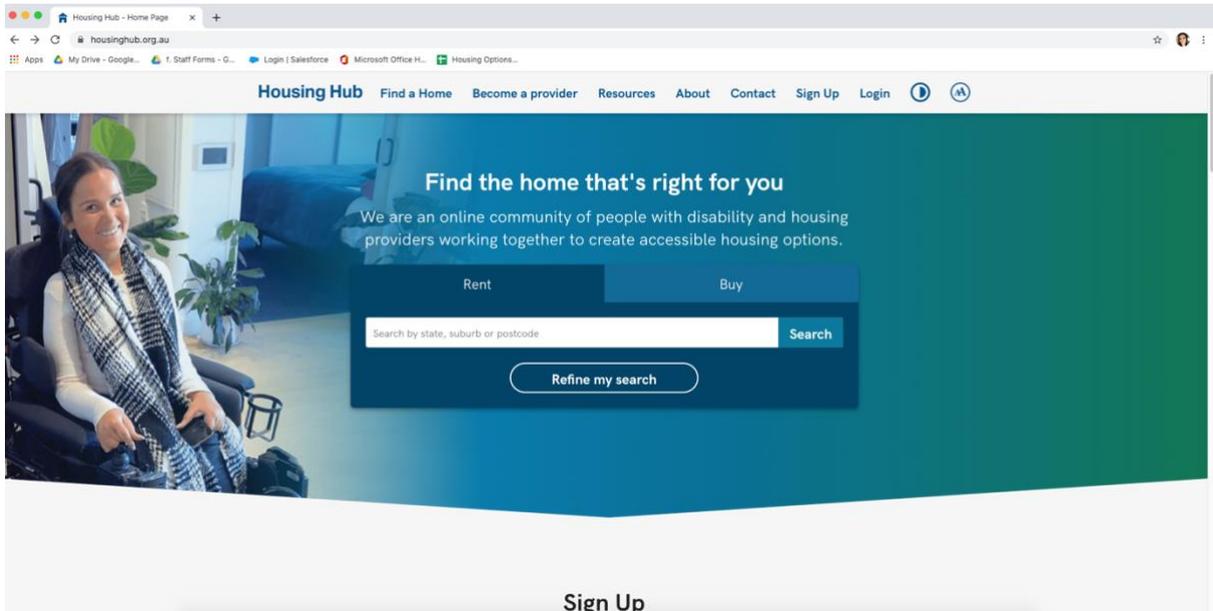


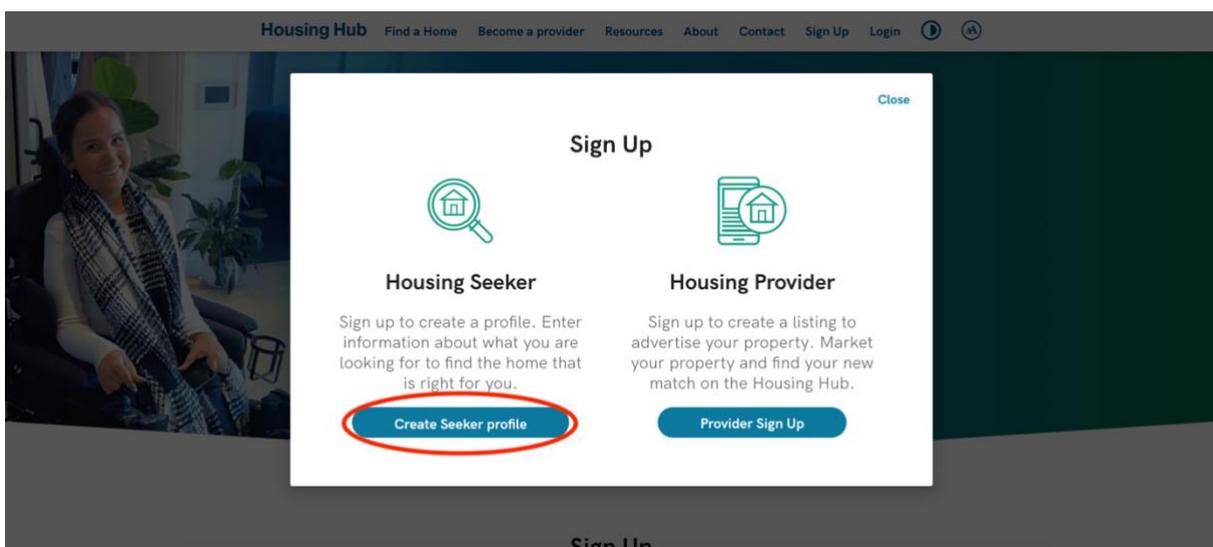
Creating a Housing Seeker Profile

This training package can be used to assist a person to create a housing seeker profile over the phone.

1. Type housinghub.org.au into search bar



2. Select sign up from top search bar OR scroll down