

Pause and Count at Punctuation Marks - Chart

Hesitate (count 1) Half Stop (count 2) Full Stop (count 3)

comma ,

semi-colon ;

colon :

quotation marks “ ” dash —

period .

ellipses ...

question mark ?

parenthesis ()

exclamation mark !

No Pause (0 count)

apostrophe ‘

slash/

hyphen -

underline