Meeting Agenda

Meeting overview

Name	Healthcare National Product Catalogue Advisory Group (Australia)	
Purpose	Meeting 2Q 2022 (#1 2022)	
Date	**Time**	**Location**
11 MAY 2022	2pm-4pm AEDT	Remote dial in – Zoom details in meeting invitation
Co-Chairs	Elizabeth Donohoo, Director Terminology, Australian Digital Health Agency	
	Peter Wilson, Hospital Project Specialist, UnitingCare Health	
GS1 facilitation	Cath Koetz, Industry Manager – Healthcare, GS1 Australia	
	Mark Blitenthall, Manager Service Engagement, GS1 Australia	
NPC technical lead	Ramesh Rayer, Technical Manager - Services Technical Support, GS1 Australia	

Agenda

ID #	Details	Owner
1	Welcome, introductions and apologies	Co-Chair
2	GS1 Australia Limited Trade Practices Compliance Notice	GS1
3	Approve previous minutes from previous meeting	ALL
4	Review of Action Items – Progress/Updates	ALL
5	*Regular Updates* • NPC statistics – detailed update on # of users and records • Data Quality Improvement program/reports updates • AMT CTPP/GTIN project update • Updates from Recipients on their programs Open to all Recipients to provide updates on NPC programs and engagement activities	Ramesh Rayer (GS1) Sarah Kong (ADHA) All Recipients
6	Recipient insights re 'API' pilots/PoC	Long Lam (HSV), James Grant/ Paul Davies (QLD)
7	ANZHPR - Health Jurisdictions collaboration around NPC & Data Quality	Kamlesh Lal (HSV)
8	NPC and AusUDID – Brief Update on activities	Cath Koetz
9	Reimagining of NPC for Healthcare • Overview of process & progress since last meeting & discussion of updates/project plan (refer to pre-read: Healthcare NPC Reimagining – Agreed Actions and Project Update).	Cath Koetz/All

10	Reimagining of NPC for Healthcare – Detailed discussion	GS1 Team:
	o Updated Use Cases **Item 12.2** (refer pre-read: Standardised Data Use Cases)	*Engagement:*
	o Value Propositions **Item 12.1** (refer to pre-read: Value Propositions)	Mark Blitenthall
	o Online User Interface improvements **(Items 1.1, 1.3)**	Cath Koetz
	o Pricing Update **(Item 2.1)**	*NPC:*
	o Interim Load **(Item 2.2)**	Mike Lee
	o Distributor data loading **(Item 2.3)**	Justin Middleton
	o Proposed simplification of 'Ready' process **(Item 3.1)**	Ramesh Rayer
	o Use of NPC in Tendering **(Item 4.1)**	Murray Robb
	o Increasing NPC data access flexibility via API **(Item 5.1)**	Deborah Prince
	o Increased ITEM data availability via proposed 'Data Lake' **(Item 5.4)**	Keith Lai
	o Development of additional In-system communication **(Item 8.2)**	(Note: questions encouraged from ALL)
	o Improve speed of Dataset Reviews **(Item 13.1)**	
11	Any other business/topics	ALL
12	Confirmation of actions and next steps	Co-Chair/GS1
13	Confirmation of next meeting – 3Q 2022 8th August 2022	Co-Chair/GS1
14	Meeting close	

Pre-meeting preparation

1. Review previous meeting minutes & actions -ALL
2. Consideration of any Recipient updates (Recipient organisations to prepare) - RECIPIENTS
3. Consideration of additional items for discussion by this advisory group (Open to all Advisory Group participants to raise items either prior to meeting or during the call as part of this agenda item. Where possible prior notice is requested to allow for all participants to have time to prepare thoughts for effective discussion) – ALL
4. Review of pre-reads provided - ALL
   - Healthcare NPC Reimagining – Agreed Actions and Project Update
   - Standardised Data Use Cases
   - Value Propositions – Recipient and Supplier versions
   - Detailed background to topics from 'Reimagining' project (for detailed discussion during meeting)

Meeting resources / reference material

All key documents are hosted on the Healthcare NPC Advisory Group hub

1. Terms of Reference - Link
2. GS1 Australia Limited Trade Practices Compliance Notice - Link

Meeting details for Zoom

Topic: Healthcare National Product Advisory Group 2Q 2022
Time: May 11, 2022 02:00 PM Canberra, Melbourne, Sydney

