



BIATHLON FAMILY PROFILE

BASIC / MINOR ATHLETES REGISTRATION GUIDE

Version 1.0 – 16 JUL 2026

TARGET AUDIENCE

- NATIONAL FEDERATIONS (NF)
- ATHLETES / PARTICIPANTS IN IBU EVENTS
- PARENTS (LEGAL GUARDIANS)

INTRODUCTION

With the establishment of the BIATHLON FAMILY PROFILES, we wanted to introduce a paperless, digital only registration process which facilitates the collection of the necessary requisites from Athletes and Officials in order to be eligible to participate in IBU events. To be legally binding, it is necessary to include the parents/legal guardians in this digital process. For better understanding of the dependencies and relationships between NF, athlete and parent, we suggest that all involved parties carefully read this documentation.

It might seem at first a little bit complicated, but as the process is completely digital and all steps can be accomplished from your mobile phone, once understood, it can be completed quickly.

NATIONAL FEDERATIONS: COLLECT INFORMATION BEFORE SUBMITTING

The National Federations are the only entity to initiate the process for the creation of a new BIATHLONFAMILY PROFILE which entitles an Athlete to participate in IBU events.

Before initiating the process in the IBU MemberCenter <https://biathlonresults.com/membercenter> with your NF account, make sure to

- Contact the Athlete by Email and send her/him this Guide.
- If the Athlete has no own Email, contact the parent(s) to register an Email on behalf of their child.
- Make sure you know the correct and exact date of birth of the athlete to register
- Once you have the child's Email, you can initiate the process

NATIONAL FEDERATIONS: SUBMIT PROFILE INVITATION



PROFILES

Role: all Roles ▾ Status: all States ▾

ADD NEW ✕

Function	Basic Athlete ▾
Family Name	Mustermann
Preferred Given Name	Max
Sex	Men
Year of birth	2011
Month	APR
Day	25
Personal Email	maxmustermann2011@gmail.com

We encourage to be very accurate with the data you provide. If the data is not correct, the process will not complete! If you know that the Person has already an existing Profile, make sure to use the Email address registered with the existing Profile!

SEARCH FOR POSSIBLE MATCHES

It is very important, that the Email specified here is valid and that the athlete can receive it! It does not make sense to use NF Office Email or to set up Email addresses ad hoc on behalf of the athletes. Do also not use Email addresses of parents.

Profiles submitted with invalid Emails or with Emails not responded by the Athlete will be deleted after a few days. Make sure that athletes and parents are aware of the process, i.e. by sharing this Guide with them.

PRELIMINARY INFORMATION FOR PARENTS (LEGAL GUARDIANS)

- If an athlete is not 18 years old, it is required that both your child and you as parent have an active BIATHLONFAMILY PROFILE.
- In case your child has no own Email address, please register an Email address on behalf of your child.
- You decide when to give control over this Email account to your child. However we expect, that latest when you child turns 18, that the athlete has control over this Email account
- It is also understood that your child and you together fulfil the requisites when logged in to the <https://biathlonfamily.com> Profile app
- Your parent Profile is not initiated by the National Federation but from the Child/Athletes account
- In case you have multiple child's participating in IBU events, you can use the same Parent Profile
- Once an athlete turns 18, the parent/legal guardian relationship is automatically removed

INFORMATION FOR ATHLETES

This information might be also valid for parents in case they administrate the Email account for their child. It is however expected that parents and minor athletes do this steps together.

Once an National Federation has initiated the registration, an invitation Email is sent:

This email lists the registration data and contains 2 links. One to accept the invitation, one to decline the invitation.

If some data (i.e. the date of birth or the name spelling is not correct) you can contact biathlon@siwidata.com and ask for correction or decline the invitation which will require that your NF initiates the process again with correct data.

[YES, I CONFIRM THAT THIS IS ME AND THAT A NEW PROFILE WITH THE REQUESTED ROLE IS GENERATED](#)

[NO, THIS IS NOT ME, OR THE SHOWN DATA IS NOT CORRECT](#)

* Ideally a personal Email address and not a work email is used as your primary profile identification. You can add business contacts when managing your profile if your roles requires. As your profiles serves as the foundry for multiple roles you might have, using a personal Email address is recommended.

