

中国国际贸易单一窗口电子委托操作流程

- 1. 首先用法人卡进入单一窗口网页 (<https://sz.singlewindow.cn/dyck/>) 点卡介质然后输入IC卡的密码登录

The screenshot shows the website interface for the China (Shenzhen) International Trade Single Window. The main navigation bar includes the logo, the name '中国(深圳)国际贸易单一窗口', and the English translation 'China (Shenzhen) International Trade Single Window'. A customer service hotline number '0755-83165355' is displayed in the top right. The main banner features the slogan '持续助力复工复产' (Continuously supporting the resumption of work and production) and '金融扶企专区' (Financial support for enterprises). A prominent login box on the right side has two tabs: '账号登录' (Account Login) and '卡介质' (IC Card). The '卡介质' tab is selected, and a red box highlights the '请输入IC卡密码' (Please enter IC card password) input field. Below the input field is a '登录' (Login) button. A yellow warning box provides instructions: '请按照以下步骤进行: 1. 请先插入IC卡, 2. 在输入框中输入IC卡密码。' (Please follow the following steps: 1. Please insert the IC card first, 2. Enter the IC card password in the input box.) and includes a link for '客户端控件下载' (Download client control). The bottom of the page features a grid of service categories: '中央标准应用' (Central Standard Application), '企业资质' (Enterprise Qualification), '许可证件' (Licenses), '原产地' (Origin), '运输工具' (Transportation Tools), '舱单申报' (Manifest Declaration), '货物申报' (Cargo Declaration), '加工贸易' (Processing Trade), '行政相对人统一管理' (Unified Management of Administrative Relatives), '关企合作平台' (Customs-Enterprise Cooperation Platform), '外汇收支名录' (Foreign Exchange In/Out List), '税费办理' (Tax and Fee Processing), '跨境电商' (Cross-border E-commerce), '物品通关' (Goods Clearance), '出口退税' (Export Tax Refund), '公共查询' (Public Query), '口岸物流' (Port Logistics), and '金融服务' (Financial Services). A '小助手下载' (Download Assistant) button is located in the bottom right corner.

2. 进入之后选择货物申报里面的子菜单报关代理委托

The screenshot shows the website interface for the China (Shenzhen) International Trade Single Window. The browser address bar displays the URL: sz.singlewindow.cn/dyck/login.do?method=loginStandard&loginSignal=0. The page header includes the logo and name of the organization, along with a customer service hotline: 0755-83165355. The main banner features the slogan "抗击疫情 持续助力复工复产" (Fight the epidemic, continue to assist in resuming work and production) and a "金融扶企专区" (Financial support for enterprises special zone). A navigation bar contains various service categories, with "货物申报" (Cargo Declaration) highlighted in a red box. Below this, a sub-menu is displayed, with "报关代理委托" (Customs Brokerage) also highlighted in a red box. Other sub-menu items include "货物申报", "集中申报", "预约通关", "减免税", "减免税后续", "危险品", and "转关". The bottom section of the page lists additional services such as "企业资质", "许可证件", "原产地", "运输工具", "舱单申报", "加工贸易", "税费办理", "跨境电商", "物品通关", "出口退税", "公共查询", "口岸物流", and "金融服务".

