

Registration & Login

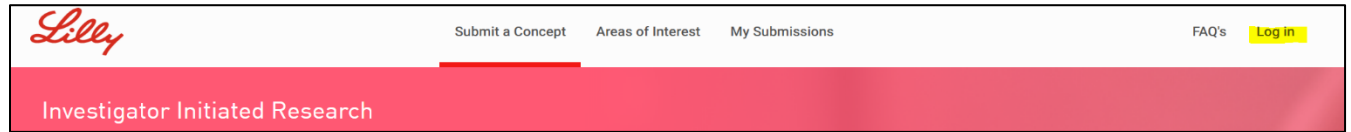
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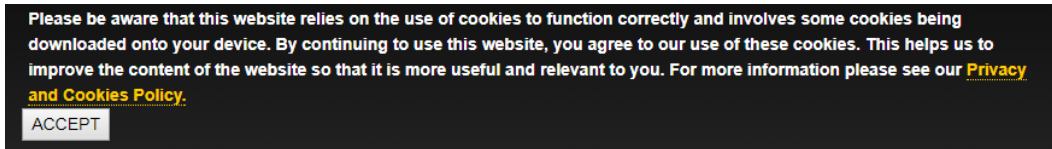
Registration (New User Sign Up)

Users may register for the IIR Portal at any time in order to track their submitted concepts. The registration process is detailed below:

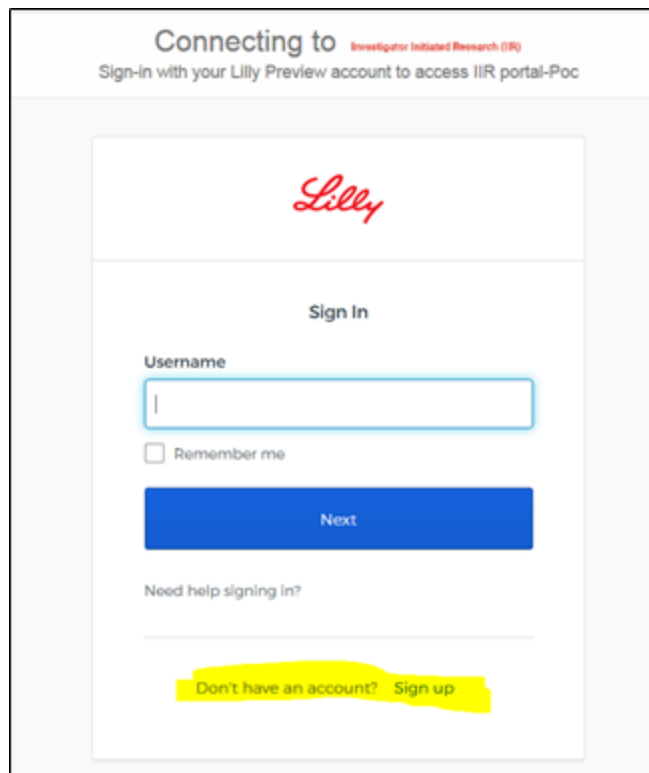
1. Click the Login button in the upper right-hand corner of the IIR Portal



2. (Optional) If you see a message to Accept Cookies, click Accept. This will simplify the login process in the future.



3. Click on "Don't have an account? Sign up"



4. Create an account by entering an email address, Password, First Name, and Last Name. Click Register to generate an email to your email address.

Connecting to **Investigator Initiated Research (IIR)**
Sign-in with your Lilly Preview account to access IIR portal-Poc

