Meeting Agenda

Meeting overview

Name	Healthcare National Product Catalogue Advisory Group (Australia)	
Purpose	Kick off meeting	
Date	Time	Location
27th November 2019	1pm-3pm AEDT	GS1 Melb office - Mulgrave GS1 Syd office - Botany Remote dial in – Zoom details in meeting invitation
Chair (Initial)	Marcel Sieira, Head of Customer Engagement, GS1 Australia	

Agenda

ID#	Details	Owner
1	Welcome, introductions and apologies	CHAIR
2	GS1 Australia Limited Trade Practices Compliance Notice	CHAIR
3	Background & Why are we here?	CHAIR
4	Review Terms of Reference - Group Role & Objectives	ALL
5	Chair/Co-Chairs requirements, and nominations	ALL
6	Items for review/discussion *Simplification, quality & usability improvements* • Dataset Review to ensure requirements on publishers reflect the needs of the recipient community but also ensure ease of use for suppliers • Data Quality Improvement progress and discussion of future enhancements *General Discussion* • Australian Medicines Terminology Containered Trade Product Pack (AMT-CTPP) project • Important Recipient updates • Discussion of additional items proposed by group members for consideration	ALL
7	Discussion of proposed meeting dates for 2020	CHAIR
8	Confirmation of actions and next steps	CHAIR

Pre-meeting preparation

1. Review Terms of Reference
2. Consideration to Chair/Co-Chairs/Tri-Chairs
3. Consideration of additional items for discussion by this advisory group or subsequent working groups.
4. Consideration of proposed meeting dates for 2020
    a. 1Q 2020 - Wed 19/02/2020, 2-4pm
    b. 2Q 2020 - Wed 13/05/2020, 2-4pm
    c. 3Q 2020 - Wed 26/08/2020, 2-4pm
    d. 4Q 2020 - Wed 11/11/2020, 2-4pm

Meeting resources / reference material

1. Draft Terms of Reference – provided in meeting pack
2. GS1 Australia Limited Trade Practices Compliance Notice - Link / provided in meeting pack