

# Getting started with Mail Service



As a member of Rightway, you're eligible to receive your prescriptions from Walgreens Mail Service. This convenient service offers delivery of your maintenance medication to any location. To register and place an order, have the following handy:

- Member ID number
- Group number
- Payment information
- Prescription information

## How to order

Select the option that works for you and follow the steps below to get started.

### Online

- Register at [WalgreensMailService.com](https://WalgreensMailService.com)
- Follow the prompts
- Have your doctor prescribe your medications electronically:  
**Walgreens Mail Service**

### Phone

- Call 888-273-6100
- Ask to be registered for Walgreens Mail Service
- Have your doctor prescribe your medications electronically:  
**Walgreens Mail Service**
- For refills, select "refill a prescription" or ask to speak with a representative

### Mail

- Send completed Registration Form along with your original prescription
- For refills, send completed, preprinted Refill Order Form from your last order
- Send forms to: **Walgreens Mail Service**

P.O. Box 29061  
Phoenix, AZ 85038

For copay or drug coverage questions, contact your health plan.

**Walgreens**  
Mail Service