Lilly

Create Account

Email *

Password *

First name *

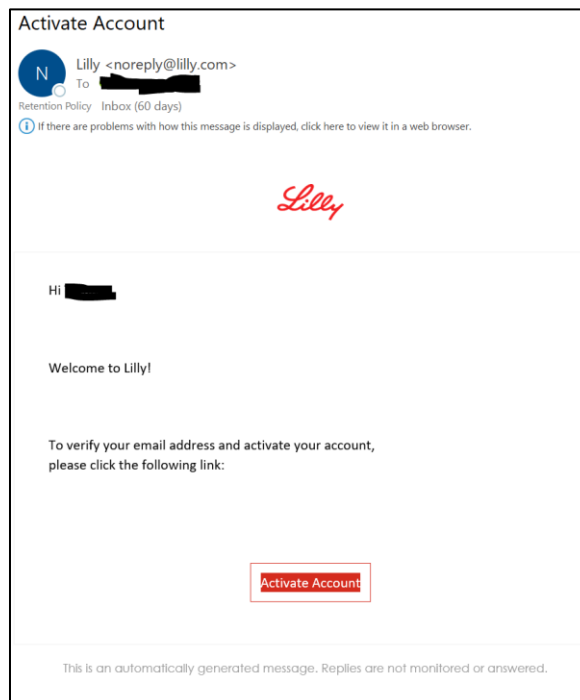
Last name *

* indicates required field

Register

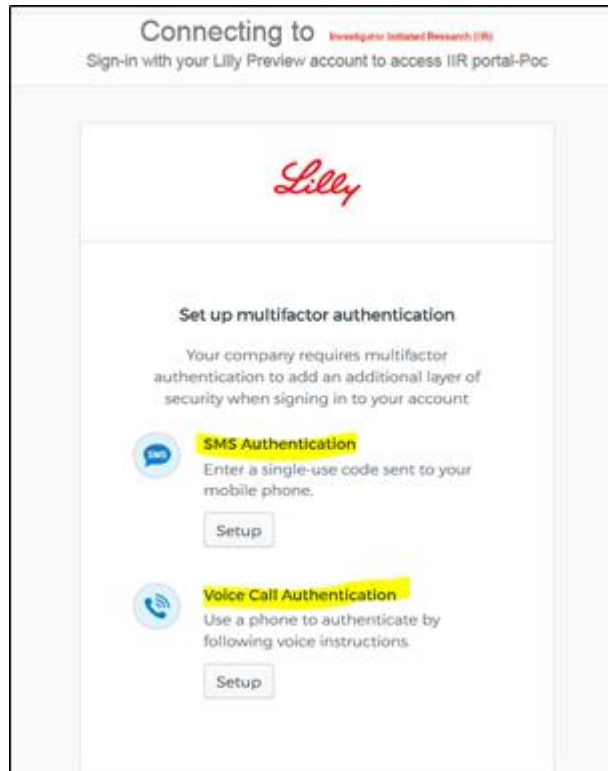
[Back to Sign In](#)

5. Check your email for the “Activate Account” message



6. Click on Activate Account to be directed back to the login page. Enter your email address and password.
7. You will be directed to a Multifactor Authentication page. Choose to authenticate using SMS (text message) or a Voice Call Authentication.

SMS Authentication Option



1. Choose your country and enter a phone number. Click Send Code

The screenshot shows the "SMS Authentication" setup form. At the top is the Lilly logo and a blue speech bubble icon containing the text "SMS". Below this is the heading "Receive a code via SMS to authenticate". The form includes a dropdown menu for selecting a country, currently set to "United States". Below the dropdown is a "Phone number" label and a text input field. To the left of the input field is a small grey box containing "+1". To the right of the input field is a blue button labeled "Send code".

2. Enter the code you received in your text message and click Verify

Lilly

SMS

Receive a code via SMS to authenticate

United States

Phone number

+1 [REDACTED] Sent

Enter Code

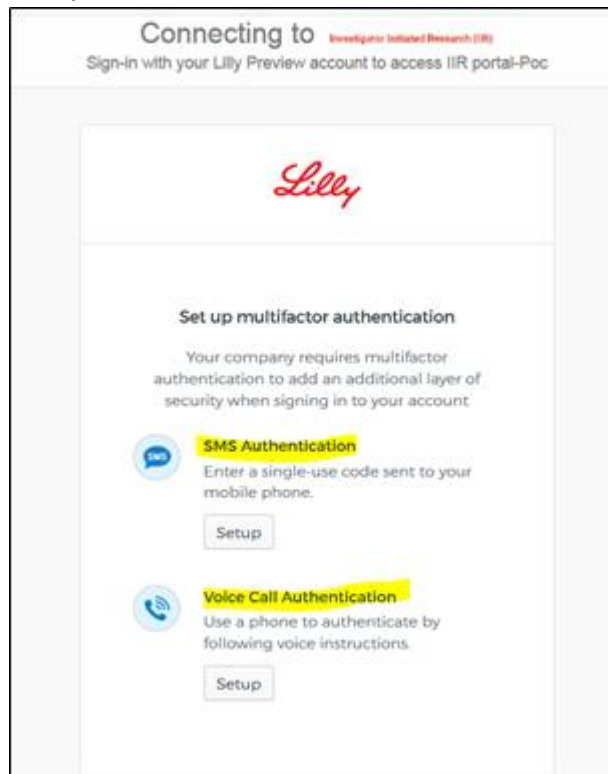
732873

Verify

[Back to factor list](#)

3. Success! Your registration is complete and you will be automatically directed to the IIR home page

Voice Call Authentication Option



1. Choose Voice Call Authentication and enter phone number; Click call.
2. Enter phone number. You will receive automated call on your phone with a Code.

