Name	Healthcare NPC Advisory Group (HCNPCAG) – 1Q 2020 meeting (02)
Purpose	NPC Advisory Group for Healthcare industry

Meeting details:

Date	Time	Location
19 February 2020	2:00pm	GS1 Melb. office / GS1 Sydney office / Remote dial-in
Chair (interim)	Gary Russon, Senior Account Manager - Healthcare, GS1 Australia	
Attendees & Apologies	(See attachment 1)	

Meeting minutes:

Discussion points

1. **Welcome, introductions and apologies** – Attendees/Apologies per attachment 1

2. **GS1 Australia Trade Practices Compliance notice** – per attachment 2; stated each meeting

3. **Minutes of previous meeting –** approved by Rob Setina, HPV

4. **Review of Action Items –** refer to Kick-off meeting minutes (Page 3):
   - 1.1 - Terms of Reference v2.0 approved by AG – uploaded to HUB
   - 1.2 - Chair/Co-chair nominations and confirmation – refer point 5 (below)
   - 1.3 - Data Recipient's wider network use of data – refer to point 6c (below)
   - 1.4 - Healthcare Data set & Use Case Review by industry – Refer to point 6a (below)
   - 1.5 - Enhancement requests for NPC platform and Data Quality Improvement reports to be sent to Justin Middleton & Murray Robb, for discussion at HCNPCAG meetings (NOTE)
   - 1.6 - Nominations for addition industry representation at HCNPCAG to be sent to Gary Russon (Please note that participants must be in line with Terms of Reference)

5. **Confirmation of Co-Chair Nominations/Co-chair position(s)**
   - Rob Setina, HPV had nominated. Group confirmed him as Co-Chair of HCNPCAG. This will take effect from next meeting.

   - Call out to the group for additional nominations.
     - Elizabeth Donohoo, ADHA expressed interest

   ACTION (1.2) – Gary Russon to discuss with Elizabeth (included within action from Kick off meeting as this is ongoing).

6. **Simplification, Quality & usability improvements**
   a. **Dataset Review –** Copy of supplementary Terms of Reference and process were provided as pre-reads. An overview (background, roles and objectives) were presented for group awareness (per slides 15-16) and request for participation in working group. Focus of this process is to try to help simplify the process for all of the user community and ensure that the dataset meets all expectations and needs of those using it. All HCNPCAG members will be

invited to participate in the review process in addition to other organisations from across the sector – this will include the TGA. Notification of the review to be published in Healthcare Industry newsletter for the visibility of the whole community. Proposed that the process commence in March and is concluded by May so that final discussion and approval of any changes can be undertaken at the AG meeting in May 2020.

ACTION (1.4) – GS1 to provide the details of the review to all HCNPCAG members and other invited participants and 'kick off' call to be scheduled. (included in action from kick off as ongoing)

b. **NPC statistics –** Murray Robb & Cath Koetz (GS1) talked through details of Australian NPC statistics and overview of the global use of GDSN presented to the group for discussion (per slides 15-16). Questions raised regarding who is using the data, what other health providers are being engaged.

ACTION (2.3) – Further discussion in future meetings to ensure that this information is available. Recipient updates are a standing agenda item so will also continue to provide further detail.

c. **Extended User community details –** Discussion at kick off meeting included a request to get further insight into how and where the data from the NPC is being used. Question raised to AG members as to what they would like to see re statistics or details from the recipient community. Instead of more statistics the suggestion was raised for 'talking points' that summarise/ help to communicate how the NPC is used. Several recipients committed to sharing more detail at coming AG meetings.

ACTION (2.1) – GS1 to work with AG members to develop an Executive level document providing talking points related to value of NPC for supplier organisations.

ACTION (2.2) – Recipients to share details of their programs on an ongoing basis to the AG (within Recipient updates) and also aim to communicate this within their own programs

d. **Product Type segmentation reports** – Discussion within AG Kick off regarding wanting to understand more of the breakdown of products within the NPC. Question to AG members regarding what additional information they would like regarding product types (currently 'MedTech' and 'Pharma & Other' represented). No specifics were expressed by the AG so this will be closed as an action and can be raised again for discussion at future AG meetings.

e. **Data Quality Improvement progress –** Detailed statistics from the Data Quality program presented. Platinum suppliers as at mid-January 2020 59% which shows great progress by all involved.

