



Fastvue Pty Ltd.
Ground Floor, Centrepoint Towers
PO BOX 1137 WEST PERTH WA 6872
Australia

Email: dataprotection@fastvue.co

SUBJECT ACCESS REQUEST FORM

Fastvue takes your data and your privacy seriously. As such, you can use this form to request access to your personal information held by Fastvue and its associated brands. The information requested will enable us to confirm the identity of the person making the request and search for any data held about you.

Contact Details (Requestor)

Fastvue will use these details to communicate the progress and status of this request.

Full Name	
Email Address	
Telephone Number	

Are you the Data Subject?

Yes	<input type="checkbox"/>	<p>Fastvue must ensure personal data is not released to an unauthorized person. We must therefore take every measure to ensure you are who you say you are.</p> <p>To confirm your identity, please provide one of the following:</p> <ul style="list-style-type: none">• Driving license• Passport ID• Medical card• Birth certificate <p>Fastvue will only release data if we are satisfied that you are entitled to that information and may contact you if any further verification is required.</p>
No	<input type="checkbox"/>	<p>Are you acting on behalf of the Data Subject with their express permission, or with the appropriate legal authority?</p> <p>If so, this must be evidenced in writing and enclosed with this form.</p> <p>Please also enclose proof of the Data Subject's identity as described above.</p> <p>Please also include confirmation of your own identity, by enclosing your driving license, passport, medical card or birth certificate.</p> <p>Fastvue will only release data if we are satisfied that you are entitled to that information and may contact you if any further verification is required.</p>

Details of the Data Subject

To help us with our search, please complete the data subject's details below.

Full Name	
Email Address	
Telephone Number	
Address	
Other data <i>Please include previous names, addresses, email addresses, and any other information that may help us locate your data.</i>	
Specific Requests <i>If you wish to see only certain specific document(s), such as a particular report or file, please describe these here.</i>	
Legal status in relation to the Data Subject <i>If you are not the data subject please briefly describe your relationship with them (e.g. legal advisor, insurer, spouse, parent, etc.) and explain why you are making this information access request on their behalf. This should be supported by an appropriate letter of consent from the data subject where this is possible.</i>	

Declaration

I certify that the information given on this application form is true and accurate. I acknowledge that it will be used solely for the purpose of processing my request and providing me with a response. I understand that it may be necessary for me to provide additional information in order for Fastvue to confirm my identity (or that of the Data Subject) and/or locate relevant personal information and that work will not commence until Fastvue is satisfied in this regard.

Full Name _____ Signature _____
Date _____

Submitting Your Request

Please sign, complete and email this form to dataprotection@fastvue.co along with any supporting material to confirm your identity.

You can also use dataprotection@fastvue.co to ask any questions you might have.

Disclaimer

Fastvue reserves the right to withhold information that relates to, or identifies, other third parties.

Fastvue will make every effort to release the information to you securely, but once you have received the information, they become your responsibility, and Fastvue can take no responsibility for any subsequent actions.

Fastvue strongly recommends that you keep this information secure and destroy the information when it is no longer needed.