

Name	Healthcare NPC Advisory Group – Meeting 1
Purpose	Kick off meeting to initiate group

Meeting details:

Date	Time	Location
27 th Nov 2019	2:00pm	GS1 Melb. office / GS1 Sydney office / Remote dial-in
Chair	Marcel Sieira, Head of Customer Engagement, GS1 Australia	
Attendees & Apologies	(See attachment 1)	

Meeting minutes:

Discussion points
<ol style="list-style-type: none"> Welcome, introductions and apologies – Attendees/Apologies per attachment 1 GS1 Australia Trade Practices Compliance notice – per attachment 2; stated each meeting Background and Why are we here – per slide 7 in attachment 3 (presentation slides) Review Terms of Reference – Group role and objectives (see attachment 4 draft with highlighted amendments per group feedback); ACTION (1.1): For final review and approval by group as follow up action Chair/Co-chair requirements and nominations – per slide 12 in attachment 3 (presentation slides); Nomination for one of the co-chair positions received from Rob Setina Call (HPV). ACTION (1.2): Call for nominations to group members, follow up to be sent separately to these minutes Planned Discussion items The following items were tabled with the group for open discussion and input: <ul style="list-style-type: none"> NPC in Healthcare at a Glance – An overview of NPC user and product statistics was presented to the group; ACTION (1.3): In response to request from group the following to be presented at subsequent meetings: <ol style="list-style-type: none"> The number of data recipients in the cascading layers, extending from sourcing/purchasing organisations? e.g. HPV > 86 Health Services > 000s hospitals/healthcare facilities have access The count or items per product type/classification in the data volumes published Healthcare Data Quality Program - An overview of Data Quality progress (Jun 2017 versus Nov 2019) was presented to the group; feedback on future improvements invited from the Advisory Group Simplification, quality and usability improvements <ol style="list-style-type: none"> Data Set review - As the data requirements are set by industry, the agreement for 3-year data set review cycle due in 2020 to ensure that the data requirements continue to meet industry needs. Review will focus on simplification of data set by product type (Medical Devices & consumables, Pharmaceuticals, InVitro Diagnostics, General Consumables) and revisit published Use Cases. Work to be completed within a working group reporting into Healthcare NPC Advisory Group.

ACTION (1.4): Working group to be set up to complete the review. Participation is invited from Advisory Group members and colleagues via separate communication from [Cath Koetz](#)

b) **Data Quality Improvement progress & future NPC enhancement**

ACTION (1.5): Group invited to provide any feedback regarding any possible enhancements – please contact [Murray Robb](#)

c) **Simplification and enhancement to the NPC** - NPC Xpress overview provided; This simplified interface planned to commence early 2020, Healthcare scheduled for late 2020; Further updates in future meetings

7. **General discussion/Updates**

- a. **AMT-CTPP (Australian Medicines Terminology Containered Trade Product Pack)**
Following finalisation of process by the Australian Digital Health Agency, GTIN to AMT-CTPP linkage is now being implemented across industry. Part of this process is that the data is now being populated within NPC. For further information please contact [Cath Koetz](#) or Australian Digital Health Agency team
- b. **Important Recipient updates** – Open item for all future meetings allowing for recipients to update the Advisory Group on their key activities related to NPC.
- c. **Additional Industry representatives** – consideration of other representatives from industry that should be present within Healthcare NPC Advisory Group. For any nominations please contact [Gary Russon](#)
- d. **One on one conversation/meeting** – GS1 team are available at request for any group member that requires a 1:1 conversation/meeting in relation to topics (actual or potential) that a member may want to chat through prior to submitting for group review/comment. To coordinate please contact [Gary Russon](#)
- e. **Discussion of additional items proposed by group members for consideration** – Items for future meetings can be submitted at any time (contact [Gary Russon](#)); Specific prompts will be provided to group members ahead of preparation of meeting agendas as per Terms of Reference.
- f. **Online hub for Healthcare NPC Advisory Group** – set up to host terms of reference, additional reference documents, minutes, agendas and presentations. Accessible [via this link](#)

8. **Proposed meeting dates for 2020** - presented to the group, no noted objections.

Quarter 1 2020: Wed 19 February 2020, 2-4pm
 Quarter 2 2020: Wed 13 May 2020, 2-4pm
 Quarter 3 2020: Wed 26 August 2020, 2-4pm
 Quarter 4 2020: Wed 11 November 2020, 2-4pm

9. **Confirmation of actions and next steps** - see **Actions Log**

Next meeting

Date & Time	Wed 19 th Feb 2020, 2-4pm AEDT
Location	GS1 Melbourne; GS1 Sydney; Remote dial-in
Organiser	Gary Russon – GS1
Chair	TBC (Co-Chairs nominations to be confirmed prior to meeting)

Actions Log:

	Action Items	Owner	Deadline	Status
1.1	Terms of Reference to be updated with feedback from Kick Off meeting & distributed to HCNPCAG members for review and approval at commencement of Meeting 1 2020.	Gary Russon (GS1)/ALL	11 December 2019	Copy of final draft attached with these minutes
1.2	a. Call for Co-Chair Nominations from HCNPCAG group members in accordance with Terms of Reference. b. Additional prompt to be sent as follow up to minutes	Gary Russon (GS1)/ALL	15/01/2020 11/12/19	
1.3	Detailed NPC statistics to be provided for reference at all future HCNPCAG meetings	Sascha Timoshanko (GS1)	19/02/2020	
1.4	Healthcare Data set & Use Case Review by industry a. Working group to be initiated/Invitations to participate b. Work to be completed	Cath Koetz & Murray Robb (GS1)	15/15/2019 TBC	
1.5	Enhancement requests for NPC platform and Data Quality Improvement reports	Justin Middleton & Murray Robb (GS1)/All	Ongoing	Updates on enhancements to be discussed at future HCNPCAG meetings to assist in prioritisation
1.6	Nominations for addition industry representation (in line with Terms of Reference)	Gary Russon (GS1)/ALL	Ongoing	
1.7	Meeting requests including Zoom dial in details to be sent to HCNPCAG group members for all 2020 meetings	Gary Russon (GS1)	12/12/2019	