRADE	There are numerous apprenticeships in the building industry, from bricklayer to carpenter to architect to town planner and many more!	





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Dates for your diary



Free webinars throughout the year for careers staff, teachers and parents/carers

As part of the Apprenticeship Support and Knowledge for Schools and Colleges programme (ASK), Amazing Apprenticeships are offering careers staff, teachers and parents/carers a schedule of free webinars throughout the year, to find out more about apprenticeships and how to support your child.

This series of informative webinars will provide an abundance of tips, advice and information from expert speakers across the apprenticeships and technical education world. Each webinar lasts for 30 minutes and will take place on Zoom. Participants are required to sign up before the session and will receive an email confirmation and a reminder an hour before it begins. The webinars will be recorded and shared with all registrants after the session.

Book your free place and catch up on recordings of all previous webinars here: <u>https://amazingapprenticeships.com/workshops-webinars/</u>



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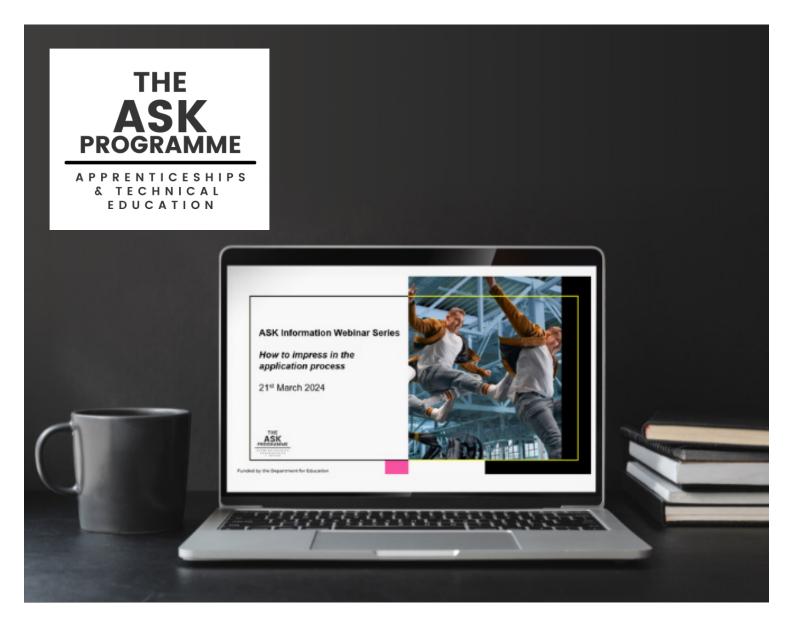
2024		
How to impress in the application process	Thursday 21st March 2024 3:30pm	Want some top tips from current apprentices and apprentice employers? Hear directly about the best ways to impress in the apprenticeship recruitment process.
How to research and apply for HTQs	Wednesday 24th April 2024 6:00pm	If your child is looking for a post-18 qualification that is flexible, job-focussed and an excellent way to progress to a higher/degree apprenticeship, a full degree or a highly-skilled job, join us to find out more about HTQs.
Everything you need to know – Spring term round-up	Thursday 25th April 2024 3.30pm	This termly update is the second in a series of key information webinars for teachers and careers leaders. Expert speakers from Amazing Apprenticeships and the DfE will highlight what's new in technical education and apprenticeships and will cover any recent changes in policy and funding.
Why T Levels are a fantastic choice	Thursday 16th May 2024 3:30pm	Join this webinar to hear directly from T Level students about their T Level journeys and why they are an excellent option.
Apprentice stories	Thursday 23rd May 2024 3:30pm	Hear from real life apprentices who will share their experiences of being an apprentice, how they found their vacancy, what a typical day looks like and the benefits of doing an apprenticeship.



Dates for your diary

Free webinars throughout the year for careers staff, teachers and parents/carers

2024		
How to promote and support apprenticeships and technical education in your school or college.	Thursday 20th June 2024 3:30pm	Top tips and ideas for promoting apprenticeships and technical education, and supporting students, parents, carers and staff to understand the options.
Everything you need to know – Summer term round-up	Thursday 11th July 2024 3:30pm	This termly update is the third in a series of key information webinars for teachers and careers leaders. Expert speakers from Amazing Apprenticeships and the DfE will highlight what's new in technical education and apprenticeships and will cover any recent changes in policy and funding.



Visit apprenticeships.gov.uk to find out more.