NPC Xpress

Xpress Start Guide

February 2020 | v1.0

Contents

How to...

Questions? We can help!

Call 1300 227 263 - (Option 4, 1 and 2)

Email npccustomersupport@gs1au.org

GS1® Australia

Overview
NPC Xpress

This is your Products Page, from here you can:

A Create products

B Search and filter products

C View retailer responses

D View product statuses

E Add pricing or update products

Coloured product lines indicate:

Green: Successfully submitted
White: Draft product
Red: Submission error

What's new?
Your base, inner and case are now grouped together so you can easily manage all product levels at once.

A **Create**
Add a new product to your catalogue

B **Search and Filter Bar**
Filter your product list by retailer or conduct single or bulk searches

C **Retailer Responses**
View which retailers your product is available to and the responses to your item and price data

NPC Xpress — Products | Support | Jane Smith

Products

All Retailers | Product Search | Bulk Search | Clear Search | 1

Create New Product

Found 5 results

	Your Code	GTINs	Description	Retailer	📦 Item Data	$ Price Data	
✏️	GS1_00055	00170389967635 (Base) 10170389967632 (Inner) 20170389967639 (Case)	GS1 Australia Juice Apple 1L	Not submitted to any retailers yet.			Action
⚠️	GS1_00056	06521590762511 (Base) 16521590762518 (Inner) 26521590762515 (Case)	GS1 Australia Juice Orange 1L	Not submitted to any retailers yet.			Action
☁️	GS1_00072	08269848296651 (Base) 18269848296658 (Inner) 28269848296655 (Case)	GS1 Australia Juice Pineapple 1L	Not submitted to any retailers yet.			Action
☁️	GS1_00054	03832394790567 (Base) 13832394790564 (Inner) 23832394790561 (Case)	GS1 Australia Juice Mango 1L	🔗 Approval Recipient B	⏳ Waiting		Action
☁️	GS1_00063	05247508916067 (Base) 15247508916064 (Inner) 25247508916061 (Case)	GS1 Australia Juice Blueberry 1L	🔗 Coles	✔ Received		Action

Action menu:
Create a Copy
View
Edit
Price for Coles
Price for Woolworths AU
Publish to Drakes

