

Title	Recall FD&CG Advisory Group Meeting Minutes
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Document Purpose

The purpose of this document is to provide a documented record (minutes) of the Recall Food, Drinks and Consumer Goods (FDCG) Advisory Group meetings.

The document is intended for use by participants of the Recall Food, Drinks and Consumer Goods Advisory Group only.

Document Control

Document version and change history.

Version	Date	Nature of change / comments	Editors
Meeting 2	12-Jun-2024	Final	GS1 Recall team

Document authors / contributors.

Name	Title / Organisation
Melanie Wishart	Principal Advisor - Retail, Food, Beverages & Primary Industries, Industry Engagement - GS1 Australia
Chris Drougas	Manager – Member Systems, Recall and NLR

Document endorsement.

Role	Name	Title	Endorsement
Secretariat	Melanie Wishart	Principal Advisor - GS1 Australia	Chris Drougas

Document location.

GS1 Internal MS Teams File system

Document validity.

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Document status.

This document is effective from date of endorsement. The date of document review is to be no more than 0.5 years from date of endorsement.

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1.0 Attendees

Company	Name	Attended (A) Apology (O)
AFGC	Dr Duncan Craig	A
Allergen Bureau	Nicole Koek	
Anika Natural Products	Suzanne Boyle	
Australian Vintage Ltd	Nathan Bakewell	
Arnott's Group	Susan Fox	A
Body Science International	Mark Robinson	A
Clorox	Farisha Hussein	A
Coca Cola Europacific Partners	Renee McAneney	
Coles	Leah Williamson	
Coopers and Brewery	Janie Zimmerman	
Costa Group	Bill Northausen	
Costco	Terry McWilliam	
Drakes	Malcolm Balkwill	A
FSANZ	Dr Adele yates	O
FSANZ	Grace Hannaford	
Goodman Fielder	Bhaskar C	
Goodman Fielder	Jennessa Tubman	
Green's General Foods	Sonya Muhlsimmer	
GS1 Australia	Andrew Steele	O
GS1 Australia	Andrew Brown	A
GS1 Australia	Anaund Sethauraman	A
GS1 Australia	Anuja Varghese	A
GS1 Australia	Bill Rigas	A
GS1 Australia	Bonnie Ryan	O
GS1 Australia	Chris Drougas	O
GS1 Australia	Melanie Wishart	A
GS1 Australia	Mitch Fortier	A
GS1 Australia	Nim Phoa	A
GS1 Australia	Sascha Timoschanko	O
GS1 Australia	Sunita Kewada	O
GS1 Australia	Tracey Kelly-Jenkins	
Harris Farm	Sarah Dawes	O
Kikkoman Australia Pty Ltd	Robert Marshman	A
Metcash	Tersia Claassen	

Metcash	David Holt	
Metcash	Klara Kinclova	A
Mondelez	Kim Tyrell	
Nestle	Brenda Gilet	
Nestle	Pooja Prasad	
NSW Food Authority	Craig Shadbolt	
Patties Foods Pty Ltd	Selina McNulty	
PepsiCo ANZ	Jill Carson	O
Pental	Robyn Gledhil	
Peters	Carolyn Dennis	
Red Bull	Sjoerd Doornbos	
Riviana	Amie Boschen	
Simplot	Cindy Pickard	A
Sunpork Group	Chiu Chan	A
Sunny Queen	Sam Abuji	
Sunny Queen	Joanne Chow	
Suntory	Paul Boccabella	
The Yarra Valley Dairy Company	Siu Wen Chai	
Unilever	Daniel Davidson	
Vili's Bakery	Bhumika Patel	
WD-40	Darryl Stockly	
Woolworths Group	Tammarah Sparks	
Woolworths Group	Dominique Pinker	
Woolworths Group	Melissa Williams	
Woolworths	Cody Shaw	
Woolworths	Kelly Zarb	A

2.0 Minutes

2.1 GS1 Welcome Message and Agenda

Delivered by Melanie Wishart, GS1 Australia.

Acknowledgement of Country, permission to record and housekeeping

2.2 GS1 Australia Limited Competition Law Caution

Delivered by Melanie Wishart, GS1 Australia

Note this Recall FD&CG AG meeting (and all subsequent meetings) are conducted under the auspices of the GS1 compliance policy and a Competition Law Caution.