to Sign Up section. Select "Create Seeker Profile"



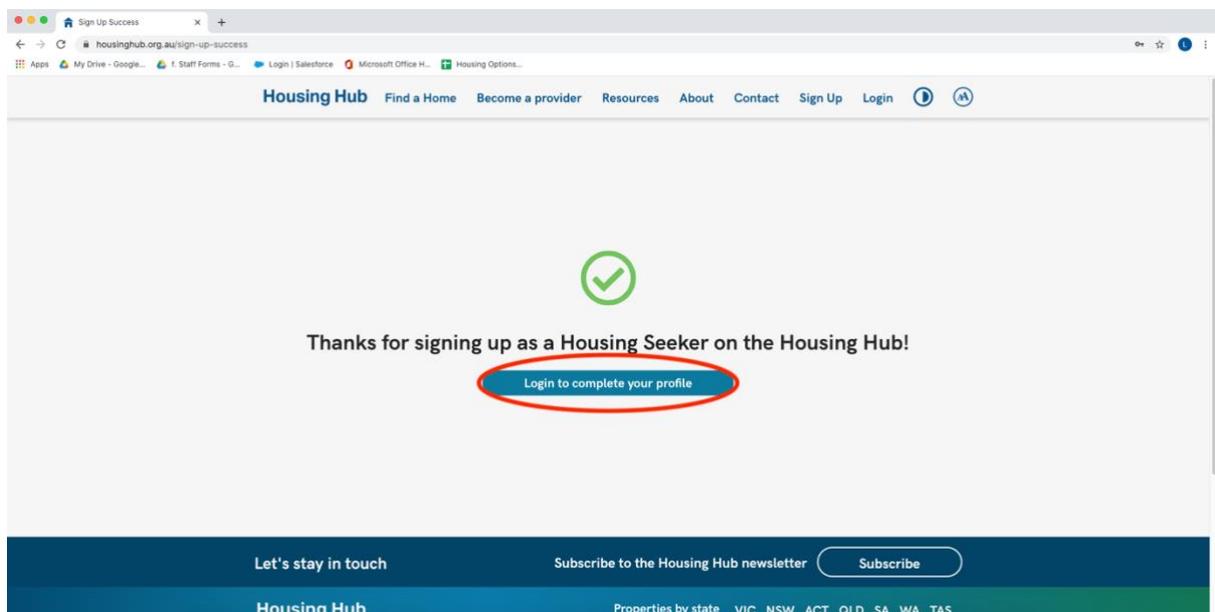
3. Enter address and password and opt into a subscription to the newsletter (optional). Finally, agree to the Privacy Policy and Terms of Use. Note: can click on this link to read these documents. When ready, click continue.