D **Status Symbol Meanings**

Edit Draft ✏️
Click to edit and submit a product

In Progress ☁️
Data is being uploaded

Submission Error ⚠️
Please contact NPC Support to resolve

Submitted ☁️
Product has been successfully submitted

E **Action Menu**
You can add pricing, update, change or duplicate products, from the Action Menu
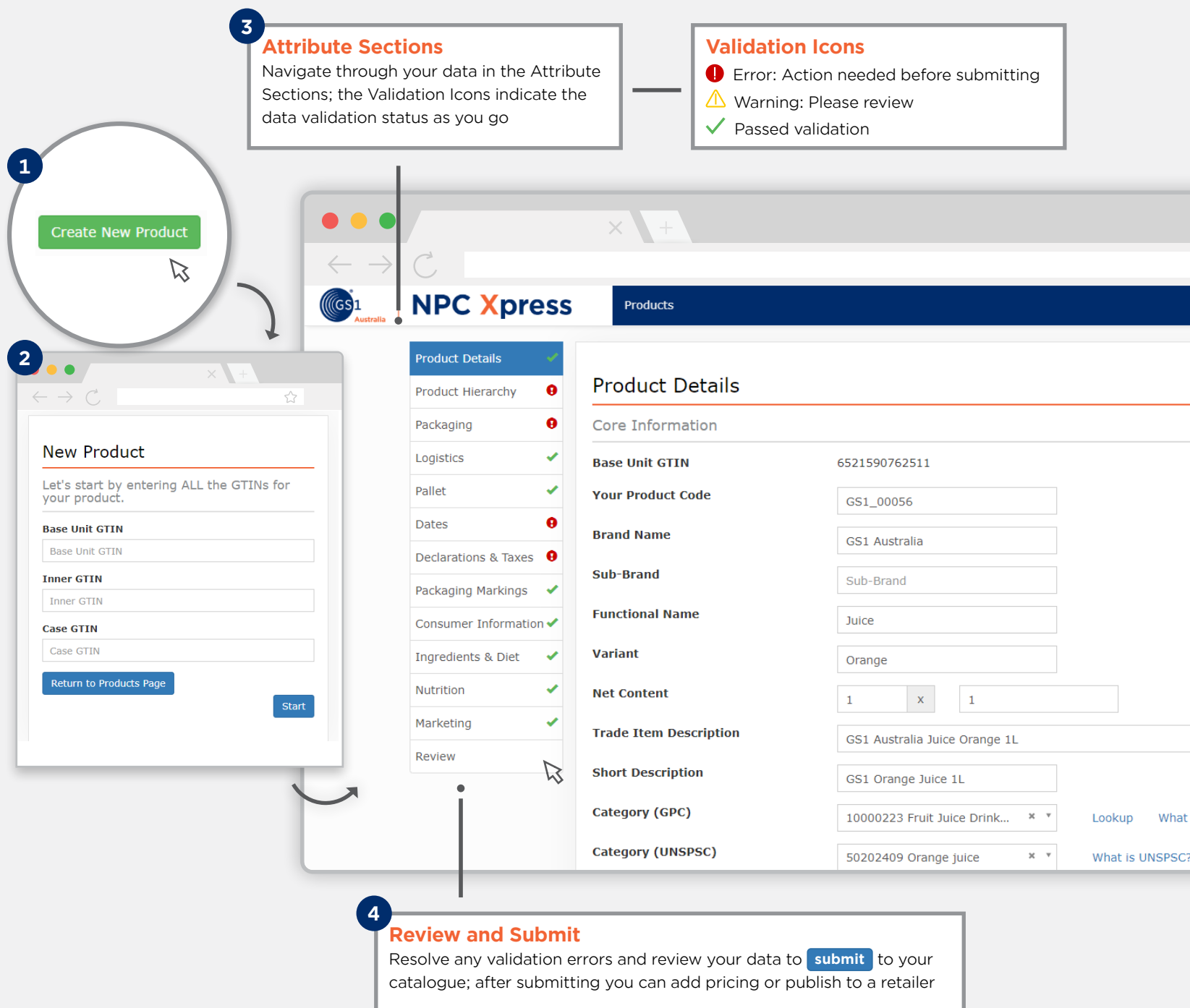
GS1 Australia

How to...
create a new product

To create and submit a product you need to:

1. Create a new product from the Products Page

2. Enter all your product GTINs
   📢 **Ensure GTINs are correct as you cannot change these later**

3. On the Product Details page enter your product data in the Attribute Sections

4. Review and submit your data
   📢 **You can add pricing after submitting**

What's new?

Your data is now auto-saved and you can fix validation issues across all product levels from a single page.

---

1 Create New Product

2 **New Product**

Let's start by entering ALL the GTINs for your product.

Base Unit GTIN
Base Unit GTIN

Inner GTIN
Inner GTIN

Case GTIN
Case GTIN

Return to Products Page   Start

3 Attribute Sections
Navigate through your data in the Attribute Sections; the Validation Icons indicate the data validation status as you go

Validation Icons
❗ Error: Action needed before submitting
⚠️ Warning: Please review
✅ Passed validation

NPC Xpress   Products

Product Details	✅
Product Hierarchy	❗
Packaging	❗
Logistics	✅
Pallet	✅
Dates	❗
Declarations & Taxes	❗
Packaging Markings	✅
Consumer Information	❗
Ingredients & Diet	✅
Nutrition	✅
Marketing	✅
Review	

Product Details

Core Information

Base Unit GTIN   6521590762511

Your Product Code   GS1_00056

Brand Name   GS1 Australia

Sub-Brand   Sub-Brand

Functional Name   Juice

Variant   Orange

Net Content   1   x   1

Trade Item Description   GS1 Australia Juice Orange 1L

Short Description   GS1 Orange Juice 1L

Category (GPC)   10000223 Fruit Juice Drink...   Lookup   What

Category (UNSPSC)   50202409 Orange juice   What is UNSPSC?

