

Job Title: Finance Assistant (12 month fixed term maternity cover)

Organisation: Clipper Ventures Plc

Salary: £30,000 - £32,000 (depending on experience) plus benefits

Location: Gosport, Hampshire, with some remote working

Type of Contract: Full time

Deadline for applications: 29th May 2026 (applications may close earlier if we find the right candidate before then)

Clipper Ventures Plc is one of the world's premier yachting companies. Its flagship event, the Clipper Round the World Yacht Race, is the brainchild of Sir Robin Knox-Johnston, the first person to sail solo, non-stop around the world. The event, now preparing for its twelfth edition, allows people from everyday life to step out of their comfort zone and become ocean racers.

In addition to the Clipper Race, Clipper Ventures' sail training division, Hamble School of Yachting, is one of the UK's most well-respected training centres specialising in RYA Sailing, and Powerboat courses. The company is now expanding internationally with its Chinese division, Clipper China, which will develop offshore sail training and is currently building its own offshore racing yachts. Clipper Ventures is also expanding its Clipper Events business and developing the corporate sailing and iconic racing opportunities it offers. This includes SKIRR adventures which offers opportunities to explore regions around Iceland and Greenland.

JOB DESCRIPTION

Clipper Ventures are hiring a Finance Assistant, a hands-on role at the heart of our Finance team, supporting our global portfolio of adventure brands including the Clipper Round the World Yacht Race, Clipper Events and SKIRR Adventures.

You'll help keep our operations running smoothly by managing invoicing, multi-currency bank reconciliations and day-to-day bookkeeping, ensuring we can deliver exceptional experiences on and off the water.

KEY RESPONSIBILITIES

- Processing crew, events and partnership customer invoicing
- Credit control – overdue customer balances
- Bank Reconciliations in different currencies
- Processing of company cash expenses
- Processing of company credit card expenses
- Assisting with Purchase Ledger
- Assisting with month end procedures
- Any other duties as and when required by the Finance Team.

ABOUT YOU

- Bookkeeping experience, including within a service environment
- Experience of VAT rules, Sage 50 and Salesforce would be an advantage
- You will be a team-player with excellent communication skills and a positive but robust approach
- You must have sufficient visas to be able to work in the UK
- You currently live, or are willing to relocate to, within a commutable distance to our Gosport, Hampshire HQ.

COMPANY BENEFITS

- Parking available
- Company pension scheme at 3% employer contributions and a minimum of 5% employee contributions.

TERMS OF CONTRACT

- The position is full time temporary contract.
- The successful applicant will work standard office hours (37.5 hours per week), and may be required to work some evenings, and will be required to work some weekends and possibly bank holidays. Time off in lieu will be given for any additional days used.
- The applicant will be granted 25 days holiday per year + the statutory bank holidays.
- There will be a 3-month probationary period.
- Occasionally the successful applicant will be required to work away from home for events such as boat shows and Race Start/Race Finish.

APPLY

To apply for this role, please send your CV to careers@clipper-ventures.com