



# FOLLOW OUR STEP BY STEP GUIDE TO FORWARD YOUR MATCH TICKET TO A FRIEND OR FAMILY MEMBER



## STEP 1: ENSURE YOU WANT TO TRANSFER YOUR TICKET.

Remember, once you forward your ticket you can no longer attend the game – ticket forwarding is **not reversible**.

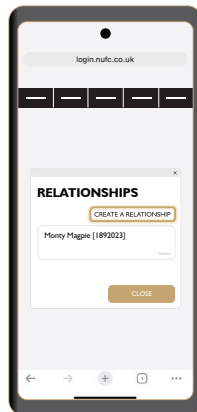
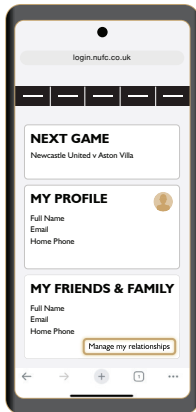
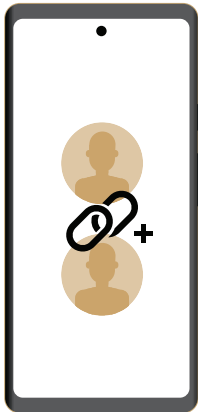
There is no cost to forwarding a ticket. Any supporter forwarding their ticket on more than 10 occasions will flag a review of their account.

Disabled supporters and those seated in the Family stand should contact the Box Office for assistance.



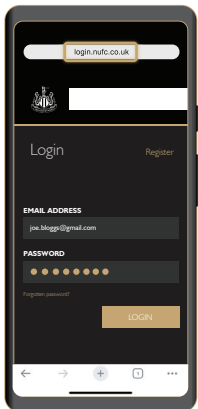
## STEP 2: ENSURE TICKET FORWARDING IS AVAILABLE FOR THE FIXTURE.

Ticket forwarding will be available for home games three weeks prior to the game. It will close one hour before kick-off.



## STEP 3: ENSURE YOU HAVE LINKED ACCOUNTS WITH THE RECIPIENT.

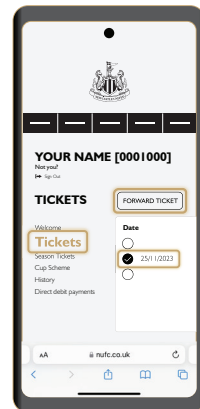
Season ticket holders can forward their season ticket to someone that has a supporter number and ticketing account, to do this, you must have linked your accounts via the **Friends and Family functionality**.



## STEP 4: LOG IN TO YOUR ACCOUNT.

When ticket forwarding opens for the fixture you wish to transfer your ticket, login to your **book.nufc.co.uk** account.

Click on your profile in the top right-hand corner (the gold silhouette) and select 'tickets' from the drop-down options.

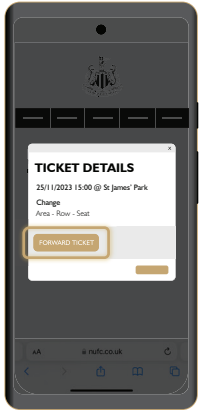


## STEP 5: SELECT YOUR TICKET.

Select the match ticket/s you wish to forward and then click 'forward ticket.'

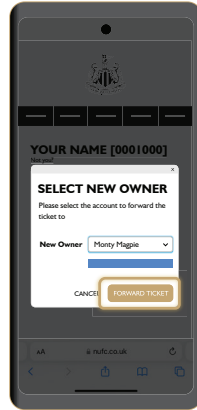


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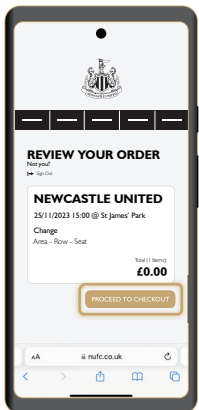
## STEP 6: CHECK YOUR TICKET INFO.

Ticket forwarding is **not reversible** – ensure the seat details are correct and select the gold 'Forward ticket' button.



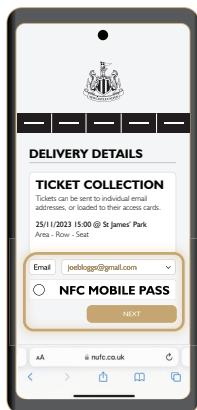
## STEP 7: SELECT THE NEW TICKET OWNER

From the drop-down menu, select the name of the supporter you wish to transfer your ticket to from your friends and family list and select the gold 'Forward ticket' button.



## STEP 8: REVIEW YOUR ORDER

Your ticket transfer will be allocated to a basket. Check the details are correct and click proceed to checkout.

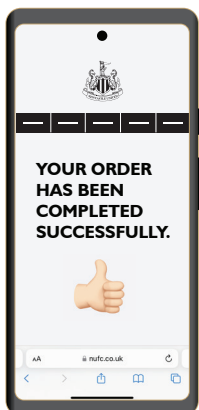


## STEP 9: CONFIRM THE EMAIL ADDRESS.

On the ticket collection page, select the desired email address from the drop-down box.

Click 'NFC Mobile Pass' and then click 'Next'

Agree to the terms and conditions and click 'submit.'



## YOU'RE ALL DONE!

Your ticket link will be emailed to the new owner for them to download to their Apple Wallet or Google Wallet.