Name	Healthcare NPC Advisory Group (HCNPCAG)
Purpose	Dataset Review finalisation

Meeting details:

Date	Time	Location
9 Dec 2020	2:00pm	Remote dial-in
Co-Chair **GS1 support**	Rob Setina, Director Data and Systems – Health Purchasing Victoria Elizabeth Donohoo, Director Terminology - Australian Digital Health Agency Cath Koetz, Industry Manager - Healthcare - GS1 Australia Murray Robb, Manager – Services Implementation – GS1 Australia	

Meeting minutes:

1. **Welcome, introductions and apologies** – Attendees/Apologies

2. **GS1 Australia Trade Practices Compliance notice** – Referred to each meeting, on HUB

3. **Dataset Review**

    a. Review and discussion of Finalisation Questionnaire feedback and discussion of the GS1 proposed solutions (refer to pre read document provided and to slide deck available in the HUB)

    b. Confirmation of decisions and any follow up items (further details contained in updated finalisation slides shared post meeting and summarised below)

        o GS1 to complete process to map the updated dataset for Medicines and Medical Devices using the High, Medium, Low classifications from submissions

        o UNSPSC v19 to remain as the industry minimum fro Australian Healthcare at this time; GS1 to present/define methods to allow us of newer versions where v19 does not have appropriate code. Version to be reviewed again at new DSR in three years time to ascertain whether to change to newer industry minimum. Note: NZ have also aligned to v19

        o Gross Weight remains as a requirement for all products in healthcare (not for services); Net weight remains trading partner specific only. Documentation and communication to be improved to ensure this requirement is clarified.

        o Dimensions confirmed as needed for physical products, however issues raised regarding availability of this data at initial load. GS1 asked to explore a possibility of an 'interim load' that will allow for data to be loaded for the set up of products but with some data missing. GS1 exploring technical aspects and then sector will

need to approve how it would be implemented and governed so that it does not result in products will large amounts of data missing

- o Warranty Information to be added as optional field for Medical Devices dataset

- o Allergen Information to be added as optional field for Medicines

- o Material field to be added as optional for medical devices

- o GHS fields to be added as discussed as optional where applicable for all products

- o Name of Sponsor to be added as optional field for all products where the TGA Sponsor = No for the data provider

- o Controlled Narcotic Drug Number to remain

- o GS1 to work to improve the user documentation for the healthcare sector to make sure it is easier/better supports the sector (recipients and suppliers); additional new tools to be explored to assist the process for all users

- o GS1 to explore options for how we can signify that a catalogue has had a full review by a supplier (refresh/full check) and how it might be possible to signify that the data has been checked by another recipient (to verify usability/quality etc..)

- o GS1 to enable more proactive ongoing review and improvement of the dataset so that the triennial process is less cumbersome.

4. **Confirmation of actions and next steps** – refer to Actions Log

5. **Confirmation of next meeting dates**

6. **Meeting Close**

Actions Log:

	Action Items	Owner	Deadline	Status
1.1	Terms of Reference to be updated with feedback from Kick Off meeting & distributed to HCNPCAG members for review and approval at commencement of Meeting 1 2020.	Gary Russon (GS1)/ALL	Closed	Approved, Item closed 19 February 2020
1.2	Call for Co-Chair Nominations from HCNPCAG group members in accordance with Terms of Reference.	Gary Russon (GS1)/ALL	Closed	Rob Setina (HPV) and Elizabeth Donohoo (ADHA) confirmed as co-chairs 17th June 2020
1.3	Detailed NPC statistics to be provided for reference at all future HCNPCAG meetings	Sascha Timoshanko (GS1)	Closed	This is to be closed as an action item and be included as part of the standing agenda for the AG meetings
1.4	Healthcare Data set & Use Case Review by industry	Cath Koetz & Murray Robb (GS1)	Closed – refer to Action 3.5	Discussion at meeting on 26th August to launch after delays.
1.5	Enhancement requests for NPC platform and Data Quality Improvement reports	Justin Middleton & Murray Robb (GS1)/All	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.6	Nominations for additional industry representation (in line with Terms of Reference)	GS1/ALL	Closed	Additional nominations open at any time

This will be closed as an action and be included as a part of the standing agenda of the AG meetings |
| 1.7 | Meeting requests including Zoom dial in details to be sent to HCNPCAG. group members for all 2020 meetings | GS1 | closed | 2020 meetings have all been set and invitations sent. |
| 2.1 | *Executive level 'Value proposition'*

Document for use within executive level discussions within suppliers providing 'talking points' to assist with understanding the value of the NPC | Mark Blitenthall/Marian Makram Perkins/Cath Koetz (GS1) | 01/05/2020 | Overdue

Draft to be provided to AG members for review and comment. |
| 2.2 | Recipients to share details of their programs on an ongoing basis to the AG (within Recipient updates) and aim to communicate this within their own programs. | Recipients (ALL) | Closed | This will be closed as an action and be included as a part of the standing agenda of the AG meetings |

2.3	Further discussion in future meetings to ensure that required NPC statistics are available across all active Recipients to further detail the utilisation of NPC data.	GS1 staff Recipients (ALL)	closed	No additional feedback provided, closing item as an action and can revisit in future as needed
3.1	GHS (Global Harmonised System) as possible NPC attribute for Dangerous & Hazardous Goods classification and reporting	AG members to advise within dataset review	Open	Agreement to add to the NPC Dataset as optional for all products
3.2	Creation of ADHA driven AMT-CTPP – GTIN paper, outlining data linkage initiative and industry support. Also call for ideas supporting other digital or meds management initiatives/policies, calls for ideas – note.	Pan Teng (ADHA) Cath Koetz/Murray Robb (GS1)	Open	Pan to seek assistance to craft statement on AMT-CTPP – GTIN initiative. Cath & Murray to look at mechanisms to support process from GS1 side
3.3	Understanding UNSPSC selection process for suppliers, specifically any barriers in fulfilling populating current code set values for products and publishing to NPC.	Cath Koetz/Murray Robb (GS1) Rob Setina (HPV)	Open	GS1 to investigate UNSPSC selection issues and revert to group with more info to support further discussion and any further investigation.
4.1	GS1 seeks the suggestions from the group regarding suggestions on what else GS1 or this group can do to help drive the Data Quality improvement within NPC.	GS1/ALL	Open	For discussion in Feb 2021 meeting
4.2	All HCNPCAG members invited to actively participate in the Dataset Review process	GS1/ALL	New	Completed and participation from representatives across the sector very good (refer Nov 2020 meeting)
5.1	Finalisation of the Healthcare Dataset ready for implementation including new or amended fields	GS1	New	In progress with some aspects to be reviewed by the AG
5.2	Improvement to user documentation for the healthcare sector including the development of new tools to assist all users where needed/possible (refer Dataset review feedback)	GS1	New	
5.3	Explore options to show a catalogue has had a full review as part of the DQI reporting (Is this an Industry wide 'Ready' status?) (refer Dataset review feedback)	GS1/ALL	New	
5.4	Explore how to signify where a catalogue has been reviewed by another recipient (Is this an Industry 'Live' status?) (refer Dataset review feedback)	GS1/ALL	New	
5.5	Investigate the possibility of an 'Interim load' of data (refer Dataset review feedback)	GS1	New	
5.6	Improve ongoing improvement process (refer Dataset review feedback)	GS1	New	