The screenshot shows the Housing Hub website's sign-up page. At the top, there is a navigation bar with links: Housing Hub, Find a Home, Become a provider, Resources, About, Contact, Sign Up, and Login. The main content area features a white sign-up form with the following elements:

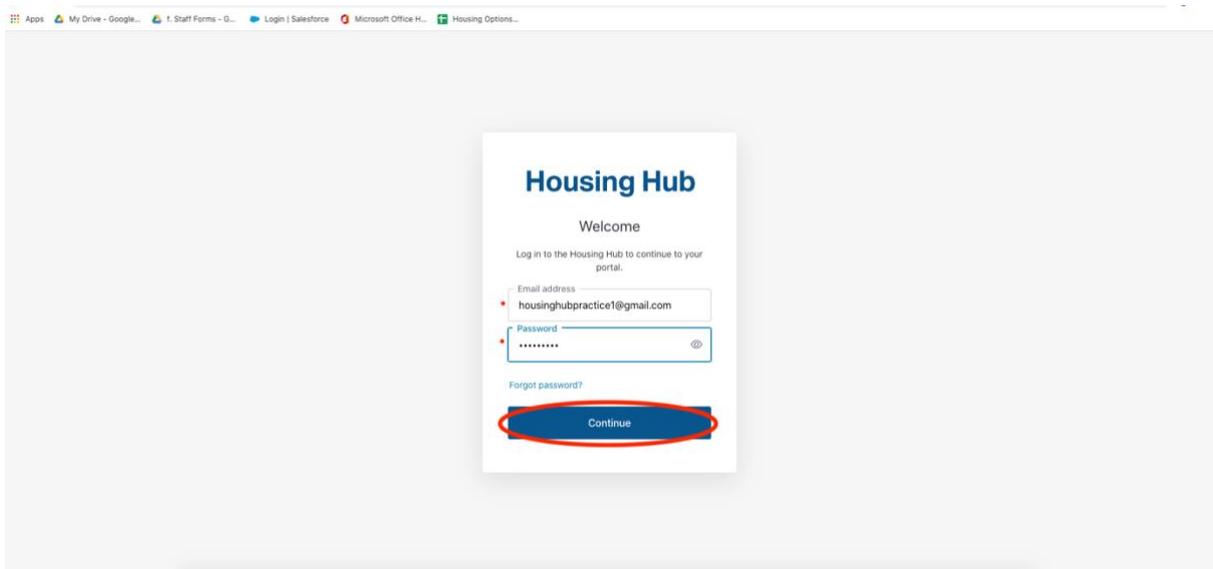
- Housing Hub Sign Up** header.
- Email input field containing "Housinghubpractice1@gmail.com".
- Password input field with a strength indicator.
- Checkboxes for "Subscribe to newsletter" and "I agree to the [Privacy Policy](#) and [Terms of Use](#)".
- A blue "Continue" button, which is circled in red.
- Text at the bottom: "Already have an account? [Login](#)".

At the bottom of the page, there is a dark blue footer with the text "Let's stay in touch" and "Subscribe to the Housing Hub newsletter" next to a "Subscribe" button.

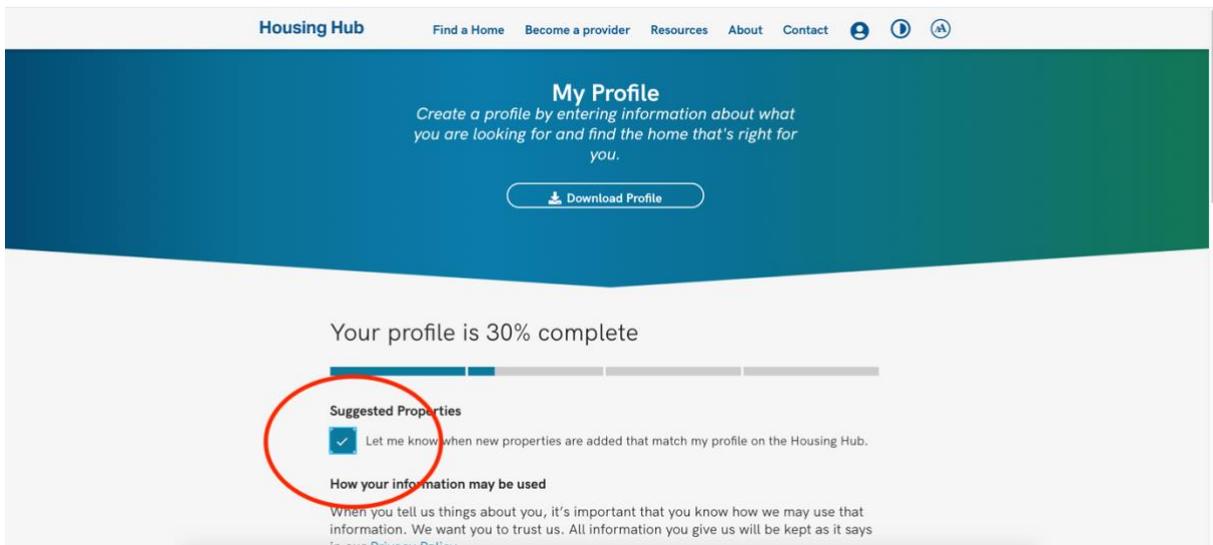
4. Click "Login to complete your profile"