Join Zoom Meeting
https://gs1au.zoom.us/j/84127291238

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Dial by your location
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Meeting ID: 841 2729 1238

To contact the team who manage this advisory group please email us at HCNPCAG@gs1au.org

Actions Log:

	Action Items	Owner	Deadline	Status
1.1	Terms of Reference to be updated with feedback from Kick Off meeting & distributed to HCNPCAG members for review and approval at commencement of Meeting 1 2020.	Gary Russon (GS1)/ALL	Closed	Approved, Item closed 19 February 2020
1.2	Call for Co-Chair Nominations from HCNPCAG group members in accordance with Terms of Reference.	Gary Russon (GS1)/ALL	Closed	Rob Setina (HPV) and Elizabeth Donohoo (ADHA) confirmed as co-chairs 17th June 2020
1.3	Detailed NPC statistics to be provided for reference at all future HCNPCAG meetings	Sascha Timoshanko (GS1)	Closed	This is to be closed as an action item and be included as part of the standing agenda for the AG meetings
1.4	Healthcare Data set & Use Case Review by industry	Cath Koetz & Murray Robb (GS1)	Closed – refer to Action 3.5	Discussion at meeting on 26th August to launch after delays.
1.5	Enhancement requests for NPC platform and Data Quality Improvement reports	Justin Middleton & Murray Robb (GS1)/All	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.6	Nominations for additional industry representation (in line with Terms of Reference)	GS1/ALL	Closed	Additional nominations open at any time This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.7	Meeting requests including Zoom dial in details to be sent to HCNPCAG group members for all 2020 meetings	GS1	closed	2020 meetings have all been set and invitations sent.
2.1	*Executive level 'Value proposition'* Document for use within executive level discussions within suppliers providing 'talking points' to assist with understanding the value of the NPC	Mark Blitenthall/Marian Makram Perkins/Cath Koetz (GS1)	01/05/2020	OVERDUE Draft of Value Propositions have been shared within pre-reads with May 11th meeting. Request HCNPCAG to review and provide feedback before publishing
2.2	Recipients to share details of their programs on an ongoing basis to the AG (within Recipient updates) and aim to communicate this within their own programs.	Recipients (ALL)	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
2.3	Further discussion in future meetings to ensure that required NPC statistics are available across all active Recipients to further detail the utilisation of NPC data.	GS1 staff Recipients (ALL)	closed	No additional feedback provided, closing item as an action and can revisit in future as needed
3.1	GHS (Global Harmonised System) as possible NPC attribute for Dangerous & Hazardous Goods classification and reporting	AG members to advise within dataset review	Closed	Agreement to add to the NPC Dataset as optional for all products, Closed Feb 2021
3.2	Creation of ADHA driven AMT-CTPP – GTIN paper, outlining data linkage initiative and industry support. Also call for ideas supporting other digital or meds management initiatives/policies, calls for ideas – note.	Pan Teng (ADHA) Cath Koetz/Murray Robb (GS1)	Closed – refer 7.1	Pan to seek assistance to craft statement on AMT-CTPP – GTIN initiative. Cath & Murray to look at mechanisms to support process from GS1 side
3.3	Understanding UNSPSC selection process for suppliers, specifically any barriers in fulfilling populating current code set values for products and publishing to NPC.	Murray Robb (GS1)	Open	Further detail required from users in order for GS1 to action further. Issue originally raised by a member of the HCNPCAG who is no longer involved in the sector

