

Title	Recall FD&CG Advisory Group Meeting Minutes
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Date	1st June 2022
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Access	Unrestricted for Internal Use



Document Purpose

The purpose of this document is to provide a documented record (minutes) of the Recall Food, Drinks and Consumer Goods (FDCG) Advisory Group meetings.

The document is intended for use by participants of the Recall Food, Drinks and Consumer Goods Advisory Group only.

Document Control

Document version and change history

Version	Date	Nature of change / comments	Editors
Meeting 2	1-Jun--2022	Final	GS1 Recall team

Document authors / contributors

Name	Title / Organisation
Melanie Wishart	Senior Account Manager, Customer Engagement, GS1 Australia
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Document endorsement

Role	Name	Title	Endorsement
Secretariat	Melanie Wishart	Account Director - Retail, Customer Engagement, GS1 Australia	8 Jun 2022

Document location

GS1 Internal MS Teams File system

Document validity

All downloaded and printed documents are non-authorized and uncontrolled copies. Refer to the document location for the current authorized version.

Document status

This document is effective from date of endorsement. The date of document review is to be no more than 0.5 years from date of endorsement.

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1.0 Attendees

Attendees:	
Julie Thompson	Bega
Leah Williamson	Coles
Farisha Hussein	Clorox
Janessa Tubman	Goodman Fielder
Nimh Phoa	GS1 Australia
Andrew Brown	GS1 Australia
Melanie Wishart	GS1 Australia
Christopher Drougas	GS1 Australia
Mark Blitenthall	GS1 Australia
Tracey Kelly-Jenkins	GS1 Australia
Klara Kinclova	Metcash
Brenda Gilet	Nestle
Robyn Gledhill	Pental
Carolyn Dennis	Peters
Cindy Pickard	Simplot
Apologies:	
Geoffrey Annison	AFGC
Andrea Currie	Coles
Naline TerWolbeek	Costa Group
Terry McWilliam	Costco
Jacqui Payne	Foodbank
Gabrielle Weidner – Maternity Leave	FSANZ
Michael Smith	FSANZ
Danica Siratkov	Goodman Fielder
Bhaskar C	Goodman Fielder
Sonya Muhlsimmer	Greens General Foods
Anuja Varghese	GS1 Australia
Sunita Kewada	GS1 Australia
Justin Middleton	GS1 Australia
Andrew Steele	GS1 Australia
Marcel Sieira	GS1 Australia
Sarah Dawes	Harris Farm
David Holt	Metcash
Pooja Prasad	Nestle
Craig Shadbolt	NSW DPI
Selina McNulty	Patties Foods
Deon Mahoney	PMA A-NZ
Cody Shaw	Woolworths

2.0 Minutes

2.1 GS1 Welcome Message and Agenda

Delivered by Melanie Wishart, GS1 Australia

Permission to Record

2.2 GS1 Anti Competition Law Caution

Delivered by Melanie Wishart, GS1 Australia.

Note this Recall FD&CG AG meeting (and all subsequent meetings) are conducted under the auspices of the GS1 compliance policy and a Anti Competition Law Caution.

The compliance policy guidelines are included in the Meeting minutes

2.3 Introductions and Attendance (Quorum)

Delivered by Melanie Wishart – Account Director – Retail at GS1 Australia as the proxy chair for the meeting.

Participants to rename themselves in Zoom so first and last name appear clearly

Ask questions directly by using raise hand or use chat

Melanie Welcomed the new participants. Welcome to new participant. Jennessa Tubman , Quality Compliance Specialist | Goodman Fielder Pty Limited has replaced Lily so welcome recall advisory group.

There was a total of 12 attendees, and this did meet quorum. Need 10, 2 receivers and 5 suppliers

The meeting was recorded, and this was communicated to the group

2.4 Recall Advisory Group Purpose and Framework

Delivered by Melanie Wishart – GS1 Australia.

- Co-Chairs: Leah Williamson (Coles), Carolyn Dennis (Peters)
- Current terms expire Q2 2023

2.5 Review of Past Meeting Actions

Delivered by Chris Drougas

- Colour legend used below:

(Current Action) = Current action required to progress the discussion point

(Finalised Action) = Advice or action being taken to close the discussion point

There are no on-going past actions that have not been covered elsewhere

2.6 Current Position of Recall FD&CG service

Delivered by Chris Drougas, GS1 Australia

8 Recalls listed on FSANZ site Q1 TD, none from Recall subscribed suppliers

- Subscriber Onboarding 96% live (11 outstanding)
- Mock notifications excellent, shows companies are keeping on top of training and annual ready/live process
- 27 Recalls listed on FSANZ site First half of year TD. 2 Recalls were from Recall subscribers and both issued via platform.
- Pre-reads available here: <https://www.gs1au.org/our-services/recall/gs1-australia-recall-and-recall-health>