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4 Review and Submit
Resolve any validation errors and review your data to **submit** to your catalogue; after submitting you can add pricing or publish to a retailer

GS1 Australia

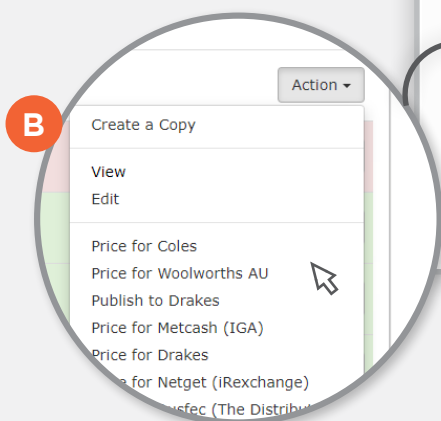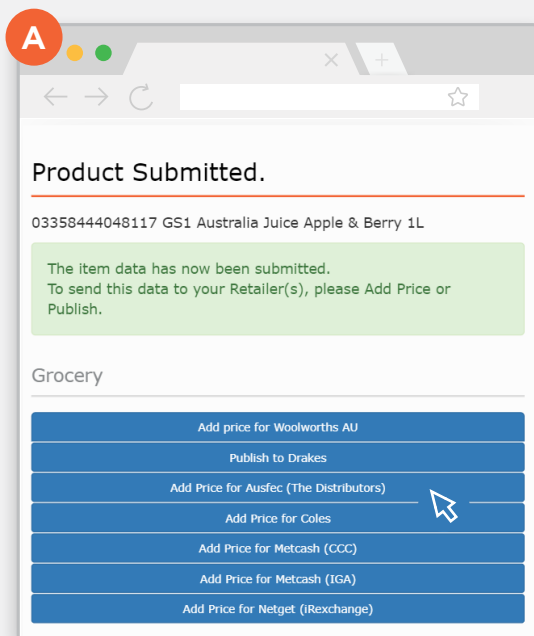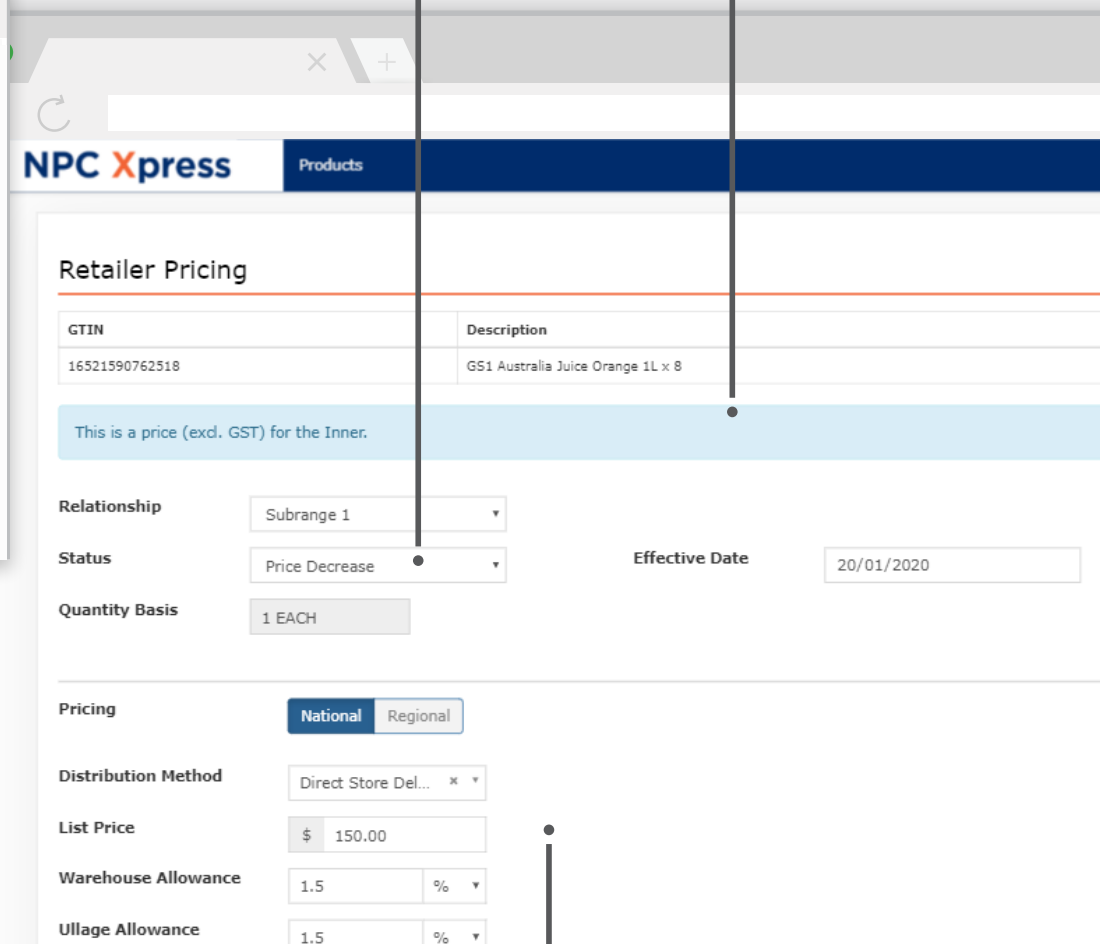# How to...
send data to a retailer

