

## Meeting Agenda

### Meeting overview

<b>Name</b>	Healthcare National Product Catalogue Advisory Group (Australia)	
<b>Purpose</b>	Meeting 02 – 1Q 2020	
<b>Date</b>	<b>Time</b>	<b>Location</b>
19 <sup>th</sup> February 2020	2pm-4pm AEDT	GS1 Melb office - Mulgrave GS1 Syd office - Botany Remote dial in – Zoom details in meeting invitation
<b>Co-Chair (interim)</b>	Marcel Sieira, Chief Customer Officer, GS1 Australia <b>APOLOGY</b>	
<b>Co-Chair (interim)</b>	Gary Russon, Senior Account Manager - Healthcare - GS1 Australia	

### Agenda

ID#	Details	Owner
1	Welcome, introductions and apologies	Co-Chair
2	GS1 Australia Limited Trade Practices Compliance Notice	Co-Chair
3	Approve previous minutes from kick-off meeting (27 <sup>th</sup> Nov 2019)	ALL
4	Review of Action Items – refer to minutes (27 <sup>th</sup> Nov 2019)	ALL
5	Confirmation of Co-Chair nominations and confirmation of Co-Chair position(s)	ALL
6	<p><i>Simplification, quality &amp; usability improvements</i></p> <ul style="list-style-type: none"> <li>Discussion &amp; approval of proposed Dataset Review process</li> <li>NPC statistics – detailed update on # of users;</li> <li>Further discussion of the extended user community details (eg: explanation of how data flow from NPC through HPV to VIC Health Services, VIC Hospitals, Departments such as pharmacy etc..) – what detail, what frequency, how to share etc..</li> <li>Further discussion of product type segmentation stats to enable creation of automated report (audience, detail, frequency etc..)</li> <li>Data Quality Improvement progress</li> </ul>	CK/MR MR MR MR MR
7	<p><i>General Discussion</i></p> <ul style="list-style-type: none"> <li>Progress updated on Australian Medicines Terminology Containered Trade Product Pack (AMT-CTPP) project</li> <li>Recipient updates</li> <li>Discussion of additional items proposed by group members for consideration               <ul style="list-style-type: none"> <li>Specific items to be added to final agenda and content shared for prior review where possible/necessary</li> </ul> </li> <li>Global Data Model</li> </ul>	ADHA/CK All Recipients Each submitter to introduce their items for discussion CK
8	Confirmation of actions and next steps	Co-Chair
9	Next meeting – 2Q 2020: Wed 13 <sup>th</sup> May 2020, 2-4pm	Co-Chair

### Pre-meeting preparation

1. Review Kick-off meeting minutes and actions – [link](#) (ALL)
2. Consideration of any Recipient updates (Recipient organisations to prepare)
3. Consideration of additional items for discussion by this advisory group (Open to all Advisory Group participants to raise items either prior to meeting or during the call as part of this agenda item. Where possible prior notice is requested to allow for all participants to have time to prepare thoughts for effective discussion)

### Meeting resources / reference material

All key documents are hosted on the Healthcare NPC Advisory Group [hub](#)

1. Updated Terms of Reference – provided in meeting pack
2. GS1 Australia Limited Trade Practices Compliance Notice - [Link](#) / provided in meeting pack