The compliance policy guidelines are included in the Meeting minutes

2.3 Recall Advisory Group Purpose and Framework

Delivered Melanie Wishart - GS1 Australia (Proxy Chair)

- Co-Chairs: Leah Williamson (Coles), Carolyn Dennis (Peters)
- Current terms expire March 2025

2.4 Introductions and Attendance (Quorum)

Delivered by Melanie Wishart, GS1 Australia.

Melanie advised that there are a number of new members to the Advisory Group and welcomed them.

- Suzanne Boyle – QA Coordinator - Anika **Natural Products**
- Susan Fox – Corporate Quality Systems Manager - **Arnott's Group**
- Nathan Bakewell - Quality & Compliance Manager - **Australian Vintage Ltd**
- Mark Robinson – Nutrition-Science Executive and Dietician - Body **Science International**
- Malcom Balkwill – Business Development Manager - Drakes
- Robert Marshman, National Sales Manager - **Kikkoman**
- Jill Carsen – Quality and Food Safety Senior Manager - PepsiCo **ANZ**
- Amie Boschen – Quality Manager - Riviana
- Sam Abuji – Quality Systems & Compliance Manager - Sunny **Queen**
- Joanne Chow - Sunny **Queen**
- Chiu Chan – Production Innovation Manager - Sunpork **Group**
- Siu Wen Chai – Quality Assurance Department - The **Yarra Valley Dairy**

The Advisory group is an excellent forum to escalate issues related to recall management where senior recall management experts of businesses from all sizes can come together to drive improvements in recalls and food safety to share learnings and to collaborate.

We also strive to keep the GS1 recall portal front of mind for when you may need to execute a recall or withdrawal.

There was a total of 16 attendees, and we did meet the quorum. Quorum specifies 10 participants - 2 receivers and 5 suppliers.

2.5 Review of Past Meeting Actions

Delivered by Carolyn Dennis

Colour legend used below:

(Current Action) = Current action required to progress the discussion point

(Finalised Action) = Advice or action being taken to close the action

- GS1 to edit meeting recording and circulate the video presentation to the group from the December meeting (FreshChain and NSW Food Authority presentation) – This has been done and posted to the GS1 YouTube webpages.
- Send link to group when ready.
- Review the new FSANZ food recall report template and look to align with GS1 Recall portal – This has been done internally. Meet with FSANZ to review and align.
- GS1 to update FAQ to the GS1 Recall webpage around notifications that go to FSANZ.
- Provide awareness to auditors and CBs around the portal and the mechanisms of the mock recalls.
- Ongoing - GS1 and Co-chairs to invite presenters for future meetings.

As a running action We would like to invite presenters for future meetings based on the group's needs, if anyone has any suggestions or topics, they would like to hear about regarding recalls, recall notifications or food safety and traceability please let Melanie know.

2.6 Current Position of Recall Service

Report Summary of the current position of the Recall Service - delivered by Chris Drougas

Subscriber Onboarding 97% live (11 outstanding). This is those companies that have subscribed to the service but have not proceeded to on-board status. It is important for these companies to on-board and our support team have a process to assist them.

- Live notifications – 15 Recalls issued this FY, 58 Withdrawals against 42 at this time last year.
- Mock recalls are comparable to last year LY 242 – Q2 TD is 237 – on track.
- 18 companies have issued notifications in Q2 TD. None were Recall platform users.
- If a subscriber of the Recall portal has a recall that is not issued through the portal, then we will give them a call to ensure that they have training or to see if they need any assistance.

The full report is available on the GS1 Australia Recall Report. These details are sent a week or so prior to the meeting and are available here: [GS1 Australia Recall Report](#)

2.7 Recall Development Roadmap

Roadmap update - delivered by Anuja Varghese – Business Analyst / Tester – Member Systems, GS1 Australia

- For 2024 there are 3 planned releases.
- R2 is scheduled for July 20th, 2024, with requirements lock down in March.
- R3 is scheduled for December 2024 with requirements lock down due in June.

Chris and his team are reviewing the requirements to see what may be added to the new releases based on feedback that they hear from their support channels.

The next releases on July 20th are currently in development testing and is being refined with developers.

Chris reviewed all the changes due to be released in April and advised that full details and descriptions of each requirement are available in the appendix of the slide deck.

Release 2: July 20th

Some simple changes will enhance the look and feel of the portal. Chris also advised that we have two separate portals, recall food & beverage and general merchandise. There are two separate platforms for the different industry sectors. The data required for the platforms are dependent on the regulatory requirements I.e.: The TGA as opposed to FSANZ etc.

Updated Login Page and Footer

UI Updates

- Graphic introduced on login page.
- Footer updated to Match the My GS1 page and other GS1 services pages.