To send data to a retailer you need to 'add pricing' or 'publish'.

There are two methods to do this, you can:

A Click the retailer option after you submit a product

or

B Use the Action Menu on the Products Page and click the retailer option

For retailers who do not require pricing, you can Publish to Retailer instead via the same options.

What's new?

Pricing screens are customised for each retailer and price updates now auto end-date the previous pricing.

Price Status
You can specify if the price is new or is a decrease or increase

Retailer Specific Information
Important information for this retailer appears here; read this before submitting pricing

---

A

Product Submitted.

03358444048117 GS1 Australia Juice Apple & Berry 1L

The item data has now been submitted.
To send this data to your Retailer(s), please Add Price or Publish.

Grocery

Add price for Woolworths AU
Publish to Drakes
Add Price for Ausfec (The Distributors)
Add Price for Coles
Add Price for Metcash (CCC)
Add Price for Metcash (IGA)
Add Price for Netget (iRexchange)

B

Action ▾

Create a Copy

View
Edit

Price for Coles
Price for Woolworths AU
Publish to Drakes
Price for Metcash (IGA)
Price for Drakes
for Netget (iRexchange)
sfec (The Distribu

NPC Xpress | Products

Retailer Pricing

GTIN	Description
16521590762518	GS1 Australia Juice Orange 1L x 8

This is a price (excl. GST) for the Inner.

Relationship	Subrange 1 ▾
Status	Price Decrease ▾
Quantity Basis	1 EACH

Effective Date: 20/01/2020

Pricing	National / Regional
Distribution Method	Direct Store Del... × ▾
List Price	$ 150.00
Warehouse Allowance	1.5 % ▾
Ullage Allowance	1.5 % ▾

Pricing Data
Here you can enter your pricing data; once complete click **submit** to send to the retailer

![GS1 Australia logo]

