

# Secure Storage, Smart Access, Full Compliance

Restore Information Management helps organisations store, manage, and access critical documents securely while improving efficiency and freeing up space.

## Secure document storage, compliant archiving, and high-quality digital scanning

Restore Information Management is at the forefront of delivering secure document storage, compliant archiving, and high-quality digital scanning solutions. We support organisations of all sizes in protecting and managing their information through reliable, fully governed services tailored to both operational and regulatory requirements.

From secure off-site storage and expert records management to digital conversion and intelligent data access, our solutions ensure your information is controlled, protected, and easy to retrieve whenever you need it.



We offer a full-service information management solution that includes secure off-site storage, compliant archiving, and fast document retrieval, along with optional digital scanning for easy online access.

### Document Storage



Accredited, temperature-controlled facilities for safe long-term storage of physical records.

### Archiving



Full lifecycle management, retention scheduling, and audit-ready governance.

### Digital Scanning



High-quality digitisation of paper documents into accessible digital files.

### Document Retrieval



Fast physical or digital retrieval, including Scan-on-Demand access.

### Digital Access



Secure online platforms that let organisations view, manage, and request records any time.

Protecting your organisation's critical information is more important than ever. Restore Information Management provides a secure, compliant, and convenient way to store, manage, and access your documents—whether physical or digital.

From secure document storage and compliant archiving to high-quality digital scanning, our services help streamline operations, improve efficiency, and free up valuable space—giving you smart access to information with complete peace of mind.