中国（深圳）国际贸易单一窗口
China (ShenZhen) International Trade Single Window

客服热线：0755-83165355

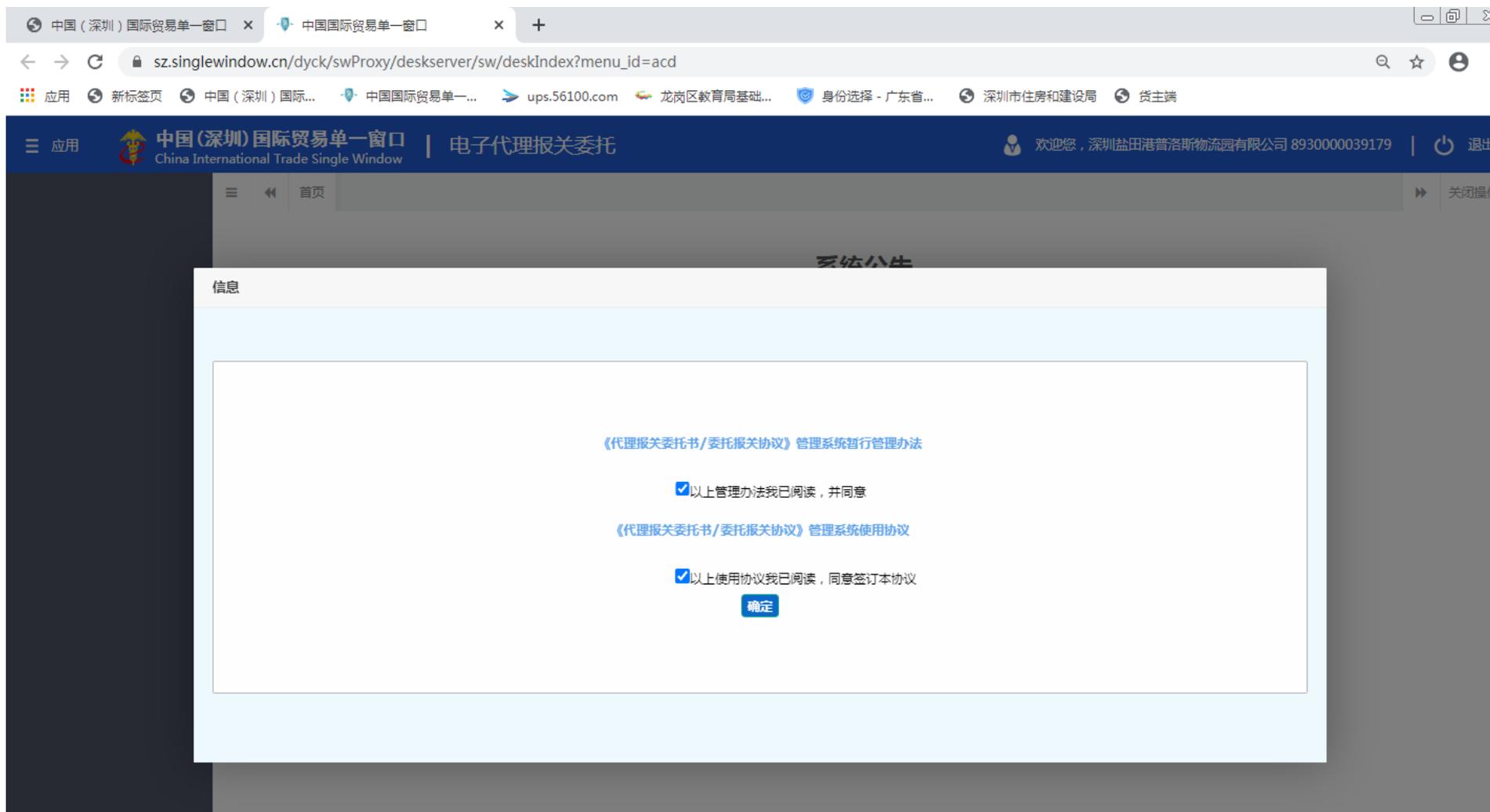
抗击疫情 持续助力复工复产
金融扶企专区

重磅！2019年出口额800万美元（含）以下企业可以来领保单啦！

中央标准应用 中央标准应用（备用） 用户管理 小助手下载

企业资质	许可证件	原产地	运输工具	舱单申报	货物申报	加工贸易
货物申报	集中申报	报关代理委托	预约通关	减免税	减免税后续	危险品
税费办理	跨境电商	物品通关	出口退税	公共查询	口岸物流	
金融服务						

3.进入报关代理委托界面后会跳出如下图所示，勾选之后点同意方可进入



- 4. 进入后选择委托关系管理里面的发起委托申请后输入我司报关行的十位代码（4403181305）查找出来之后选择发起委托申请

The screenshot shows the 'China International Trade Single Window' (中国(深圳)国际贸易单一窗口) web portal. The user is logged in as '深圳盐田港普洛斯物流园有限公司' (Shenzhen Yantian Port PLS Logistics Park Co., Ltd.). The main menu on the left includes '电子代理报关委托' (Electronic Agent Declaration Commission) and '委托关系管理' (Commission Relationship Management). The '发起委托申请' (Initiate Commission Application) option is selected.

The search criteria section shows the following fields:

报关企业名称	报关企业中文名称	报关企业海关编码	统一社会信用代码
		440166K01X	18位统一社会信用代码

The search results table shows one record:

序号	报关企业名称	报关企业海关编码	统一社会信用代码	登记时间	是否为优秀报关企业	中国报关协会会员...	海关管理类别	是否存在委托关系
1	广州市穗海国际运输服务有限公司	440166K01X	91440129743551487Y	2020-05-25	否	非会员	高级认证企业	否

The '发起委托申请' button is highlighted in red, and the first row of the results table is also highlighted in red.

5.进入界面后委托关系有效期可以选择三个月，六个月和十二个月，委托方式选择长期，自动确认请勾选，辅助查验请勾选之后点击右上角的发起即可

中国(深圳)国际贸易单一窗口 | 电子代理报关委托

发起委托申请

发起

委托方	被委托方
委托方统一社会信用代码 914403007727358167	被委托方统一社会信用代码 91440129743551487Y
委托方企业海关编码 4403137759	被委托方企业海关编码 440166K01X
委托方企业名称 深圳盐田港普洛斯物流园有限公司	被委托方企业名称 广州市穗海国际运输服务有限公司
委托方法人代表授权签署人 林文和	被委托方法人代表授权签署人
委托关系状态 新增	委托关系有效期 请按空格选择
委托协议份数 0	委托书编号
自动确认 <input type="checkbox"/> 开启委托协议自动确认功能	委托方式 <input type="radio"/> 逐单 <input checked="" type="radio"/> 长期
签订日期	有效截止日期

委托内容 A、填单申报 B、申请、联系和配合实施检验检疫 C、辅助查验 D、代缴税款 E、设立手册(账册) F、核销手册(账册) G、领取海关证明文件、证书证单等 H、其他

如在发起电子委托中遇到任何问题
请致电0755-22720049