How to...
search and filter

You can use the Search and Filter Bar on the Products Page to create filtered views of your entire catalogue.
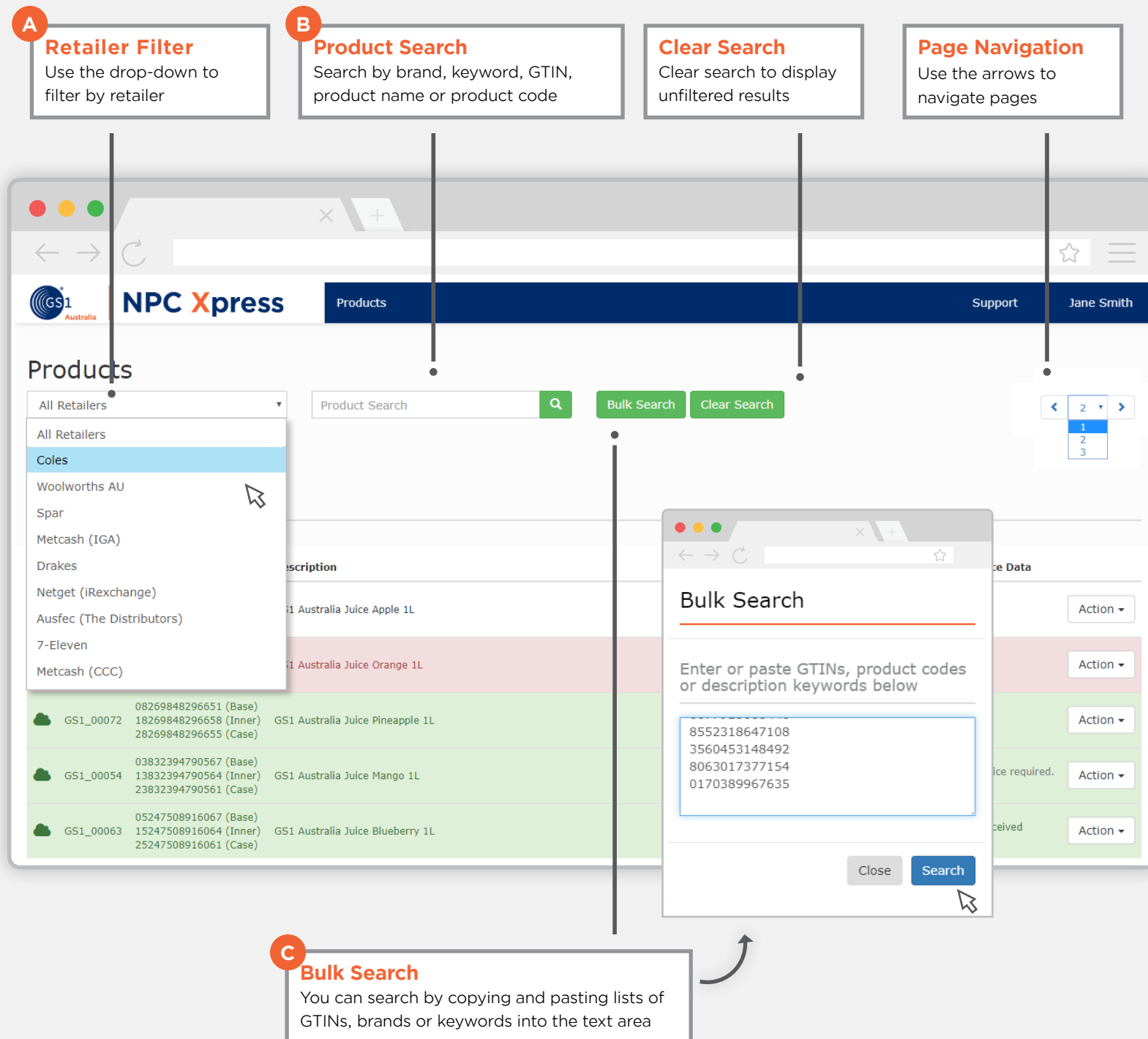
Search and filter functions include:

A Retailer Filter

B Product Search

C Bulk Search

There are 30 products per page, you can use the Page Navigation to navigate multiple pages.

