



Dimensions Justify Your Trip Toolkit

Dimensions user conference is where Trimble customers, partners and dealers from around the world come together to share industry knowledge and insights about the newest technology and trends.

Justify your trip:

We know that you need to convey the value of your attendance at our conference in order to gain approval from your manager. Here are some tips for getting your supervisor to see the benefits of attending Trimble Dimensions.

- Work with your manager to develop a plan for covering your responsibilities while you are at the conference.
- Offer to present your learnings from the conference upon your return.
- Emphasize the importance of staying up-to-date with changes and trends in your industry and gathering new contacts.

Top three reasons Dimensions is of great value to you and your company:

1 - Inspiration

Dimensions offers a breadth of opportunities to collaborate with industry leaders, spark new ideas and unlock hidden potential. Come network with and hear from industry peers and pros from around the world, and discover new tools to use your Trimble solutions with confidence.

2 - Education

Throughout the conference, there will be more than 700 sessions spanning the many industries we serve. Whether in the computer lab, the classroom, or on the Expo floor, there is something for everyone. Many of these sessions qualify for Professional Development Hours (PDH) and Continuing Professional Education (CPE) credits sponsored by the National Association of State Boards of Accountancy (NASBA). Learn how you can make your business more successful while earning the credits you need.

3 - Connection

At Dimensions, you'll discover the power of connecting with your peers. From the Expo floor, to activities like our Customer Appreciation Party and Monday evening networking event, attendees will connect with old friends, make new ones and develop business relationships that will last for years to come. Experience the power of connecting people and technology in action at Dimensions.

Dimensions 2026 agenda at a glance:

Sunday, November 8, 2026

12:00pm - 8:00pm | Registration

Monday November 9, 2026

7:00am - 9:00am | Breakfast

7:00am - 6:00pm | Registration

9:00am - 10:30am | Opening

Keynote Session

10:30am - 11:00am | Break

11:00am - 12:00pm | Session 1

12:00pm - 6:30pm | Expo Open

12:00pm - 1:30pm | Lunch

1:30pm - 2:30pm | Session 2

2:30pm - 3:00pm | Break

3:00pm - 4:00pm | Session 3

4:00pm - 4:30pm | Break

4:30pm - 6:30pm | Expo Networking Event

Tuesday, November 10, 2026

7:00am - 8:30am | Breakfast

7:00am - 4:00pm | Registration

8:30am - 9:30am | Session 4

9:30am - 10:00am | Break

10:00am - 5:00pm | Expo Open

10:00am - 11:00am | Session 5

10:00am - 12:00pm | 0-60

Challenge

11:00am - 12:00pm | Dedicated Expo time

12:00pm - 1:30pm | Lunch

1:30pm - 2:30pm | Session 6

2:30pm - 3:00pm | Break

2:30pm - 4:30pm | CEMEX

Construction Startup

Competition

3:00pm - 4:00pm | Session 7

4:00pm - 4:30pm | Break

4:30pm - 5:30pm | Session 8

Free evening

Wednesday, November 11, 2026

7:00am - 9:00am | Breakfast

7:00am - 6:00pm | Registration

9:00am - 10:00am | Session 9

9:00am - 3:30pm | Expo Open

10:00am - 10:30am | Break

10:30am - 11:30am | Session 10

11:30am - 1:00pm | Lunch

1:00pm - 2:00pm | Session 11

2:00pm - 2:30pm | Break

2:30pm - 3:30pm | Session 12

3:30pm - 4:00pm | Break

4:00pm - 5:00pm | Closing activity

5:00pm - 6:00pm | Free time

6:00pm - 10:00pm | Customer

Appreciation Party

*Schedule is subject to change



Sample Letter

Here is a sample letter to present to your supervisor or manager to justify your trip to Dimensions. Fill in the blanks with whatever is relevant to you and your company.

<Date>

Dear <Manager's Name>,

I am writing to request approval for attending the 2026 Trimble Dimensions User Conference, November 9-11, in Las Vegas, Nevada. Last held in 2025, Dimensions is the signature conference for users of Trimble solutions in **<Choose one or more... Architecture & Design, Building Construction, Civil Construction, Correction Services, Enterprise Resource Planning (Viewpoint), Geospatial Surveying & Mapping, MEP, Structural Engineering Detailing & Fabrication.>**

Over three days, I'll expand my skills through live demos, hands-on workshops, and in-depth training. Many sessions are tailored to **<Specific Profession>** and include proven solutions for **<List benefits to your specific set of responsibilities>**.

In addition to improving my own skills, attending Dimensions will benefit the entire company. I plan to focus on new ways to help us improve **<Specific example>**. Plus, I'll engage with industry peers facing similar business challenges and discover solutions for optimizing our workflow(s) and boosting productivity.

Here is a breakdown of conference expenses:

- <\$XXX> – Conference Pass
- <\$XXX> – Roundtrip Airfare
- <\$XXX> – Transportation
- <\$XXX> – Hotel
- <\$XXX> – Incidentals (most meals are included)

The total estimated cost to attend is <\$XXX>. For the best value, I would like to register now and receive the best pricing and the lowest room rate. You may view specifics on the [Dimensions website](#).

Thank you for considering my request. I look forward to your reply and approval.

Regards,
<Your name>