



<b>Name</b>	<b>2D Technical Group Meeting</b>	
	Meeting #1	
<b>Purpose / Outcomes</b>	The 2D Technical Group provides an opportunity for anyone who is involved in the implementation of 2D barcodes to network and collaborate with other technical and standards experts.	
<b>Date</b>	<b>Time</b>	<b>Location</b>
29 February 2024	10.00am – 11.30am	Via Zoom
<b>Administrators</b>	Sue Schmid, Richard Manaton	
<b>Secretariat &amp; Minute taker</b>	Aruna Ravikumar	

### Agenda

<b>ID#</b>	<b>Details</b>	<b>Duration( in min)</b>	<b>Owner</b>
<b>1</b>	<b>Welcome and Introductions</b>	<b>15</b>	<b>Sue Schmid &amp; Richard Manaton</b>
<b>2</b>	<b>Level Set</b> <ul style="list-style-type: none"><li>• What are 2D barcodes</li><li>• Why this group</li></ul>	<b>10</b>	<b>Sue Schmid</b>
<b>3</b>	<b>Governance</b> <ul style="list-style-type: none"><li>• Charter</li><li>• Global Standards Management Process(GSMP)</li><li>• Intellectual Property (IP) considerations</li></ul>	<b>25</b>	<b>Sue Schmid</b>
<b>4</b>	<b>Process</b> <ul style="list-style-type: none"><li>• How are we going to operate?</li></ul>	<b>10</b>	<b>Nicky &amp; Aruna</b>
<b>5</b>	<b>Moving forward</b> <ul style="list-style-type: none"><li>• Results of the Preferred topics</li><li>• Next meeting</li></ul>	<b>15</b>	<b>Sue Schmid &amp; Richard Manaton</b>