Follow phone call instructions to authenticate

United States

Phone number **Extension**

+1 |

This field cannot be left blank

[Call](#)

[Back to factor list](#)

3. Enter the code you received in your call and click Verify

Lilly

SMS

Receive a code via SMS to authenticate

United States

Phone number

+1 [Redacted] Send

Enter Code

732873

Verify

Back to factor list

4. You will be redirected back to MFA options with your phone option checked to verify the setup. Click Finish

Set up multifactor authentication

You can configure any additional optional factor or click finish

Enrolled factors

- Voice Call Authentication ✓

Additional optional factors

- Okta Verify
Use a push notification sent to the mobile app.
Setup
- Security Key or Biometric Authenticator
Use a security key (USB or bluetooth) or a biometric authenticator (Windows Hello, Touch ID, etc.)
Setup
- SMS Authentication
Enter a single-use code sent to your mobile phone.
Setup

Finish

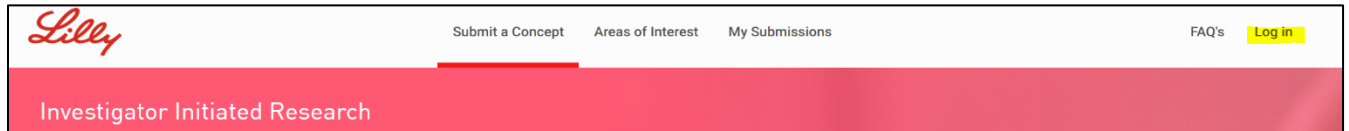
5. After registering you can login by clicking Call and re-entering a code

6. Enter code and click Verify. You will be redirected to the home page of IIR portal

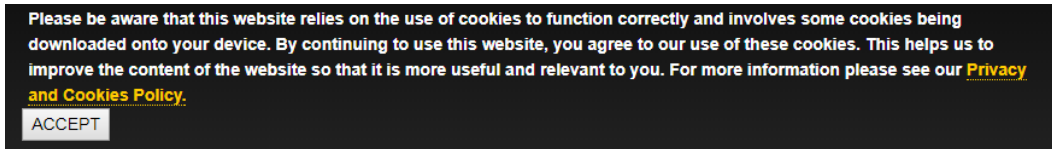
Login (Returning Users)

NOTE: The Eli Lilly IIR Portal underwent a maintenance update on June 10th, 2020. If you are a registered user, you will receive an email asking you to login, validate your user ID and reset your password for the IIR portal. Please complete that step first. Instructions for the same are [here](#) and also on the home page.

1. Click the Login button in the upper right-hand corner of the IIR Portal

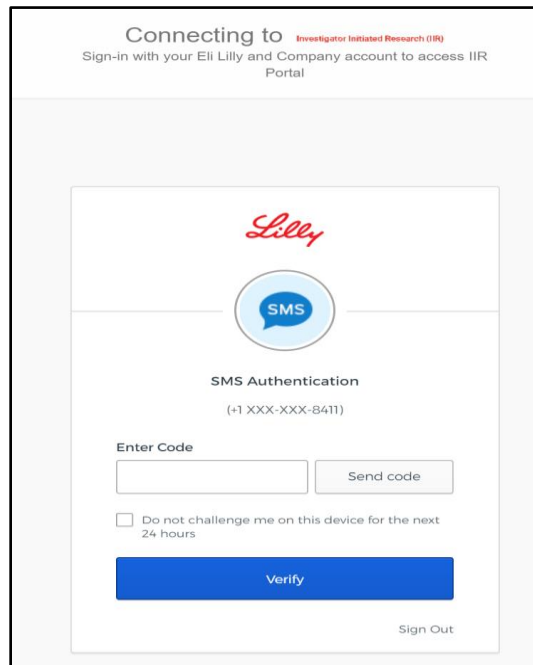


2. (Optional) If you see a message to Accept Cookies, click Accept. This will simplify the login process in the future.

