

Meeting Agenda

Meeting overview

Name	Healthcare National Product Catalogue Advisory Group (Australia)	
Purpose	Meeting 1Q 2021	
Date	Time	Location
10 th February 2021	2pm-4pm AEDT	Remote dial in – Zoom details in meeting invitation
Co-Chairs	Rob Setina, Director Data and Systems – HealthShare Victoria Elizabeth Donohoo, Director Terminology, Australian Digital Health Agency	
GS1 support	Cath Koetz, Industry Manager - Healthcare - GS1 Australia Murray Robb, Manager – Services Implementation – GS1 Australia	

Agenda

ID #	Details	Owner
1	Welcome, introductions and apologies	Co-Chair
2	GS1 Australia Limited Trade Practices Compliance Notice	Cath Koetz
3	Approve previous minutes from Dataset Review Finalisation meeting (9 th Dec 2020)	ALL
4	Review of Action Items – refer attachment	ALL
5	<p><i>Regular Updates</i></p> <ul style="list-style-type: none"> • NPC statistics – detailed update on # of users and product records • Data Quality Improvement program progress • AMT CTPP/GTIN project update <ul style="list-style-type: none"> ○ Progress to date ○ Discussion of next steps to drive quality and availability of AMT and communicate the 'why' and who is using. • Updates from Recipients on programs <ul style="list-style-type: none"> ○ HealthShare Victoria ○ Further updates from recipients (not specified above) ○ Discussion of how to create greater visibility of Recipient programs, use of data etc.. 	<p>Murray Robb Murray Robb Pan Teng/All</p> <p>Rob Setina Recipients ALL</p>

6	<p><i>General Discussion</i></p> <ul style="list-style-type: none"> • Data Set Review <ul style="list-style-type: none"> ○ Update on changes and implementation planning/timeframes ○ Feedback from group • Data Quality Improvement (Action Item 4.1) <ul style="list-style-type: none"> ○ Workshop/discussion of wants/needs to continue DQ improvement. ○ Discussion of Healthcare Data Quality Framework (developed with Australian Digital Health Agency in 2017) Link • Flags to indicate a Full Review of data by a supplier/publisher and the acceptance and synchronisation by at least one recipient. <ul style="list-style-type: none"> ○ Review & discussion of the current DQ reporting and 'Ready' and 'Live' statuses as possible options for these (Action items 5.3 & 5.4) ○ Discussion of NPC Supplier statuses for Healthcare link • Improvement to 'user' experience <ul style="list-style-type: none"> ○ Potential workshop with sub-group to capture key pain points (recipient & supplier/publisher possibly separately) to form detailed plan to set & address priority areas • Other items of business proposed after agenda published 	<p>Murray Robb ALL</p> <p>GS1/ALL ALL</p> <p>GS1/ALL</p> <p>GS1/ALL</p> <p>ALL</p>
7	Confirmation of actions and next steps	Co-Chair
8	Next meeting –2Q 2021 - 12th May 2021	Co-Chair

Pre-meeting preparation

1. Review previous meeting minutes [link](#)
2. Consideration of any Recipient updates (Recipient organisations to prepare) - RECIPIENTS
3. Consideration of additional items for discussion by this advisory group (Open to all Advisory Group participants to raise items either prior to meeting or during the call as part of this agenda item. Where possible prior notice is requested to allow for all participants to have time to prepare thoughts for effective discussion) – ALL
4. Review of Healthcare Data Quality Framework [link](#)
5. NPC supplier statuses for Healthcare [link](#)

Meeting resources / reference material

All key documents are hosted on the Healthcare NPC Advisory Group [hub](#)

1. Terms of Reference - [Link](#)
2. GS1 Australia Limited Trade Practices Compliance Notice - [Link](#)

Meeting details for Zoom

Topic: Healthcare National Product Advisory Group 1Q 2021
Time: Feb 10, 2021 02:00 PM Canberra, Melbourne, Sydney

Join Zoom Meeting

<https://gs1au.zoom.us/j/97038672128>

One tap mobile

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Dial by your location

1800 893 423 Australia Toll-free

Meeting ID: 970 3867 2128

To contact the team who manage this advisory group please email us at HCNPCAG@gs1au.org

Actions Log:

	Action Items	Owner	Deadline	Status
1.1	Terms of Reference to be updated with feedback from Kick Off meeting & distributed to HCNPCAG members for review and approval at commencement of Meeting 1 2020.	Gary Russon (GS1)/ALL	Closed	Approved, Item closed 19 February 2020
1.2	Call for Co-Chair Nominations from HCNPCAG group members in accordance with Terms of Reference.	Gary Russon (GS1)/ALL	Closed	Rob Setina (HPV) and Elizabeth Donohoo (ADHA) confirmed as co-chairs 17 th June 2020
1.3	Detailed NPC statistics to be provided for reference at all future HCNPCAG meetings	Sascha Timoshanko (GS1)	Closed	This is to be closed as an action item and be included as part of the standing agenda for the AG meetings
1.4	Healthcare Data set & Use Case Review by industry	Cath Koetz & Murray Robb (GS1)	Closed – refer to Action 3.5	Discussion at meeting on 26 th August to launch after delays.
1.5	Enhancement requests for NPC platform and Data Quality Improvement reports	Justin Middleton & Murray Robb (GS1)/All	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.6	Nominations for additional industry representation (in line with Terms of Reference)	GS1/ALL	Closed	Additional nominations open at any time This will be closed as an action and be included as a part of the standing agenda of the AG meetings
1.7	Meeting requests including Zoom dial in details to be sent to HCNPCAG group members for all 2020 meetings	GS1	closed	2020 meetings have all been set and invitations sent.
2.1	<i>Executive level 'Value proposition'</i> Document for use within executive level discussions within suppliers providing 'talking points' to assist with understanding the value of the NPC	Mark Blitenthall/Marian Makram Perkins/Cath Koetz (GS1)	01/05/2020	Overdue Draft to be provided to AG members for review and comment.
2.2	Recipients to share details of their programs on an ongoing basis to the AG (within Recipient updates) and aim to communicate this within their own programs.	Recipients (ALL)	Closed	This will be closed as an action and be included as a part of the standing agenda of the AG meetings

2.3	Further discussion in future meetings to ensure that required NPC statistics are available across all active Recipients to further detail the utilisation of NPC data.	GS1 staff Recipients (ALL)	closed	No additional feedback provided, closing item as an action and can revisit in future as needed
3.1	GHS (Global Harmonised System) as possible NPC attribute for Dangerous & Hazardous Goods classification and reporting	AG members to advise within dataset review	Open	Agreement to add to the NPC Dataset as optional for all products
3.2	Creation of ADHA driven AMT-CTPP – GTIN paper, outlining data linkage initiative and industry support. Also call for ideas supporting other digital or meds management initiatives/policies, calls for ideas – note.	Pan Teng (ADHA) Cath Koetz/Murray Robb (GS1)	Open	Pan to seek assistance to craft statement on AMT-CTPP – GTIN initiative. Cath & Murray to look at mechanisms to support process from GS1 side
3.3	Understanding UNSPSC selection process for suppliers, specifically any barriers in fulfilling populating current code set values for products and publishing to NPC.	Cath Koetz/Murray Robb (GS1) Rob Setina (HPV)	Open	GS1 to investigate UNSPSC selection issues and revert to group with more info to support further discussion and any further investigation.
4.1	GS1 seeks the suggestions from the group regarding suggestions on what else GS1 or this group can do to help drive the Data Quality improvement within NPC.	GS1/ALL	Open	For discussion in Feb 2021 meeting
4.2	All HCNPCAG members invited to actively participate in the Dataset Review process	GS1/ALL	New	Completed and participation from representatives across the sector very good (refer Nov 2020 meeting)
5.1	Finalisation of the Healthcare Dataset ready for implementation including new or amended fields	GS1	New	In progress with some aspects to be reviewed by the AG
5.2	Improvement to user documentation for the healthcare sector including the development of new tools to assist all users where needed/possible (refer Dataset review feedback)	GS1	New	
5.3	Explore options to show a catalogue has had a full review as part of the DQI reporting (Is this an Industry wide 'Ready' status?) (refer Dataset review feedback)	GS1/ALL	New	
5.4	Explore how to signify where a catalogue has been reviewed by another recipient (Is this an Industry 'Live' status?) (refer Dataset review feedback)	GS1/ALL	New	
5.5	Investigate the possibility of an 'Interim load' of data (refer Dataset review feedback)	GS1	New	
5.6	Improve ongoing improvement process (refer Dataset review feedback)	GS1	New	