	Action Items	Owner	Deadline	Status
4.1	GS1 seeks the suggestions from the group regarding suggestions on what else GS1 or this group can do to help drive the Data Quality improvement within NPC.	GS1/ALL	Recurring	Ongoing and linked to broader improvement discussions
4.2	All HCNPCAG members invited to actively participate in the Dataset Review process	GS1/ALL	Closed	Completed and participation from representatives across the sector very good (refer Nov 2020 meeting) Agreement to close 3rd June 2021
5.1	Finalisation of the Healthcare Dataset ready for implementation including new or amended fields	Murray Robb - GS1	Closed	Closed as review has been finalized, but a new action added as 7.2 to allow for reporting on any outstanding items that need to be implemented.
5.2	Improvement to user documentation for the healthcare sector including the development of new tools to assist all users where needed/possible (refer Dataset review feedback)	Murray Robb/Deborah Prince – GS1	Closed	Included as a part of the various deliverables deliverables within the Reimagining project
5.3	Explore options to show a catalogue has had a full review as part of the DQI reporting (Is this an Industry wide 'Ready' status?) (refer Dataset review feedback)	Murray Robb – GS1	Open	Partially included in Reimagining project actions under DQI reporting.
5.4	Explore how to signify where a catalogue has been reviewed by another recipient (Is this an Industry 'Live' status?) (refer Dataset review feedback)	Murray Robb – GS1	Open	Some investigation had been undertaken, further updates to be provided
5.5	Investigate the possibility of an 'Interim load' of data (refer Dataset review feedback)	Murray Robb - GS1	Open	Included as action within Reimagining priorities, for discussion May 11th meeting
5.6	Ongoing process improvement (refer Dataset review feedback)	GS1/ALL	Closed	Closed as agreed Sept 2021 as this is a core element of the HCNPCAG versus a single action item
6.1	Co-Chair nominations to be sent to group	Cath Koetz - GS1	Propose to close Dec 2021	Nominations sent and new Co-chair appointed
6.2	Project plan and 'dashboard' progress reporting related to the updated dataset (visibility of deliverables, timelines and where hold-ups are being experienced)	Murray Robb - GS1	Propose closure	New dataset launched and implemented, dash board provided for updates to HCNPCAG. Any carry over items should be added as individual items
6.3	Value proposition AMT-CTPP to be revisited / refined	Pan Teng ADHA / Cath Koetz GS1	Closed	Action amalgamated into 7.1
6.4	Arrange a practical demonstration for AMT-CTPP initiatives in action. Overview plus diagrams of data flows.	Pan Teng ADHA / Cath Koetz GS1	Closed	Action amalgamated into 7.1
6.5	Coordination of deep dive workshops separately for recipient and supplier NPC users to further investigate usage concerns	Cath Koetz / Mark Blitenthall	Closed	External workshops held 17th & 19th August
6.6	Improving visibility - NPC Recipient outreach to enhance visibility of recipient information that can be accessed via GS1 and Recipient websites (data usage, requirements, programs, contacts etc.)	Cath Koetz- GS1	Closed	New Australian Healthcare Recipient webpage created by GS1 (https://www.gs1au.org/for-your-industry/healthcare/npc-in-healthcare/australian-healthcare-data-recipients?viewmode=0) Further enhancements require Recipient action to be completed
6.7	Development of report informing suppliers which recipients are using/have accessed their data within the previous month	Deb Prince & Murray Robb - GS1	Open	Some initial investigation had been completed but further updates to be provided

	Action Items	Owner	Deadline	Status
7.1	AMT-CTPP Action plan to be developed including: Creation of an AMT-CTPP – GTIN Value proposition paper, outlining data linkage initiative and benefits to industry Practical Demonstration of how the AMT-CTPP and GTIN Linkage works in practice incl overview plus data flows etc.. (This action is an amalgamation of 3.2, 6.3, 6.4)	Sarah Kong ADHA	Open	(This action is an amalgamation of 3.2, 6.3, 6.4) Change of owner to Sarah Kong from Pang Teng following his departure from ADHA
7.2	Update/Actions on remaining Dataset Review changes including new or amended fields, changes to validation rules, changes to DQ reporting, transition to any GDSN attributes from local attributes (resulting from the Healthcare Dataset Review 2020/21)	Murray	Open	
7.3	Allowing for the new dataset to stabilize and be implemented, complete a review/assessments of what data is actually being used and HCNPCAG to then decide whether any attributes can be removed from the sector requirements.	GS1 with Recipients	September 2022	Details to be determined. Item added based on discussion in Sept 2021 to ensure that what is being requested is of value
7.4	Use cases to be updated to add 'Supply Chain Surety' and reflect feedback from Reimagining workshops	Cath Koetz/Mark Blitenthall GS1	Open	Updated Use case document provided as pre-read for May 11th 2022 meeting. Request for any feedback before publishing.
7.5	Actions from Workshops to be shared with HCNPCAG for feedback to help define priorities	Cath Koetz GS1	Propose Closure	Workshop details and agreed actions have been shared. Updates on all provided as part of pre-reads May 11th 2022 meeting. Propose closing this item and creation of new item regarding delivery of agree actions from Reimagining review process