Delivery Conditions BIG BAZAR

Invoices:
Handelsfacturen@bigbzar.eu
Big Bazar B.V.
Diemermere 1
1112 TA Diemen
VAT nr.: NL. NL00 8039 446 B01

Delivery Address:
Distibutiecentrum Geldermalsen
Poppenbouwing 30
4191 NZ Geldermalsen

Explosion- and Hazardous Register:
smb-iclnl-cs-roosendaal@imperiallogistics.com
Opening hours: 8:00 – 16:00

Delivery Address:
Imperial Logistics
Tussenriemer 7
4704 RT Roosendaal

1. Announcement goods

- Every purchase order must be confirmed at inbound@bigbazar.eu
- After mutual confirmation you can make a reservation in the C3 Dockplanning Tool. This must be done at least 72 hours upfront of the requested delivery date. Packing slip must be uploaded in C3 prior to delivery as well.
- The following information is needed to make the reservation
    - Purchase order number(s)
    - Type of delivery
        - Truck
            - Number of pure and/or mixed pallets
            - Number of pallets exceeding 1,65m maximum height when they are on the list of exceptions. (In case you deliver goods exceeding 1,65 while not on the list, those will be rejected)
        - Container
            - Container number
            - Amount of articles
            - Total cartons
- You will receive a confirmation by e-mail after your reservation request. Without confirmation it is not allowed to deliver the goods and these will be rejected.
- If you make a reservation on a limited available time slot your request will go into a workflow with a chance of rejection. If rejected you have to make a new request for reservation.
- A purchase order may not exceed the volume of 1 truck. In case of more trucks per purchase order, please contact inbound@bigbazar.eu. Of course multiple purchase orders per one truck are allowed.

- Deliveries of explosive and/or flammable goods must meet the additional terms noted in section 2.
- In case of delivery of floor displays please make contact with inbound@bigbazar.eu in advance. The displays have a different routing in the distribution centre which has to be communicated. The following is needed:
  - Purchase order number(s)
  - Specific article number of the display
  - Measurements and weight of a single display
  - Picture of the display
- DCGM reserves the right for the shipment to be delivered elsewhere in the country at no additional cost.

2. Additional Terms of explosive and/or flammable goods

- When reporting explosive and incendiary items to Imperial Logistics, you must also attach the safety sheets of any high-risk items (such as deodorant, lighters, ethanol or detergent)
- This also applies to combination actions (such as shaver with a nozzle)
- At least 3 business days prior to the desired delivery date, MSDS sheets (safety sheets complying with REACH Directives 1907 / 2006) must be sent to Imperial Logistics
- If a Safety Data Sheet (MSDS) is not supplied to Imperial Logistics, the shipment will be refused
- Upon receipt of VAO reference number from Big Bazar, you can pre-register in Imperial's portal for final date/time slot of your delivery: https://login.zeitfensterportal.de/#/tp/login
- To create an account in Imperial's portal: please contact stockplanning@bigbazar.eu

3. Delivery of shipment

- When you deliver goods at DCGM, please make sure the driver has a delivery note AND a complete packing list. The packing list must contain: the order number, the reference number and the Big Bazar item numbers along with the quantities to be delivered. The driver has to hand over these papers hardcopy before the goods can be unloaded. Sending the packing list per email after arrival is not allowed. A prior to arrival uploaded packing list in C3 is allowed.
- Pallets that are meant for another customer have to stay in the truck. They can't be temporarily put in our DC while unloading the truck.
- When a delivery isn't offered in the right conditions it can be refused.
- We consider a delivery which deviates more than 30 minutes from the scheduled delivery time as too early or too late. Your delivery will be unloaded with another priority than the ones who are on time.

4. Pallet restrictions

- Pallets must be loaded with the open side forward so unloading can be as fast as possible.
- Goods have to be stacked in such a manner they can't storage water.
  - For example: buckets or baskets must be stacked upside down.
- Pallets may only contain 1 SKU in full handling units.
- Pallets may not exceed 100 x 120 cm (l x w) and the goods should be stacked within the outer borders of the pallet in total.
- Maximum height of a pallet in total with goods is 165 cm.
- Maximum height of a pallet containing explosive/flammable goods is 145 cm in total.
- Maximum weight of 1 pallet including goods is 500 KG.
- Floor displays can be no bigger than 80x60x160 cm(l x w x h) and have to contain straps for movements.
- The delivery has to be transport worthy. Pallets and boxes have to be stackable without damaging the boxes. Boxes have to be dry and clean and totally closed. Pallets have to be sealed properly. Seal Foil has to be transparent.