What's new?

You can conduct bulk searches by copying and pasting GTINs, brands or keywords into the Bulk Search window.

A Retailer Filter
Use the drop-down to filter by retailer

B Product Search
Search by brand, keyword, GTIN, product name or product code

Clear Search
Clear search to display unfiltered results

Page Navigation
Use the arrows to navigate pages

NPC Xpress

Products

Support   Jane Smith

Products

All Retailers

All Retailers
Coles
Woolworths AU
Spar
Metcash (IGA)
Drakes
Netget (iRexchange)
Ausfec (The Distributors)
7-Eleven
Metcash (CCC)

Product Search

Bulk Search   Clear Search

2

1
2
3

Description

G1 Australia Juice Apple 1L   Action

G1 Australia Juice Orange 1L   Action

08269848296651 (Base)
18269848296658 (Inner)   GS1 Australia Juice Pineapple 1L   Action
28269848296655 (Case)

03832394790567 (Base)
13832394790564 (Inner)   GS1 Australia Juice Mango 1L   Action
23832394790561 (Case)

05247508916067 (Base)
15247508916064 (Inner)   GS1 Australia Juice Blueberry 1L   Action
25247508916061 (Case)

GS1_00072

GS1_00054

GS1_00063

Bulk Search

Enter or paste GTINs, product codes or description keywords below

8552318647108
3560453148492
8063017377154
0170389967635

Close   Search

Action

Action

C Bulk Search
You can search by copying and pasting lists of GTINs, brands or keywords into the text area

![GS1 Australia logo]

How to...
edit, change or delete

To edit a draft product:

Ⓐ Click the Edit Icon ✏️ in the Product List
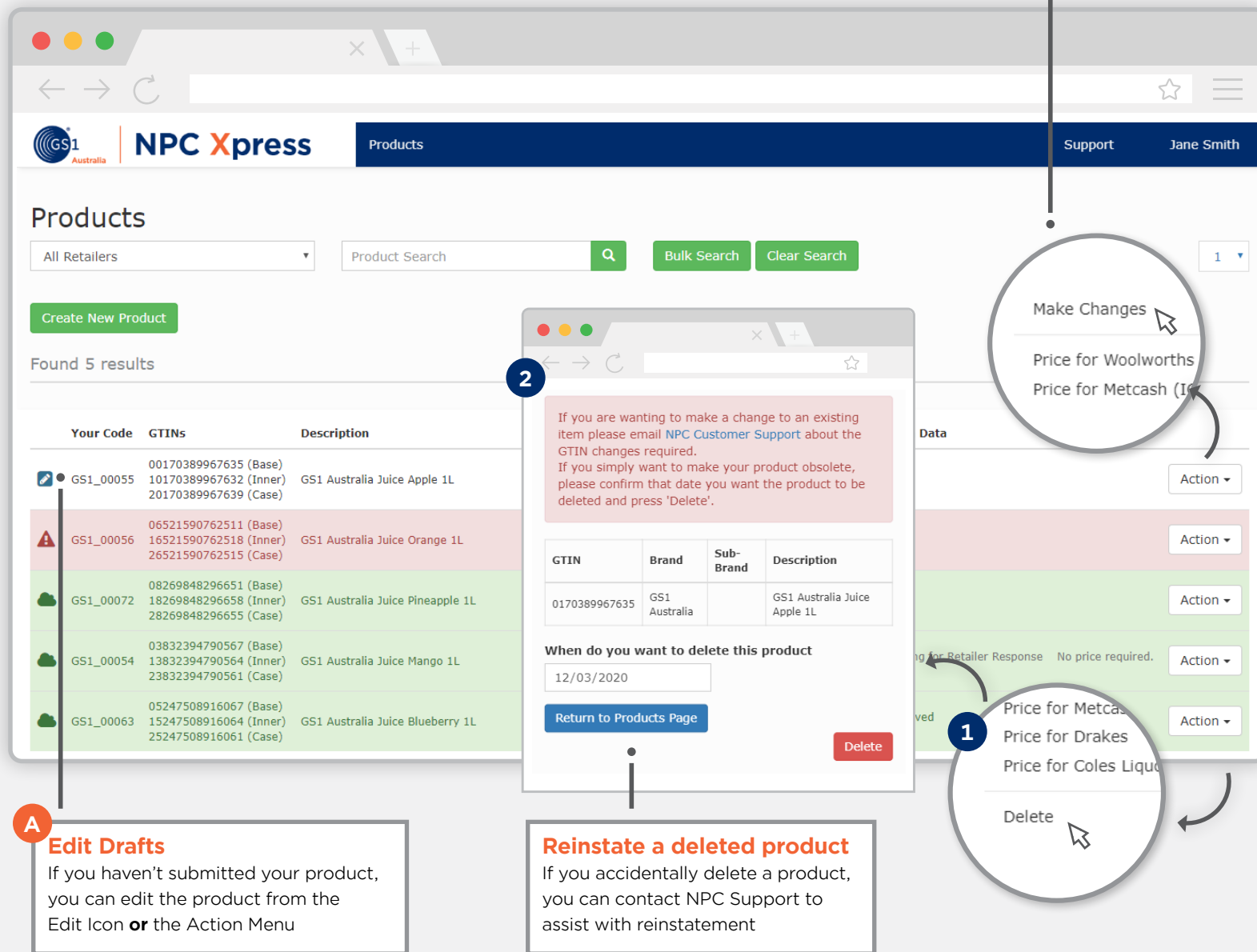
To change an existing product

