The Global Language of Business

Meeting Agenda

Name	Healthcare National Product Catalogue Advisory Group (Australia)	
Purpose	Meeting 4Q 2022 (#3 2022)	
Date	**Time**	**Location**
7 December 2022	2pm-4pm AEDT	Remote dial in – Zoom details in meeting invitation
Co-Chairs **GS1 facilitation** **NPC technical lead**	Peter Wilson, Hospital Project Specialist, UnitingCare Health *New Co-chair to be confirmed* Cath Koetz, Director – Healthcare, GS1 Australia Mark Blitenthall, Manager Service Engagement, GS1 Australia Nigel Fuller, Senior Account Manager, GS1 Australia Ramesh Rayer, Technical Manager - Services Technical Support, GS1 Australia	

Agenda

ID #	Details	Owner
1	Welcome, introductions and apologies	Co-Chair
2	GS1 Australia Limited Trade Practices Compliance Notice	GS1
3	Approve minutes from previous meeting	ALL
4	Review of Action Items – Progress/Updates	ALL
5	*Co-Chair – Update*	Cath Koetz/ALL

6	*Regular Updates*
	• NPC statistics – detailed update on # of users and records
	• Data Quality Improvement program/reports updates
	• AMT CTPP/GTIN project update
	• Updates from Recipients on their programs
	(Open to all Recipients to provide updates on NPC programs and engagement activities)
	    o Uniting Care Health – Peter Wilson
	    o Queensland Health – Paul Davies
		Ramesh Rayer (GS1)
		
		Cath Koetz (GS1)
		All Recipients

7	*NPC and AusUDID Sandpit* – Pilot Update	Cath Koetz/TGA (TBC) & particpants
8	UNSPSC – Proposal re management of perpetual version changes *decision required	Ramesh Rayer/All
9	Proposal for Interim/Preliminary Load *decision required	Murray Robb/All

10	Proposal for Distributor Data Model *decision required	Murray Robb /All
11	Proposal for used of NPC data within the Tendering Process *decision required	Keith Lai/All
12	Proposal for Healthcare Item Data Lake (HIDL) & API's *decision required	Justin Middleton/Keith Lai/All
13	Review of remaining Reimagining Activities and high-level plans	Cath Koetz/All
13	Any other business/topics	ALL
14	Confirmation of actions and next steps	Co-Chair/GS1
15	Confirmation of next meeting – 1Q 2023 **TBC 2023**	Co-Chair/GS1
15	Meeting close	

Pre-meeting preparation

1. Review previous meeting minutes & actions -ALL (Insert Link)
2. Consideration of any Recipient updates (Recipient organisations to prepare) - RECIPIENTS
3. Consideration of additional items for discussion by this advisory group (Open to all Advisory Group participants to raise items either prior to meeting or during the call as part of this agenda item. Where possible prior notice is requested to allow for all participants to have time to prepare thoughts for effective discussion) – ALL
4. Review of pre-reads provided - ALL
   - NPC Reimagining for Healthcare Project Update (EXTERNAL) – December 2022 Update
   - Pre-Read xx
   - Pre-read xx

Meeting resources / reference material

All key documents are hosted on the Healthcare NPC Advisory Group [hub](#)

1. Terms of Reference - [Link](#)
2. GS1 Australia Limited Trade Practices Compliance Notice - [Link](#)

Meeting details for Zoom

Topic: Healthcare National Product Advisory Group 4Q 2022
Time: December 7, 2022 02:00 PM Canberra, Melbourne, Sydney

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Meeting ID: 876 1960 2744

To contact the team who manage this advisory group please email us at HCNPCAG@gs1au.org

Actions Log:

	Action Items	Owner	Deadline	Status
1.1	Terms of Reference to be updated with feedback from Kick Off meeting & distributed to HCNPCAG members for review and approval at commencement of Meeting 1 2020.	Gary Russon (GS1)/ALL	Closed	Approved, Item closed 19 February 2020
1.2	Call for Co-Chair Nominations from HCNPCAG group members in accordance with Terms of Reference.	Gary Russon (GS1)/ALL	Closed	Rob Setina (HPV) and Elizabeth Donohoo (ADHA) confirmed as co-chairs 17th June 2020
1.3	Detailed NPC statistics to be provided for reference at all future HCNPCAG meetings	Sascha Timoshanko (GS1)	Closed	This is to be closed as an action item and be included as part of the standing agenda for the AG meetings
1.4	Healthcare Data set & Use Case Review by industry	Cath Koetz & Murray Robb (GS1)	Closed – refer to Action 3.5	Discussion at meeting on 26th August to launch after delays.
1.5	Enhancement requests for NPC platform and Data Quality Improvement reports	Justin Middleton & Murray Robb (GS1)/All	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.6	Nominations for additional industry representation (in line with Terms of Reference)	GS1/ALL	Closed	Additional nominations open at any time This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.7	Meeting requests including Zoom dial in details to be sent to HCNPCAG group members for all 2020 meetings	GS1	closed	2020 meetings have all been set and invitations sent.
2.1	*Executive level 'Value proposition'* Document for use within executive level discussions within suppliers providing 'talking points' to assist with understanding the value of the NPC	Mark Blitenthall/Emma Morrison/Cath Koetz (GS1)	Closed	Updated Value Propositions inclusive of feedback have been finalized and are now available as PDF and as webpages for recipients and suppliers https://www.gs1au.org/for-your-industry/healthcare/npc-in-healthcare/standardised-product-data
2.2	Recipients to share details of their programs on an ongoing basis to the AG (within Recipient updates) and aim to communicate this within their own programs.	Recipients (ALL)	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
2.3	Further discussion in future meetings to ensure that required NPC statistics are available across all active Recipients to further detail the utilisation of NPC data.	GS1 staff Recipients (ALL)	closed	No additional feedback provided, closing item as an action and can revisit in future as needed
3.1	GHS (Global Harmonised System) as possible NPC attribute for Dangerous & Hazardous Goods classification and reporting	AG members to advise within dataset review	Closed	Agreement to add to the NPC Dataset as optional for all products, Closed Feb 2021
3.2	Creation of ADHA driven AMT-CTPP – GTIN paper, outlining data linkage initiative and industry support. Also call for ideas supporting other digital or meds management initiatives/policies, calls for ideas – note.	Pan Teng (ADHA) Cath Koetz/Murray Robb (GS1)	Closed – refer 7.1	Pan to seek assistance to craft statement on AMT-CTPP – GTIN initiative. Cath & Murray to look at mechanisms to support process from GS1 side

3.3	Understanding UNSPSC selection process for suppliers, specifically any barriers in fulfilling populating current code set values for products and publishing to NPC.	Murray Robb (GS1)	Closed	Closed post May 11 2022 meeting due to limited detail. Can be reopened if required in future with a new action.
4.1	GS1 seeks the suggestions from the group regarding suggestions on what else GS1 or this group can do to help drive the Data Quality improvement within NPC.	GS1/ALL	Recurring	Ongoing and linked to broader improvement discussions.
4.2	All HCNPCAG members invited to actively participate in the Dataset Review process	GS1/ALL	Closed	Completed and participation from representatives across the sector very good (refer Nov 2020 meeting) Agreement to close 3rd June 2021
5.1	Finalisation of the Healthcare Dataset ready for implementation including new or amended fields	Murray Robb - GS1	Closed	Closed as review has been finalized, but a new action added as 7.2 to allow for reporting on any outstanding items that need to be implemented.
5.2	Improvement to user documentation for the healthcare sector including the development of new tools to assist all users where needed/possible (refer Dataset review feedback)	Murray Robb/Deborah Prince – GS1	Closed	Included as a part of the various deliverables deliverables within the Reimagining project
5.3	Explore options to show a catalogue has had a full review as part of the DQI reporting (Is this an Industry wide 'Ready' status?) (refer Dataset review feedback)	Ramesh Rayer – GS1	Open	To be reviewed as part of review of DQI reports
5.4	Explore how to signify where a catalogue has been reviewed by another recipient (Is this an Industry 'Live' status?) (refer Dataset review feedback)	Ramesh Rayer – GS1	Open	To be reviewed as part of review of DQI reports
5.5	Investigate the possibility of an 'Interim load' of data (refer Dataset review feedback)	Murray Robb - GS1	Open	Included in Reimagining project deliverables - Working group has been formed to explore this requirement
5.6	Ongoing process improvement (refer Dataset review feedback)	GS1/ALL	Closed	Closed as agreed Sept 2021 as this is a core element of the HCNPCAG versus a single action item
6.1	Co-Chair nominations to be sent to group	Cath Koetz - GS1	Propose to close Dec 2021	Nominations sent and new Co-chair appointed
6.2	Project plan and 'dashboard' progress reporting related to the updated dataset (visibility of deliverables, timelines and where hold-ups are being experienced)	Murray Robb - GS1	Closed	New dataset launched and implemented, dash board provided for updates to HCNPCAG. Any carry over items should be added as individual items
6.3	Value proposition AMT-CTPP to be revisited / refined	Pan Teng ADHA / Cath Koetz GS1	Closed	Action amalgamated into 7.1
6.4	Arrange a practical demonstration for AMT-CTPP initiatives in action. Overview plus diagrams of data flows.	Pan Teng ADHA / Cath Koetz GS1	Closed	Action amalgamated into 7.1
6.5	Coordination of deep dive workshops separately for recipient and supplier NPC users to further investigate usage concerns	Cath Koetz / Mark Blitenthall	Closed	External workshops held 17th & 19th August
6.6	Improving visibility - NPC Recipient outreach to enhance visibility of recipient information that can be accessed via GS1 and Recipient websites (data usage, requirements, programs, contacts etc.)	Cath Koetz- GS1	Closed	New Australian Healthcare Recipient webpage created by GS1 (https://www.gs1au.org/for-your-industry/healthcare/npc-in-