This operation can be done only once and must be done before 14 Aug 2026 8:53

IBU International Biathlon Union

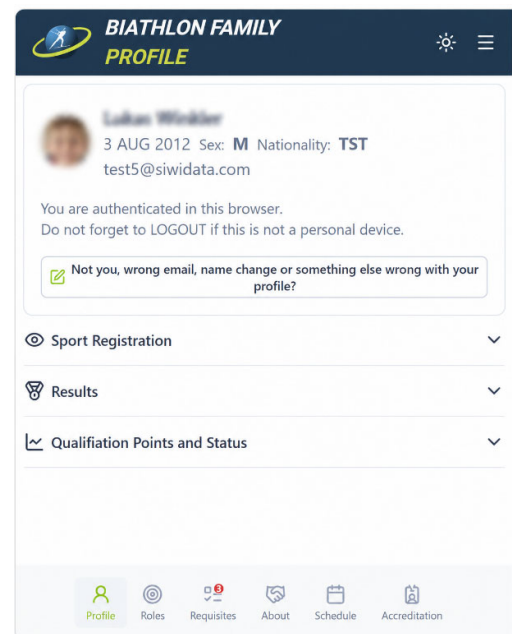
In case you did not receive this Email, check your Junk Email/Spam folder or contact your NF if they have used the correct Email address.

The links in this Email expire after a few days and can not be used after the expiration. In this case, access <https://biathlonfamily.com> directly and authenticate with your email address. A one time password (OTP) will be sent to your email address to complete the login in this case.

Once you click the CONFIRM link, you are automatically authenticated to biathlonfamily.com and your PROFILE is shown.

If there is something wrong with your basic registration, click the button under your avatar image. This allows you to send a free text note/comment to us.

Next you need to start working on your requisites.



REQUISITES FOR ATHLETES

When you click on the REQUISITES tab, you will see the list of requisites to be fulfilled. This list varies in function of your requested role's (BASIC ATHLETE or ATHLETE).

The first requisite for minor athlete is to invite their parent/legal guardian to safeguard the own profile. All other requisites are BLOCKED at this point.

To proceed click on “**Legal Guardian**”

In this form, the contact information, name and date of birth of the parent need to be entered and submitted.

In the case, that the parent has already an established profile (because she/he is an Official, or already a registered Legal Guardian of a brother or sister), make sure to use the same Email address as associated to that profile.

Once this is submitted, the parent will receive an invitation email to accept this role.

After submission, the status of this requisite will change to REQUESTED. The next steps need to be done with the profile of the parent.

BIATHLON FAMILY PROFILE

Legal Guardian
MISSING

GDPR Consent
BLOCKED - LEGAL GUARDIAN not established

ID Document
BLOCKED - LEGAL GUARDIAN not established

Profile Image
BLOCKED - LEGAL GUARDIAN not established

Profile Roles **Requisites** About Schedule Accreditation

BIATHLON FAMILY PROFILE

Legal Guardian
MISSING

As you are a minor, you need to invite your Legal Guardian (most likely your father or your mother) to establish his own **BIATHLON FAMILY PROFILE**. She or he has to fulfil it's own requisites and give consent to be effectively your Legal Guardian. In case your legal guardian has already it's own BIATHLONFAMIL PROFILE, make sure to use the Email address she/he uses for the profile.

LEGAL GUARDIAN:

Email *
enter email of your legal guardian

Given Name *
enter given name of legal guardian /50

Family Name *
enter family name of legal guardian /50

Gender
☒ M ☐ W

Date of birth *
dd /mm/ yyyy

Submit

Profile Roles **Requisites** About Schedule Accreditation

Legal Guardian
REQUESTED

Your Legal Guardian has been contacted by email. She/he is now required to fulfil the necessary steps on her/his Biathlon Family Profile.

