

**JOB DESCRIPTION**  
**Curatorial Internship**  
**The Kitchen, New York**

**ABOUT THE KITCHEN**

Founded in 1971 as an artist-driven collective, The Kitchen today reaffirms and expands upon its originating vision as a dynamic cultural institution that centers artists, prioritizes people, and puts process first. Programming in a kunsthalle model that brings together live performances, exhibition-making, and public programming under one roof, The Kitchen empowers its audiences and communities to think creatively and radically about what it means to shape a multivalent and sustainable future in art. The Kitchen seeks to cultivate and hold space for wild thought, risky play, and innovative and experimental making, encouraging artists and cultural workers alike to defy boundaries and send them into the world to remake art history and catalyze creative change.

Among artists who have presented significant work at The Kitchen are Muhal Richard Abrams, Laurie Anderson, ANOHNI, Robert Ashley, Charles Atlas, Kevin Beasley, Beastie Boys, Gretchen Bender, Dara Birnbaum, Anthony Braxton, John Cage, Lucinda Childs, Julius Eastman, Philip Glass, Leslie Hewitt, Darius James, Joan Jonas, Bill T. Jones, Devin Kenny, Simone Leigh, Ralph Lemon, George Lewis, Robert Longo, Robert Mapplethorpe, Sarah Michelson, Tere O'Connor, Okwui Okpokwasili, Nam June Paik, Charlemagne Palestine, Sondra Perry, Vernon Reid, Arthur Russell, Cindy Sherman, Laurie Spiegel, Talking Heads, Greg Tate, Cecil Taylor, Urban Bush Women, Danh Vō, Lawrence Weiner, Anicka Yi, and many more.

**ABOUT THE POSITION**

This eight-month Curatorial internship provides the opportunity to work closely with the Curatorial team to assist with the development of current and future programmatic. This internship offers an in-depth, research-based experience working with the Curatorial team and other team members across departments within the institution. Reporting directly to the Manager of Education and Interpretive Media, the Curatorial Intern will aid day-to-day Curatorial team operations in preparation for upcoming seasons. Primary responsibilities include assisting with short or long-term exhibition research, shadowing the production of various performances and programs throughout the year, and supporting the institution's celebration of artist alumni beyond our walls. In addition, the intern will also contribute to broader institutional efforts to increase accessibility of our living archive, such as supporting the processing and sharing of archive materials with the Archivist. The intern will contribute to The Kitchen's season by proposing, researching, and writing a project for the online publication or social media platforms.

From September through early May, this intern will gain writing and research experience as they learn about the curatorial practice within one of New York's oldest arts non-profit interdisciplinary arts spaces. A key priority for this position is to provide a first-hand look at the inner-workings of "arts work" at an alternative arts institution. To help inform their next professional steps, the intern

# THE KITCHEN

**NEW YORK CITY'S CENTER**  
FOR EXPERIMENTAL ART  
AND THE **AVANT-GARDE**  
SINCE 1971

will receive mentorship from our Curatorial team and other departments regarding the arts world at large and the variety of career pathways within it.

The candidate must be flexible to assist with interdisciplinary projects and intrigued by The Kitchen's history and program in this pivotal moment of growth and change. They will be a highly self-motivated individual with strong writing, organizational, and interpersonal communication skills, as well as a keenness toward detail and time management. A familiarity and interest in contemporary artists working in time-based media is a plus.

Our current and upcoming seasons extend The Kitchen's "without walls" period as we continue to site programming at our temporary satellite space within Westbeth Artists Housing while our Chelsea home is under renovation. The Kitchen's program and offices are temporarily relocated to the West Village, sited for the duration of the renovation at Westbeth Artists Housing, 163B Bank Street, 4th Floor Loft (Between Washington and West Street).

## RESPONSIBILITIES:

- Produce one independent writing project and collaborate on communication for curatorial projects.
- Assist with multiple administrative duties like managing project calendars, audience analytics, and gala research.
- Participate in team meetings, shadow meetings with artists and outside stakeholders.
- Assist production and curatorial teams with the installation and set-up of exhibitions and live performances.
- Attend curatorial programs like exhibitions, live performances, and community events.
- Collaborate on projects to produce ongoing and future exhibitions and curatorial programs.

## QUALIFICATIONS:

- Intern is required to be based in the New York City area to be able to experience the full production scope of exhibitions and performances in-person.
- Minimum of 2 years experience in art, art history, or related field. This includes education such as a bachelor/associate program OR work experience.
- Comfortable working with Microsoft and Google Suites.

## WORK STRUCTURE

- \$20/hour
- Intern/Fellow would be considered a short-term hourly employee paid via payroll
- Must be authorised to work within the U.S.
- In-person, offices are in the West Village
- September 2, 2025 - April 30, 2026
- The Intern will commit to 2 seven-hour days per week (Tuesdays and Thursdays) in The Kitchen's offices.

# THE KITCHEN

NEW YORK CITY'S CENTER  
FOR EXPERIMENTAL ART  
AND THE **AVANT-GARDE**  
SINCE 1971

APPLICATION INSTRUCTIONS: Please fill out [this form](#) to apply.

ACCESSIBILITY NOTES: Access to The Kitchen's 4th Floor Loft is available via the Westbeth Bank Street Courtyard. There are stairs or ramp access to a door marked with The Kitchen's name, behind which there is an elevator. The elevator enters directly into the loft. Our restrooms and dressing rooms are gender neutral. The space does not have an ADA accessible bathroom. An ADA accessible bathroom is available for use in a neighboring space at Westbeth during work hours.

The Kitchen's avant-garde history engages an experimental institutional model that forms our ways of collaborating with artists via an ambitious and dynamic creative program. As part of our current commitment to DEAI, we recognize that an experimental artistic program requires an experimental and innovative team of contributors. Our staff is critical to the imagination of our mission. With this in mind, we appreciate that experiences across candidates may necessarily be diverse; we encourage you to apply based on your interest first and share with us in your cover letter what brings your passions to this position. We are glad to be made aware of your candidacy as we continue to grow our community.

The Kitchen is an Equal Opportunity Employer. We do not discriminate because of age, sex, religion, race, color, creed, national origin, alienage or citizenship, disability, marital status, partnership status, veteran status, gender (including gender identity), sexual orientation, or any other factor prohibited by law.