Action Centre – View Archived

Archived Notices

- Renamed from "Delete" to "Archive"
- New checkbox to view archived.

Some Links are now Buttons.

Recall Alternative Identifiers updates to Item Reporting page.

- Rename Identifier field to **GTIN**: displays data entered into the GTIN field when items were added.
- Introduce New Column Other **Identifier**: Contains all existing Alt Identifiers

Anuja advised that all updates are available in the appendix of the slides that will be shared.

If there are any questions around these please contact the team

Please submit requirements suggestions or any bugs to recallsupport@gs1au.org or via the feedback button in Recall.

2.8 Issues / Challenges / Opportunities

Melanie advised that at our last meeting there was discussion around of the number of mock recalls that go through to FSANZ which causes confusion. It was a good reminder that if you are doing a mock recall to **not** do this through the live system as there are two separate menu options now.

Another item was to advise that in April FSANZ have published the latest Australian Food Recall statistics to identify trends and common issues in the food industry and help find ways to

prevent future incidents so if you're interested to see the updated data you can do so on their webpage. [Australian food recall statistics | Food Standards Australia New Zealand](#)

2.0 Guest Speaker

Klara Kinclova - Technical Manager - Sustainability, Quality & Compliance - Metcash provided an overview of the way Metcash will be using the Recall portal for their product incident management, the benefits and process of implementing this across their business. Moving from spreadsheets to the GS1 portal has created many efficiencies and they were easily able to complete their PWC Audit recently.

There was a suggestion to onboard more suppliers and to have more product data and images flow through to the portal from the GS1 National Product Catalogue (NPC) and images from the Smart Media platform.

3.0 General Business

Delivered by Melanie Wishart, GS1 Australia

3.1 Marketing, Events and Comms

- **FPSC Symposium**

The Fresh Produce Safety Centre is holding their annual Food Safety Symposium on Tuesday 20th and Wednesday 21st August at Novotel Brighton Le Sands. GS1 will have a stand, to find out more please visit the following <https://fpsc-anz.com/international-fresh-produce-safety-symposium-2024/>

Frank Yiannas will be a guest speaker. Frank was the deputy commissioner of food policy and response at the US FDA and played a big role in creating the Food Safety Modernization Act and the New Era of Smarter Food Safety blueprint.

- **AIFST Recall Workshop 21 June Carlton VIC**

The Australian Institute of Food Science and Technology has a food recall workshop coming up to discuss risk assessment and recalls.

These AIFST workshops will bring together people from various backgrounds and professions in risk assessment and recall and is a great networking opportunity.

There is a risk assessment workshop in the morning and a food recall workshop in the afternoon, you can attend either one or both and you can find out more information or register at this link. [Australian Institute of Food Science and Technology \(AIFST\) - Risk Assessment & Food Recall Workshops](#)

There are often online webinars however this one is face to face in Carlton on the 21st of June.

Also coming up in Sydney is their annual conference at the Sydney International Convention Centre August 6th & 7th and you can register at the link on the page [Australian Institute of Food Science and Technology \(AIFST\) - AIFST24 Convention](#)

- **Woolworths 2D Barcode implementation**

Melanie mentioned that the group may be aware that Woolworths are migrating to 2D barcodes on their fresh private label products. Last week they sent out communication to their private label suppliers across Australia and New Zealand regarding their planned transition to 2D Barcodes.

They are now scanning 10 million 2D barcodes at the point of sale with 20 plus Fresh Food suppliers that are now live - it is still very early days in their journey but this represents over 1,000 products including all of their quick sale - reduced to clear items, meat and poultry and fresh salad bags as well as all internal deli items.

Woolworths have now rolled out this capability nationally across all stores for their POS systems, scanners, for their in-store processes as well as for their online picking processes.

There are some branded items as well and they are looking to incorporate batch / lot code at a future date to be able to stop the sale of a recalled/withdrawn item at the checkout. Currently they can stop the sale of an expired product which has reduced the amount of food waste in store and better enable them to manage shelf life and increase productivity.

- **New GS1 2D Barcodes Implementation Guideline**

To assist with the 2D barcode transition GS1 has released a new implementation guide which will be loaded to our 2D webpages this week, for now you can access via the first link here [2D Barcodes at Retail Point-of-Sale Implementation Guideline \(gs1.org\)](#) and if you have any questions on any of the 2D use cases or would like more information please don't hesitate to contact me and the GS1 team. You can also visit the GS1 2D barcodes webpage [Next Generation 2D Barcodes - Transforming the Way We Do Business | GS1 Australia](#)

- **GS1 Recall Partners**

We have a number of partners that promote the recall platform, whether they are a peak industry association or insurance partner.