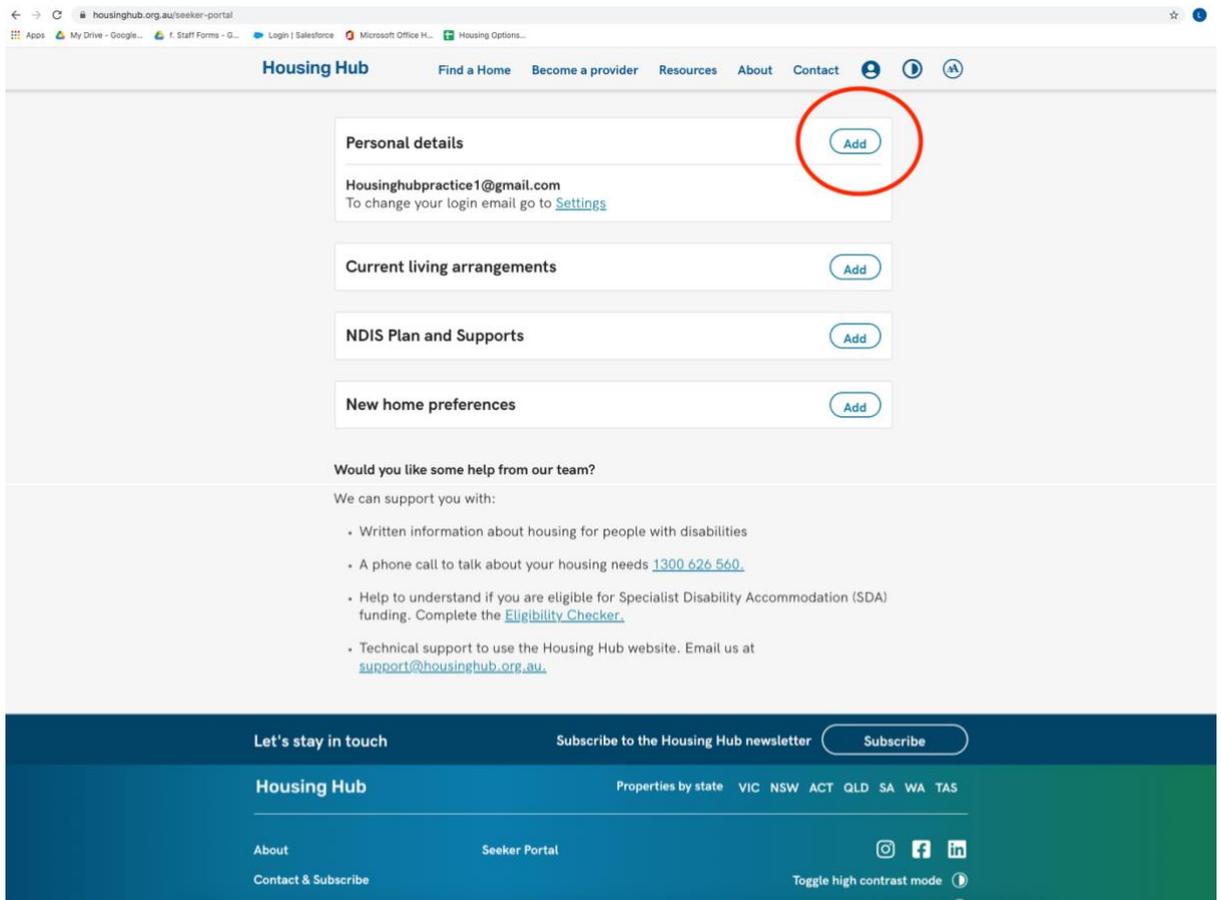
5. Re-enter sign up details, click continue