7. **General discussion/Updates**

   a. **AMT-CTPP (Australian Medicines Terminology Containered Trade Product Pack)** – Updates presented by Elizabeth Donohoo (ADHA) and Cath Koetz (GS1). Significant progress in the project to ensure all medications have AMT- CTPP and that they are loaded into NPC (per slide 23). Community engagement is ongoing.

   b. **Recipient updates –** Rob Setina, HPV, presented an HPV Supply Chain Vision overview which included details of how they are currently and plan to use the NPC data across the state of Victoria. (per slides 25-33). Future updates will be provided in greater detail from other recipients at future meetings.

> **ACTION (2.4)** – standing invitation to all recipients to provide details of their programs or any important updates at future meetings
>
> c. **Discussion of additional items proposed by group members for consideration –** No addition items proposed for this meeting
>
> a. **Global Data Model** – Cath Koetz (GS1) provided an overview of the GS1 Global Data Model to the group for awareness and questions. The project was initiated in the Grocery (food & non-food) sector to help to align how GDSN is being used globally. The initial project is now completed. A potential Healthcare project being discussed within Healthcare Global leadership team> As the global discussion progresses we will provide further updates, however note that the outcome of the Dataset review will feed into this process (per slide 35).

8. **Confirmation of actions and next steps** – refer to Actions Log

9. **Remaining Meeting dates for 2020**

   Quarter 2 2020: Wed 13 May 2020, 2-4pm
   Quarter 3 2020: Wed 26 August 2020, 2-4pm
   Quarter 4 2020: Wed 11 November 2020, 2-4pm

Next meeting

Date & Time	Wed 13th May 2020, 2-4pm AEDT
Location	GS1 Melbourne; GS1 Sydney; Remote dial-in
Organiser	Gary Russon – GS1
Co-Chair	Rob Setina – Health Purchasing Victoria

Actions Log:

	Action Items	Owner	Deadline	Status
1.1	Terms of Reference to be updated with feedback from Kick Off meeting & distributed to HCNPCAG members for review and approval at commencement of Meeting 1 2020.	Gary Russon (GS1)/ALL		Approved, Item closed 19 February 2020
1.2	Call for Co-Chair Nominations from HCNPCAG group members in accordance with Terms of Reference.	Gary Russon (GS1)/ALL	ongoing	Rob Setina confirmed as Co-chair to take effect for next meeting Additional nominations still open Gary Russon to speak with Elizabeth Donohoo (ADHA) following AG meeting 19/02/2020
1.3	Detailed NPC statistics to be provided for reference at all future HCNPCAG meetings	Sascha Timoshanko (GS1)	Ongoing	This is to be closed as an action item and be included as part of the standing agenda for the AG meetings
1.4	Healthcare Data set & Use Case Review by industry	Cath Koetz & Murray Robb (GS1)	May 2020	Overview presented to AG. Kick off in March 2020, finalisation at AG in May 2020
1.5	Enhancement requests for NPC platform and Data Quality Improvement reports	Justin Middleton & Murray Robb (GS1)/All	Ongoing	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.6	Nominations for addition industry representation (in line with Terms of Reference)	Gary Russon (GS1)/ALL	Ongoing	
1.7	Meeting requests including Zoom dial in details to be sent to HCNPCAG group members for all 2020 meetings	Gary Russon (GS1)		2020 meetings have all been set and invitations sent.
2.1	*Executive level 'Value proposition'* Document for use within executive level discussions within suppliers providing 'talking points' to assist with understanding the value of the NPC	Gary Russon (GS1) Mark Blitenthall (GS1)	01/05/2020	GS1 (GR; KS; CK; MB) to work with HPV and HealthShare NSW for key points, current status and future plans. Draft to be sent to AG members - before next AG meeting - for review and comment.

2.2	Recipients to share details of their programs on an ongoing basis to the AG (within Recipient updates) and aim to communicate this within their own programs.	Recipients (ALL)	Ongoing	Gary Russon to ensure a Recipient provides an update of their user community at the next HCNPCAG meeting.
2.3	Further discussion in future meetings to ensure that required NPC statistics are available across all active Recipients to further detail the utilisation of NPC data.	GS1 staff Recipients (ALL)	Ongoing	Discussion and updates on NPC Recipient's NPC statistics for use of NPC data.
2.4	All Recipients requested to provide overviews of their programs, or any important updates.	Recipients (ALL)	Ongoing	Gary Russon to ensure a Recipient provides a program overview, or any other important updates at the next HCNPCAG meeting.