

INFLUENCERS

GOVERNORS APPRENTICESHIP CHECKLIST

Designed for senior leadership teams to ensure the delivery of quality careers provision in secondary education.



Introduction

In 2017, the 'careers strategy' was published as part of the government's plan to make Britain fairer, improve social mobility and offer opportunity for everyone;

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/664319/Careers_strategy.pdf

The strategy outlines 8 benchmarks, otherwise known as the 'Gatsby Benchmarks'. Schools and colleges are expected to use the benchmarks to develop their careers provision. The benchmarks ensure that schools fulfil their statutory duty to provide excellent careers guidance which informs students and their families about the full range of education and training options.

In 2017, the Baker Claus was introduced as an amendment to the Technical and Further Education Act 2017;
<https://www.legislation.gov.uk/ukpga/2017/19/section/2>

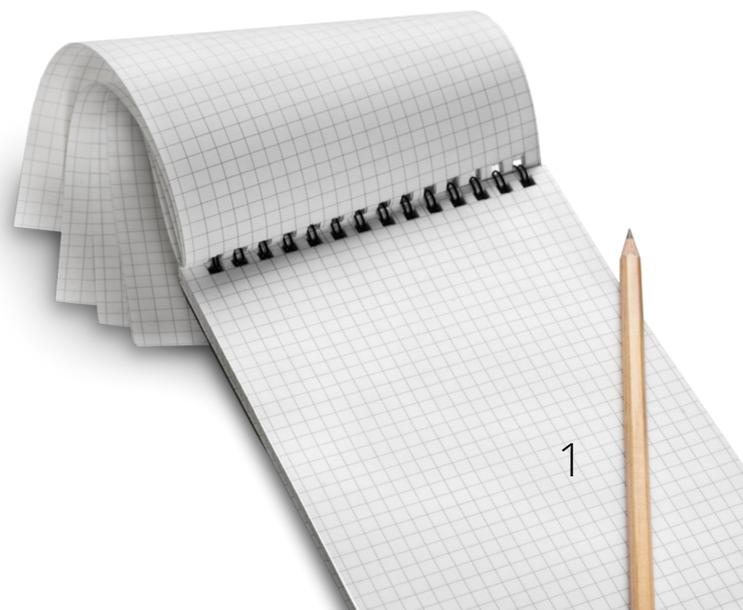
Through the Baker Claus amendment, schools must:

- give education and training providers the opportunity to talk to all pupils in years 8 to 13 about approved technical qualifications and apprenticeships

- have clear arrangements in place to ensure all pupils have the opportunity to hear from training providers about post-14, post-16 and post-18 education and career options at, and leading up to, important transition points
- prepare a policy statement that sets out the circumstances in which training providers will be able to talk to students and ensure that the statement is followed. The policy must be published and include any procedural requirements in relation to access requests, grounds for granting and refusing access and what training providers can expect once access is granted.

Using the checklist

This checklist has been created for schools governors and senior leadership teams to assess how well the school is fulfilling their statutory duties in delivering careers provision.



Governors apprenticeship checklist

Governing body strategic support

	Yes	No	Not sure
1. Do apprenticeships feature in your school development plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does your governing body set targets and implement measures for the number of students progressing into apprenticeships as a destination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Has your governing body got an identified governor who oversees the school's career provision, including apprenticeships?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Does your governing body seek opportunities to speak with students about their experience of the school's careers provision and the inclusion/prominence of apprenticeships?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do apprenticeships feature as part of the CPD programme for teachers and governors to build their knowledge and confidence?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Government policy and Ofsted requirements

	Yes	No	Not sure
6. Is your governing body aware of the Ofsted requirements regarding apprenticeships as published in the careers statutory guidance? https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/440795/Careers_Guidance_Schools_Guidance.pdf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is your governing body aware of the recent government developments and new opportunities for students to achieve a full honours degree and professional accreditation (at zero cost) through the apprenticeship pathway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are members of your governing body linked to local employer/labour markets? If so, are they sharing information with the school about apprenticeship employment opportunities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Governors apprenticeship checklist

Impartial advice, guidance and engaging employers

	Yes	No	Not sure
9. Are all students given access to information about apprenticeships, regardless of their academic ability and planned/intended destination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are all students routinely encouraged to register on 'find an apprenticeship' throughout the year? Visit https://www.gov.uk/apply-apprenticeship for more information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Does your school invite local employers offering apprenticeships to the school to talk to students and their families?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is the information given to students about apprenticeships updated throughout the year?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Does your school include impartial information about apprenticeships for students and guardians as part of the post-16 and post-18 guidance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Does your school invite past students who are/have been apprentices to speak to current students, staff and guardians?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is your school aware of it's legal duties under the Baker Claus? Visit https://www.aelp.org.uk/media/2615/bp-58-version-2.pdf for more information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Does your school invite local training providers (both private and FE colleges) to speak to students about apprenticeships and other alternative education and career pathways?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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the next page

Governors apprenticeship checklist

Student progression and destination tracking

- | | Yes | No | Not sure |
|---|--------------------------|--------------------------|--------------------------|
| 17. Does your school report to the governing body about how many students have completed apprenticeships as well as who they were employed by? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. Does your school celebrate students who have successfully gained employment through an apprenticeship as well as those who go into full-time education? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Accessing government support

- | | Yes | No | Not sure |
|--|--------------------------|--------------------------|--------------------------|
| 19. Is/has your school accessed support through the government 'Apprenticeship Support and Knowledge (ASK) for schools and colleges programme? Visit www.apprenticeships.gov.uk/influencers/request-ask-support for more information | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Does your school require additional support to ensure they are supporting apprenticeships in the best way possible? If yes, email ask.programme@education.gov.uk | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

For more information visit:
www.apprenticeships.gov.uk