6. Encourage selection of button “Let me know when new properties are added that match my profile on the Housing Hub”



7. Scroll down from screen 6 and you will see this screen. Click “Add” beside personal details



8. Personal Details- add these as needed, Click next when complete.

Housing Hub

[Find a Home](#)
[Become a provider](#)
[Resources](#)
[About](#)
[Contact](#)

Your profile is 30% complete

Personal details

My contact details*

Full name*

Phone (optional)

Landline (with area code) Mobile

Do you have a contact person if we need to talk to you? (optional)

If we need to contact you, is it best to reach out to someone else?

Yes No

What is your date of birth? (optional)

What is your gender? (optional)

What is your health condition that causes your disability? (optional)

How do you move around? (optional)

How many hours of support do you need each day? (optional)

How long can you be alone on your own? (optional)

Hours

Do you need support to do any of the following: solve problems, organise what you do each day or pay bills? (optional)

Yes No

Save & Close
Next

Please note the information you provide us will be automatically saved in your profile and can be edited at any time

12-17 years old

18-24 years old

25-34 years old

35-44 years old

45-54 years old

55-64 years old

65-74 years old

75 years or older

Woman

Man

Self Described

Power wheelchair

Manual wheelchair

Walking aid

Ambulant

1

2

3

4

5

6

7

8

Acquired Brain Injury

Autism

Cerebral palsy

Development delay

Down Syndrome

Genetic

Global development delay

Hearing impairment

Multiple Sclerosis

Other

Other intellectual

Other neurological condition

Other physical

Other sensory or speech

Progressive Neurological

Psychological

Spinal Cord Injury

Spinal Muscular Atrophy Type 2

Stroke

Visual impairment

Less than 2 hours

Over 2 hours

Over 5 hours

Over 8 hours

Let's stay in touch
Subscribe to the Housing Hub newsletter
Subscribe

9. Current living arrangements, when complete, click next

Housing Hub Find a Home Become a provider Resources About Contact

My Profile

Create a profile by entering information about what you are looking for and find the home that's right for you.

[Download Profile](#)

Your profile is 75% complete

Current living arrangements

What state / territory do you live in now?*

What are your current housing arrangements? (optional)

How happy are you with your current housing? (optional)

What is the main reason for moving house? (optional)

When would you like to move (optional)

[Save & Close](#) [Previous](#) [Next](#)

Private home - owned by self/family
Private home - rented from private landlord
Private home - rented from public authority
Large residential (20+ people)
Small residential (<20 people)
Hostel
Residential aged care
Hospital
Aboriginal and Torres Strait Islander community residence
Supported accommodation
Boarding house/private hotel
Short-term crisis
Temporary shelter (homeless)
Specialist Disability Accommodation
Other

ACT
NSW
NT
QLD
SA
TAS
VIC
WA

Very unsatisfied
Unsatisfied
Neither satisfied or unsatisfied
Satisfied
Very satisfied

To live closer to family and friends
 A place to spend time with my children
 Location that enables me to be more active and connected in the local community
 Live in a familiar location where I know my way around and know people
 Would like to be more independent in my home
 Lack of privacy, would like my own space
 I cannot get the support I need in my current home
 I am not happy with the support provided where I live
 My current housing is not suitable for my needs

Immediately
6 months
12 months
12-24 months
24 months +

10. NDIS Plans and Supports, when complete, click next

Housing Hub Find a Home Become a provider Resources About Contact

My Profile

Create a profile by entering information about what you are looking for and find the home that's right for you.

