



Step-by-Step Process to add credit card payment online

Walgreens Specialty Pharmacy – To add or update payment methods:

1. Please contact us at **(855) 244-2555** and our Patient Care team can assist you.

Walgreens Mail Service – To add or update your credit card information, while processing a prescription refill:

1. At the checkout screen, the member can see the existing payment or directly add a credit card
2. Click on **Add credit card**
3. Enter your credit card number, expiration date, and ZIP code
 - a. There is also an option to save the credit card for future payments

Walgreens Mail Service – To add or update your credit card information, without processing a prescription refill:

1. Go to walgreensmailservice.com
2. Log in
3. Click on **My Account** tab at top of screen
4. Click on **Express Pay** link at the bottom of screen
5. Click on **Add credit card**
6. Enter your credit card number, expiration date and ZIP code
7. Click **Save**