Ⓑ Click Make Changes in the Action Menu

To delete a product

① Click Delete in the Action Menu

② Specify the effective date and confirm the deletion

What's new?
Updates, deletions and changes to your product data apply to all levels of your product at once.

B Make Changes
Change or update a submitted product from the Action Menu

GS1 Australia | NPC Xpress   Products   Support   Jane Smith

Products

| All Retailers ▼ | Product Search 🔍 | Bulk Search | Clear Search | 1 ▼ |

Create New Product

Found 5 results

Make Changes
Price for Woolworths
Price for Metcash (I

	Your Code	GTINs	Description		Data	
✏️ ●	GS1_00055	00170389967635 (Base) 10170389967632 (Inner) 20170389967639 (Case)	GS1 Australia Juice Apple 1L			Action ▾
⚠️	GS1_00056	06521590762511 (Base) 16521590762518 (Inner) 26521590762515 (Case)	GS1 Australia Juice Orange 1L			Action ▾
☁️	GS1_00072	08269848296651 (Base) 18269848296658 (Inner) 28269848296655 (Case)	GS1 Australia Juice Pineapple 1L			Action ▾
☁️	GS1_00054	03832394790567 (Base) 13832394790564 (Inner) 23832394790561 (Case)	GS1 Australia Juice Mango 1L		Waiting for Retailer Response No price required.	Action ▾
☁️	GS1_00063	05247508916067 (Base) 15247508916064 (Inner) 25247508916061 (Case)	GS1 Australia Juice Blueberry 1L		ved	Action ▾

Price for Metcas
Price for Drakes
Price for Coles Liqu

Delete

2

If you are wanting to make a change to an existing item please email NPC Customer Support about the GTIN changes required.
If you simply want to make your product obsolete, please confirm that date you want the product to be deleted and press 'Delete'.

GTIN	Brand	Sub-Brand	Description
0170389967635	GS1 Australia		GS1 Australia Juice Apple 1L

When do you want to delete this product

12/03/2020

Return to Products Page   **Delete**

A Edit Drafts
If you haven't submitted your product, you can edit the product from the Edit Icon **or** the Action Menu

Reinstate a deleted product
If you accidentally delete a product, you can contact NPC Support to assist with reinstatement