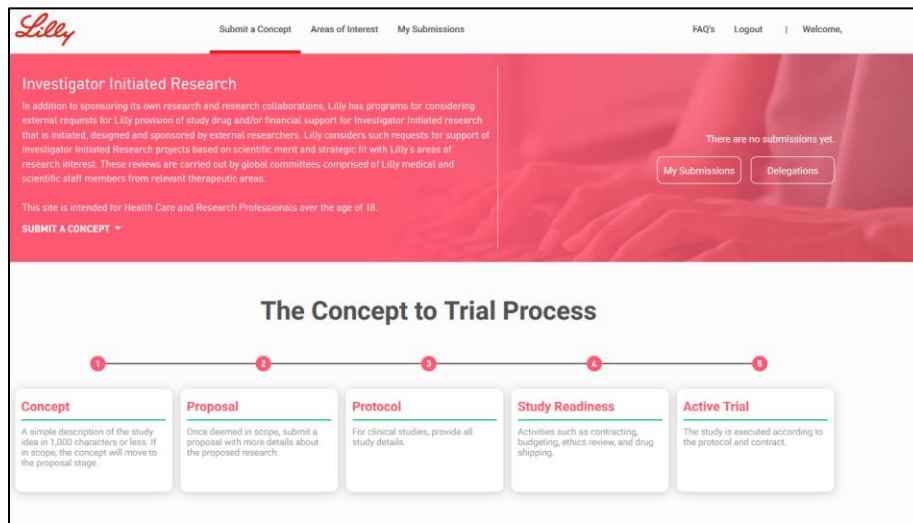


3. A login screen will come up. Enter your username and password

4. Your Multi factor authentication screen will pop up (SMS or Voice Call)

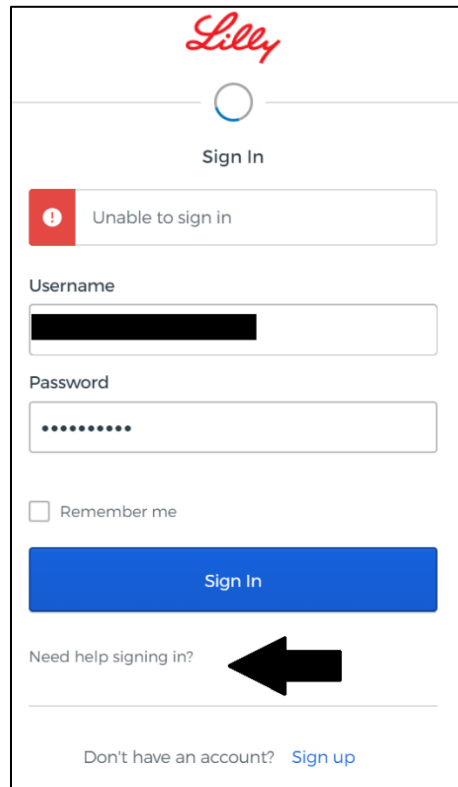


5. Once you receive the code and enter it, you will be redirected to the home page



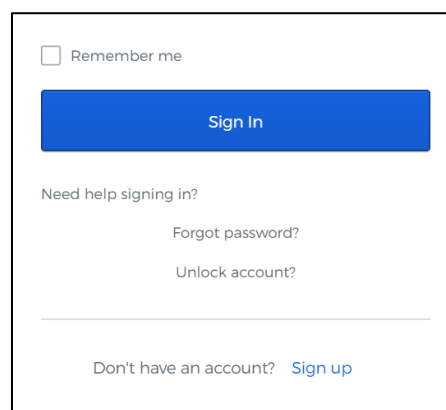
Forgot Password

1. If you forget your password, and receive an error signing in. Click on the “Need Help Signing In?” button



The screenshot shows the Lilly Sign In page. At the top is the Lilly logo in red. Below it is a circular icon and the text "Sign In". A red error message box says "Unable to sign in". Below that are fields for "Username" (blacked out) and "Password" (masked with dots). There is a "Remember me" checkbox. A blue "Sign In" button is present. Below the button is the text "Need help signing in?" with a large black arrow pointing to it. At the bottom, it says "Don't have an account? [Sign up](#)".

2. It will expand. Pick an option.



The screenshot shows the expanded "Need help signing in?" dropdown menu. It includes a "Remember me" checkbox, a blue "Sign In" button, and the text "Need help signing in?". Below this are two options: "Forgot password?" and "Unlock account?". At the bottom, it says "Don't have an account? [Sign up](#)".

3. Click on Forgot Password or Unlock Account to get a link in your email.

Lilly

Reset Password

Email or Username

Reset via Email

[Back to Sign In](#)

Lilly

Unlock account

Email or username

Send Email

[Back to Sign In](#)