2.7 Recall Development Roadmap

Roadmap update - delivered by Chris Drougas, GS1 Australia

- There are 3 releases in 2022
- The next release, R2, is scheduled for July 16. The requirements for this are being finalised with requirements lock down due end of June.
 - 12 Requirements in total which include a new action centre which provides a list of action and next steps required to complete notifications. This is accessed via a new tab in the dashboard.
 - There have been some improvements to the Recall Ready visibility with a tab for subscription admin which easily identifies the current or expired status of the users recall readiness status. If this has expired, it will include a message to include a link to the mock recall portal. If it is current the user can download the certificate.
 - Images files via API. There has been a new API between GS1 Recall and the GS1 National Product Catalogue which enables users to display a product image if they have loaded an image through the Smart Media GS1 image repository.
 - Support Widget. A 'Submit Feedback' button was added to the bottom of page which allows users to submit feedback or development requests
- R3 2022 for November has multiple requirements so far and will be locked down in October 2022.
- The Recall roadmap for 2022 releases, and completed enhancements can be reviewed in the Advisory Group meeting presentation and included in detail in the presentation appendix

If there are any questions around these Chris advised that you could contact him directly

2.8 Issues / Challenges / Opportunities

- There was discussion around the use of the images in Recall and whether the image that is automatically published from the Smart Media platform can be changed. Chris confirmed that you can remove this and replace with another

image if required. The one that is displayed is just the “hero” image that is the most appropriate 2D image that would be used in the case of a recall.

Cindy from Simplot advised that this is a great addition to the portal.

Brenda Gilet supported this. At the time in a crisis, it is most useful. The NZ Recall portal also has this functionality.

Chris advised that we did share the portal with NZ but we now have separate portals.

- Melanie asked the group for feedback on the advisory group and whether GS1 was meeting the objectives of the advisory group. Melanie advised that the secretariat will send a survey out with plans to use the information to drive the future agenda.

Feedback included: -

- Carolyn asked if there were global metrics used for the various GS1 Recall portals used in other countries in regards to the functionalities, the processes and the number of users. GS1 to provide these to the group.
- FSANZ updates and insights are extremely valuable to the group
- In dairy – the dairy regulatory authorities and auditors are not aware of the GS1 Recall portal or the use of the mock recalls and this is disappointing. GS1 to follow up with the dairy regulators.
- Simplot asked about newspaper notification and whether this is required or not – asked for clarification from FSANZ. It is still on their website but it infers it is no longer compulsory. Looking for appropriate guidance.
 - Leah advised that this is a case by case basis.
 - Request Michael to clarify and Melanie will circulate to the group.
- Melanie advised that FSANZ could not make the call today, however to note that the consultation process for the new look webpages was released in May. This includes a new toolbox where all relevant documents are kept, contact details for all the states and territories, a new simplified step by step guide and the full food industry guidelines. This is where the protocol is available in a PDF printable booklet. This will be released at the end of the year after the industry consultation. If you would like to part of this or have any queries you can contact Michael at FSANZ at food.recalls@foodstandards.gov.au

2.9 General Business

- **Recall Partners**

Melanie mentioned that we have several partners that promote the recall platform, whether they are a peak industry association or insurance partner. We have had no new partners since the last call

These partners provide benefits to the initiators and sponsors and provide feedback into the Advisory Group and roadmap discussions and priorities.

We also call on these partners to participate in our bootcamps and other events.

Melanie asked the group to advise if you feel that a specific peak association body or insurance partners needs to be aware of our work with the Recall platform and include in their recall processes.

- **HACCP Certification**

Chris advised that HACCP re-certified the Recall Portal and that our HACCP certificate will be issued next week – we had to go through a recertification process and provide a demonstration of the portal. Chris has invited HACCP to present at the next Recall Advisory Group meeting in August to explain this process and what this means.

- **Bootcamp Series**

Melanie advised that the Bootcamp series, number 5, was held a few weeks ago and featured Alan Edwards from NSW Food Authority and our partner Peter McGee from Vitual. We had over 60 registrations and the recording and details are available on our website on our Recall webpages along with other resource material such as the discover recalls webinar and the recall toolkit. These bootcamps will be ongoing and we will advise of dates and topics as they come. If you had any topics you would like us to focus on please advise

- **AIFST recall workshop 9 June**

Melanie provided information on the upcoming AIFST online interactive webinar series for food recalls. This workshop discusses

- How to maintain a recall plan that is relevant to your business
- That a mock recall is more than just a traceability exercise
- Whether you have the resources to manage a recall
- The common pitfalls of recall execution
- What to look for in a product recall insurance policy
- The workshop will also feature a recall simulation exercise designed to challenge and provide opportunities to learn.