5. Additional terms mixed pallets

- When the ordered quantities are less than 1 pallet layer it is allowed to stack multiple SKU's on 1 pallet.
- On each mixed pallet must be a packing list attached with the loaded Big Bazar articles and quantities per pallet.
- The SKU's must be stacked on the same pallet as much as possible. For example 5 pieces on 1 pallet instead of 1 piece on 5 different pallets.

6. Parcel post

- Parcels have to be addressed to "Afdeling Inslag" (door 16).
- Parcels also have to be planned in the C3 Dockplanning Tool.
- Blokker B.V. will check the delivery after sign-off of the delivery. This sign-off is no confirmation that all goods are received in full and undamaged.
- Maximum weight is 30 KG.
- The parcel may not be larger than 140 x 78 x 58 cm.
- Parcels may not contain explosive/flammable goods.

7. Restrictions SKU's and packaging

- SKU's and cartons should contain a 13-digit EAN code and barcode which is clear to be scanned.
- The consumer unit, inner carton and outer carton each must have an unique EAN code.

- Fragile items must be accommodated with the international "glass"-sign and the text "FRAGILE". Also a clear arrow should point out which side is the top.
- SKU's which are dangerous goods must be accommodated with all legal obliged signs on inner and outer cartons. (e.g. explosive or flammable goods).
- All inner and outer cartons must contain this information:

Information outer carton		
▪ Number of consumer units	▪ Big Bazar article number	▪ Legally mandatory labels
▪ Color	▪ Expiration date	▪ Weight (max. 15 kg)
▪ EAN code (unique code inner and outer)	▪ Supplier article number	▪ Article description

In accordance with European guidelines Layout 1 (gs1.nl)

8. Container delivery

- It is mandatory to show the "gas-free declaration" before unloading the shipment.
- Boxes must be stacked with the arrow signs up.
- The use of gas or any other chemicals are prohibited.
- Only with a written consent of our purchase or logistics department the degassing of a container could be arranged by DCGM.
- When the "gas-free declaration" is not present, DCGM can refuse the shipment. When necessary DCGM can arrange a gas measurement and all corresponding costs will be addressed to the supplier.

9. Shipment control

- When the estimated check time of the shipment is ≤ 1,5 hour it will be fully checked before signing off the packing list. The driver can only leave afterwards.
- When the estimated check time of the shipment is > 1,5 hour we will do a quick check of the total amount of pallets compared to the packing list. The packing list will be signed off with reservation. Any deviations compared to the packing list after the full check will be emailed to the supplier within 48 hours.
- On the initiative of DCGM there can be deviated from the guidelines mentioned above and random, unannounced controls can be held.

10. Safety measures in and around the warehouse

- Drivers are not allowed to acces the warehouse to unload themselves. There is a room available for the drivers to wait or they can wait in the truck.
- The packing list must be presented hardcopy or being uploaded in the C3 portal upon arrival

- The shipment must be presented in such a way that it can always be unloaded by unloaders in DC, which means:
  - o If this is not the case, it must be set correctly on the yard.
  - o Pallets are "available" to unload, so no (electric) pallet trucks in front of the pallets.
  - o There is no possibility to transfer or re-stacking the shipment within DC, which means that everything must be ready for DC to unload.

If the above terms cannot be met, the shipment will be refused and a new appointment must be made.

11. Refusal of shipments

- DCGM determines whether are shipment will be unloaded or not. A deviation from the guidelines described in this document may lead to a refusal. Below the most important checks that are carried out by DCGM and reasons to refuse full shipments:
  - o Different articles on packing list than on purchase order
  - o More articles or quantities on packinglist than on purchase order
    Note: The complete shipment will be refused
  - o Missing packinglist upon arrival at the warehouse (sending after arrival per mail is not accepted)
  - o No packinglist with Big Bazar article numbers and quantities on mixed pallets (or an overview with content detailers per pallet SSCC)
  - o 1 purchase order delivered over multiple trucks
  - o Shipment is planned for another date
  - o Too late arrival based on planned slot time and the warehouse has no capacity to unload the shipment later on. (Early arrival may be subject to planned slot time)
  - o Safety during unloading cannot be guaranteed (e.g. pallets fell over or other pallets blocking the shipment)
  - o Too many damaged products (both inner and outer cartons) and after consultation with Supply chain the full shipment can be refused.
- In case of refusal DCGM will inform Supply Chain per mail with the reason. The reason will also be filled in the C3 portal.
- If there are any remarks or questions the DC can be contacted through the for Supply Chain known contactpersons. Direct contact with Loket is not accepted.