These partners provide benefits to the initiators and sponsors and provide feedback into the Advisory Group and roadmap discussions and priorities.

We also call on these partners to participate in our bootcamps and other events.

We are always looking for more partners so please let us know if you feel that a specific peak association body or business needs to be aware of our work with the Recall platform.

3.3 Useful Recall Resources

For the new participants on today's call and those that would like to access these useful resources, we have a detailed Recall toolkit available on our website.

This resource toolkit will assist suppliers and operators in achieving a better recall and withdrawal process for their business.

[Login Homepage Recall](#)

[Recall User Guides](#)

[Recall FAQs](#)

[Recall Webpage](#)

To Contact us:

Phone Number: National Number: **1300 2RECALL (1300273225)**

Support hours: 8.30am-5.30pm Monday to Thursday,

8.30am – 7.30pm Friday

Email: Recallsupport@gs1au.org

Live Chat: Homepage of Recall website or Homepage of Recall platform

[Recall Webpage](#)

Webinar: How to use GS1 Recall

And lastly our webinars which are held every two weeks via zoom on how to use the portal – this can be a refresher for you or an option to share with others in your teams which is really important.

These webinars are held fortnightly. To find a date and to register please see the link to our webpage <https://www.gs1au.org/training/find-a-course-or-event/how-to-use-recall>

4.0 Confirmation of Actions and Next Steps

ACTION	DUE DATE	BY WHO	STATUS
GS1 and Co-chairs to invite presenters for future meetings based	Ongoing	GS1/ Co-Chairs	Ongoing
Share link to FreshChain and NSW Food Authority recorded presentation – to be posted on GS1 YouTube Channel	24/6/24	GS1	
Align the new changes to the FSANZ webpage portal with the GS1 Recall portal template.		GS1	WIP
GS1 to provide awareness to auditors and CBs around the portal and the mechanisms of the mock recalls	Ongoing	GS1	
GS1 to reach out to Kelly Zarb Woolworths to offer training / meeting as she is new to the role	17/6	GS1	

5.0 Next Meeting

The meeting was called to a close by Melanie at 3.40pm. Agreed next meeting date is: 4th September 2024 @ 2:30pm via Zoom

All meetings will be held as Zoom web conferences with alternate GS1 Boardroom available for face-to-face attendance when appropriate.

6.0 GS1 Australia Limited Trade Practices Compliance Notice

Participants on GS1 Boards, committees, task forces, work groups, or other similar bodies, must always remember the purpose of the Board, committee task force, or work group is to enhance the ability of all industry members to compete more efficiently and effectively to provide better value to the consumer or end user. GS1 activity almost always involves the cooperation of competitors; therefore, great care must be taken to assure compliance with trade practices laws in Australia and in other jurisdictions. (Including the Australian Consumer Law, the Competition and Consumer Act and state based Fair Trading Legislation).

This Means:

- Participation must be voluntary, and failure to participate shall not be used to penalise any company.

- There shall be no discussion of prices, allocation of customers or products, boycotts, refusals to deal, or market share. (For the avoidance of doubt, this does not preclude discussion of GS1 Australia’s prices, customers, or products.)
- If any participant believes the group is drifting toward impermissible discussion, the topic shall be tabled until the opinion of lawyer(s) with experience in trade practices law can be obtained.
- Where appropriate, meetings shall be governed by an agenda prepared in advance and recorded by minutes prepared promptly after the meeting.
- Where appropriate, tests or data collection shall be governed by protocols developed by GS1 Australia.
- GS1 reserves the right to seek opinion of lawyer(s) with trade practices experience on any matter or document arising out of any GS1 activity.
- The recommendation coming out of a GS1 Board, committee, task force, work group or task group are just that. Individual companies remain free to make independent, competitive decisions.
- Any Standards developed must be voluntary standards.

7.0 Appendix

Appendix A: Related documents

Document name	Location
Trade Practices Compliance Notice	Embedded in Minutes document
Meeting Presentation	Saved to Recall Food & Consumer Goods hub and emailed to Advisory Group
Meeting Minutes	Saved to Recall Food & Consumer Goods hub and emailed to Advisory Group
https://www.gs1au.org/our-services/get-compliant/recall/gs1-australia-recall?viewmode=0	