



June 10, 2020

Hello:

We have reached a historic milestone with the Graduate School USA, delivering over 150 virtual classes over the past ten weeks. This could not have been achieved without the dedication and support of you, our faculty, THANK YOU!

The school is continuing the process of converting many of our face-to-face courses to virtual instructor-led and/or self-paced courses and have decided to expand our virtual courses offerings through the months of **July, August, and September**.

**The following is For Your Information (FYI):**

- All open enrollment face-to-face classes are suspended through **July 31**. Virtual instructor-led and self-paced courses will replace most face-to-face classes.
- A very limited number of face-to-face courses may be added to our schedule based on the Center for Disease Control (CDC) and other re-opening guidelines for the months of **August and September**.
- Once the COVID-19 precautions are lifted completely, GSUSA plans to resume face-to-face classes, as well as continuing a robust schedule of virtual classes to better serve our students and agencies.
- The issue has been raised about use of recording virtual classes. GSUSA routinely records virtual classes using both video and audio capability. Recordings are not made public or offered for sale or other commercial use.

The following language is shared with student course registration:

- **Graduate School USA (GSUSA) routinely records virtual classes using both video and audio capability. Recordings are not made public or offered for sale or other commercial use. By participating in a GSUSA virtual class, course, or other session, the student acknowledges that GSUSA has authority to record the classes and agrees to such video/audio recordings, which is covered by the Department of Education 504 compliance.**



- **Classes Identified as Guarantee-to Go (GNG)** classes are those that are guaranteed to run as scheduled.
  - Enrollment numbers determine if a class will run or rescheduled. Class sessions with three or more enrollments are guaranteed-to-go (G2G) in Higher Reach. Class sessions with less than three enrollments are rescheduled. GNG decisions are made:
    - On Wednesday at 3:00 PM, GNG decisions are made for classes that begin the following week on a Monday or Tuesday.
    - On Thursday at 3:00 PM, GNG decisions are made for classes that begin the following week on a Wednesday, Thursday, or Friday.
    - To determine if your class is a GO, please log into your Higher Reach account.
  
- Please continue to monitor the Faculty Source for important updates, <https://www.graduateschool.edu/content/faculty-source>