[Download Profile](#)

Your profile is 96% complete

NDIS Plans and Supports

Are you an NDIS participant? (optional)

Is there a goal in your NDIS plan about moving house? (optional)

Does your current NDIS plan include SDA funding? (optional)

If you have SDA funding, which design category is it for? (optional)

Does it include Onsite Overnight Assistance? (optional)

What is the building type? (optional)

How many people are you funded to live with? (optional)

What location is your SDA approval for? (optional)

What is the SDA funding amount? (optional)

Do you have a support co-ordinator? (optional)

If yes selected:

Support co-ordinator email (optional)

For more information regarding the Support Coordinator's role please click [here](#). Enter your Support Coordinator's email and select the link icon.

I hereby give my consent only to the nominated Support Coordinator to view and edit my Housing Hub profile information

[Save & Close](#) [Previous](#) [Next](#)

Please note the information you provide us will be automatically saved in your profile and can be edited at any time

11. New Home Preferences, when complete, click view profile

Housing Hub Find a Home Become a provider Resources About Contact

My Profile

Create a profile by entering information about what you are looking for and find the home that's right for you.

[Download Profile](#)

Your profile is 100% complete

New home preferences

Buy Rent

Do you want to search for properties to buy or rent? (optional)

What type of housing would you like? (optional)

- House
- Apartment
- Townhouse
- Group Home
- Duplex
- Villa

Who would you like to live with? (optional)

- By myself
- Share house (with people with a disability)
- With my partner/spouse
- Family
- Share house (with people who do not have a disability)

Where would you like to live (suburb/postcode)? (optional)

Search by State, Suburb or Postcode. X

How many bedrooms do you want in your new home? (optional)

Dropdown options 1-14

How many bathrooms do you want in your new home? (optional)

Dropdown options 1-14

Do you want to have your own private bathroom? (optional)

Yes No

Property type (optional)

Wheelchair accessible

Accessible features

Strong walls, doors, glass, and soundproofing because my behaviours can lead me to damaging myself or my house

Property features (optional)

<input checked="" type="checkbox"/> Ceiling hoist	<input type="checkbox"/> Lift in building
<input type="checkbox"/> Automated doors	<input type="checkbox"/> Ensuite
<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Study
<input type="checkbox"/> Built-in wardrobes	<input type="checkbox"/> Ducted vacuum system
<input type="checkbox"/> Broadband internet service	<input type="checkbox"/> Gym
<input type="checkbox"/> Pay TV access	<input type="checkbox"/> Workshop
<input type="checkbox"/> Heating	<input type="checkbox"/> Indoor spa
<input type="checkbox"/> Cooling	<input type="checkbox"/> Rumpus room
<input type="checkbox"/> Solar panels	<input type="checkbox"/> Fire sprinklers
<input type="checkbox"/> Solar hot water	

Outdoor features (optional)

Parking

Outdoor area

Outdoor space required for a service dog

Intercom

Additional features (optional)

I want to have a pet

I want a home that is furnished

I want to be allowed to smoke indoors

[Save & Close](#) [Previous](#) [View profile](#)

12. Profile complete. Encourage people to download their profile if they want to and encourage opting into “Let me know when new properties are added that match my profile on the Housing Hub”

The screenshot displays the 'My Profile' page on the Housing Hub website. At the top, the navigation bar includes 'Housing Hub', 'Find a Home', 'Become a provider', 'Resources', 'About', and 'Contact', along with user icons. The main header area is dark blue and green, featuring the title 'My Profile' and the text: 'Create a profile by entering information about what you are looking for and find the home that's right for you.' Below this, a 'Download Profile' button is circled in red. The main content area is white and shows 'Your profile is 100% complete' with a progress bar. Underneath, the 'Suggested Properties' section has a checked checkbox circled in red, with the text: 'Let me know when new properties are added that match my profile on the Housing Hub.' Below this, there is a section titled 'How your information may be used' with a paragraph of text.