				healthcare/australian-healthcare-data-recipients?viewmode=0) Further enhancements require Recipient action to be completed
6.7	Development of report informing suppliers which recipients are using/have accessed their data within the previous month	Deb Prince & Murray Robb - GS1	Closed	Investigation showed some issues with this due to the method used by recipients to source data (not manual download but continual data sync/flow). Some reporting may be enabled through improvements from the Reimagining deliverables.
7.1	AMT-CTPP Action plan to be developed including: Creation of an AMT-CTPP – GTIN Value proposition paper, outlining data linkage initiative and benefits to industry Practical Demonstration of how the AMT-CTPP and GTIN Linkage works in practice incl overview plus data flows etc.. (This action is an amalgamation of 3.2, 6.3, 6.4)	ADHA/AEHRC	Open	(This action is an amalgamation of 3.2, 6.3, 6.4) Changes to team at AHDA and the move of the NCTS to AEHRC has interrupted the ability to report on this
7.2	Update/Actions on remaining Dataset Review changes including new or amended fields, changes to validation rules, changes to DQ reporting, transition to any GDSN attributes from local attributes (resulting from the Healthcare Dataset Review 2020/21)	Murray	Closed	All actions from the dataset review have been actioned into production and therefore this item was closed May 2022.
7.3	Allowing for the new dataset to stabilize and be implemented, complete a review/assessments of what data is actually being used and HCNPCAG to then decide whether any attributes can be removed from the sector requirements.	GS1 NPC team with Recipients	September 2022	Item added based on discussion in Sept 2021 to ensure that what is being requested is of value.
7.4	Use cases to be updated to add 'Supply Chain Surety' and reflect feedback from Reimagining workshops	Cath Koetz/Mark Blitenthall GS1	Closed August 2022	Updated Use Cases inclusive of feedback have been finalized and are now available as PDF and as a webpage https://www.gs1au.org/for-your-industry/healthcare/npc-in-healthcare/use-cases
7.5	Actions from Workshops to be shared with HCNPCAG for feedback to help define priorities	Cath Koetz GS1	Closed	Workshop details and agreed actions have been shared. Updates on all provided as part of pre-reads May 11th 2022 meeting. Propose closing this item and creation of new item regarding delivery of agree actions from Reimagining review process
8.1	New Attribute for 'Volume' raised by Ian Boyle from Queensland Health. NPC team to investigate options for automatically calculating Volume by using data already provided or option for additional attribute (if not able to the calculated).	Murray Robb/Ramesh Rayer GS1	Open	Awaiting feedback on details of requirement
8.2	Detailed actions from 'Reimagining NPC for Healthcare' to be reported at each meeting via project summary update and	Cath Koetz/Mark Blitenthall GS1	Open	Refer to update provided within pre-read documents

	reporting on specific items. Individual owners of deliverables will report where needed on progress.			
8.3	Review of UNSPSC to ensure a. version 19 is still appropriate; b. look at how GS1 could provide more tools to support suppliers in mapping codes; and c. ensure clear communication regarding how recipients use/wish to use UNSPSC classification to support their processes (supply chain surety, catalogue groupings etc..)	Ramesh Rayer	Open	Sub-working group has been formed to discuss. Proposal from meeting provided in pre-reads and topic included for discussion in agenda August 3rd meeting
9.1	Nominations for Co-Chair are open following resignation of Elizabeth Donohoo at the ADHA. Contact Cath Koetz for further information or to share nomination	Cath Koetz/All	Open	
9.2	AusUDID Pilot – Suppliers who are interested in participating in the pilot to have data flow from NPC to the Aus UDI database (TGA) should contact Cath Koetz	Cath Koetz/All	Open	
9.3	Distributor Model Sub Group – formed to review and develop proposal for any changes to the data model to better support the sponsor versus distributor ownership of data	Murray Robb	Open	
9.4	Interim Load Sub Group – formed to review and develop proposal for any changes to the data model to enable a potential interim and full product record	Murray Robb	Open	
9.5	API Interest Group – formed to discuss the application of API as part of enabling greater access to NPC data and therefore improved/wider use.	Keith Lai/Justin Middleton	Open	
9.6	Tendering Process Sub Group – formed to review and develop proposal for how to get greater utilization of data from the NPC within the tendering process. Addressing the need to recreate data in different formats, adding more value to the NPC data for suppliers and removing the inconsistency of data where the tendering data is totally different to product master data in the NPC.	Keith Lai	Open	
9.7	Supplier forum to be set up to allow for discussion of issues specific to Suppliers providing data within the NPC. Agreed to be set up once the Data lake is launched	Cath Koetz/Nigel Fuller	Open	
9.8	Clearer communication on recipient use of data. Exploration to be undertaken to share more information around how recipients are using the NPC data (overall and specific attributes) in order to help ensure understanding within the supplier community.	Cath Koetz/Nigel Fuller	Open	
10.1				