Group members can register via the following link [Australian Institute of Food Science and Technology \(AIFST\) - Food Recall Workshop - Online - Interactive Webinar](#)

- **Marketing news**

We have recently released a great reference book GS1 Recall Year in Review. This features information on all of the bootcamps, insights from our supporters and marketing and press articles as well as information on product recalls when using the recall portal. If you would like a copy of this please scan the following QR code on this page or via the following link <https://www.gs1au.org/our-services/recall/>



- **2D Barcodes update**

Melanie provided an update to the latest 2D barcode implementation for Woolworth's private label Caesar salad. This is quite an important announcement as it has moved into a new category with salad kits. The leafy greens and salad kit category is a high risk one in regard to product recalls. At this moment, the main use case is still expiry date management. This was Rolled out in approximately 100 stores two weeks ago in NSW before going national. This is the GS1 data Matrix barcode, to be scanned at the Point-Of-Sale and will not allow you to purchase if the expiry date has passed.

- **GS1 Global Traceability Reference Book**

Melanie advised of a new GS1 Global Traceability Reference Book, you can learn how the use GS1 standards is enabling traceability across a diverse set of industry sectors and supply chains. The stories demonstrate real value earned regardless of the investments these companies have made. You can access a copy of this at the following link where you can then search by category, region or use case <https://www.gs1.org/standards/traceability/case-study-library/traceability-reference-book>

2.10 Traceability Case Study

- **Australian table grapes traceability case study - Delivered by Melanie Wishart**

The Australian Table Grapes Association and Victoria Agriculture have allowed us to present on their behalf using their slides that they used at a recent GS1 traceability NGTAG event on Cross border trade.

The Australian Table Grape Association (ATGA) is partnering with Agriculture Victoria and the Results Group to lead a major innovative project to strengthen table grape traceability for high-value export markets.

The project demonstrates how traceability can provide data insights throughout the supply chain to Improve food and consumer product safety, provide accurate and more rapid detection and deterrence of counterfeit products, create more efficient and accurate regulatory compliance and reduce costs resulting from simplified and automated business processes

This is a large scale pilot across the entire season from over 80 table grape farms in the Sunraysia growing region in Victoria, Australia.

The pilot – which commenced in June 2021 – will run for the duration of the 2021/22 table grape harvest season, and aims to build, diversify, and protect exports by developing producer-to-consumer traceability.

It will conclude in January 2023. For more information please visit

<https://australiangrapes.com.au/traceability/>

3.0 Confirmation of Actions and Next Steps

ACTION	DUE DATE	BY WHO	STATUS
GS1 and Co-chairs to invite presenters for future meetings based	Ongoing	GS1/ Co-Chairs	Ongoing
GS1 to follow up with the dairy regulators and ensure they are aware of the Recall portal and the importance of the mock recall process.	31/8	GS1	
Survey to be circulated to the group	1/8	GS1	
Provide an overview of the Global Recall portals used in other countries in regards to the functionalities, the processes and the number of users. GS1 to provide these to the group.	31/8	GS1	
Request Michael at FSANZ to clarify use of newspaper or social media notifications at time of recall. Melanie will circulate to the group.	17/8	MW	

4.0 Next Meeting

Agreed next meeting date is: 31st August 2022 @ 2:30pm via Zoom

- All meetings will be held as Zoom web conferences with alternate GS1 Boardroom available for face to face attendance when appropriate.
- Future Meetings:

Wednesday 7th December 2022 2.30pm AEST

5.0 GS1 Australia Limited Trade Practices Compliance Notice

Participants on GS1 Boards, committees, task forces, work groups, or other similar bodies, must always remember the purpose of the Board, committee task force, or work group is to enhance the ability of all industry members to compete more efficiently and effectively to provide better value to the consumer or end user. GS1 activity almost always involves the cooperation of competitors; therefore, great care must be taken to assure compliance with trade practices laws in Australia and in other jurisdictions. (Including the Australian Consumer Law, the Competition and Consumer Act and state based Fair Trading Legislation).

This Means:

- Participation must be voluntary, and failure to participate shall not be used to penalise any company.
- There shall be no discussion of prices, allocation of customers or products, boycotts, refusals to deal, or market share. (For the avoidance of doubt, this does not preclude discussion of GS1 Australia’s prices, customers or products.)
- If any participant believes the group is drifting toward impermissible discussion, the topic shall be tabled until the opinion of lawyer(s) with experience in trade practices law can be obtained.
- Where appropriate, meetings shall be governed by an agenda prepared in advance, and recorded by minutes prepared promptly after the meeting.
- Where appropriate, tests or data collection shall be governed by protocols developed by GS1 Australia.
- GS1 reserves the right to seek opinion of lawyer(s) with trade practices experience on any matter or document arising out of any GS1 activity.
- The recommendation coming out of a GS1 Board, committee, task force, work group or task group are just that. Individual companies remain free to make independent, competitive decisions.
- Any Standards developed must be voluntary standards.

6.0 Appendix

Appendix A: Related documents

Document name	Location
Trade Practices Compliance Notice	Embedded in Minutes document
Meeting Presentation	Saved to Recall Food & Consumer Goods hub and emailed to Advisory Group
Meeting Minutes	Saved to Recall Food & Consumer Goods hub and emailed to Advisory Group

<https://www.gs1au.org/our-services/get-compliant/recall/gs1-australia-recall?viewmode=0>