Profile Roles **Requisites** About Schedule Accreditation

THE PARENT PROFILE

Unlike the athlete itself, once the LEGAL GUARDIAN information has been submitted from the Child profile, an invitation Email is sent.

Also in this case 2 links are offered. One to confirm/accept the role as legal guardian for the person mentioned in the Email, and one to decline.

If the Email is not received, check Junk Email/Spam folders. Check also if the correct email address was entered when submitting the information from the Child's profile.

Date of birth	03 Aug 2012
Sex	male

If you agree, this role will be added to your existing **BIATHLON FAMILY PROFILE**.

The new role may have additional requisites you need to fulfil in order to be registered at IBU events.

[YES, I CONFIRM THAT THIS ROLE IS ADDED TO MY PROFILE](#)

[NO, I KNOW NOTHING ABOUT IT, PLEASE DO NOT ADD THIS ROLE TO MY PROFILE](#)

This operation can be done only once and must be done before 15 Aug 2026 14:27

Clicking the CONFIRM link, authenticates you directly to your PROFILE. Check your REQUISITES.

In order to be fully eligible as LEGAL GUARDIAN, you need to

- Sign the **GDPR Consent**
- Upload an **ID Document**
- Sign the **Authorization of Legal Guardians**

Attention: Upload the PARENTS ID Document in the PARENTS profile. Your child's ID document is uploaded to the Child's profile.

BIATHLON FAMILY PROFILE

GDPR Consent
SIGNED

ID Document
NOT APPROVED

Authorization of Legal Guardians
MISSING

Profile Roles **Requisites** About Schedule Accreditation

Once this REQUISITES are fulfilled (status is GREEN), when you check the status of your Role(s):

LEGAL GUARDIAN

FOR: Lukas Winkler, born 3 AUG 2012

MISSING REQUISITES

Profile Roles **Requisites** About Schedule Accreditation

NOT READY YET

LEGAL GUARDIAN

FOR: Lukas Winkler, born 3 AUG 2012

IBUId: 8775T12104197101

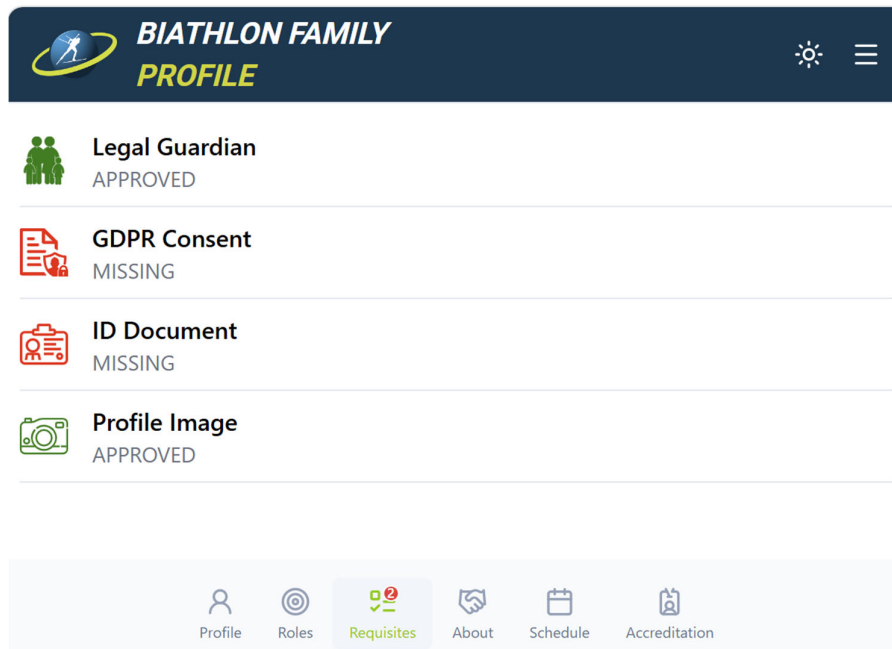
ACTIVE

Profile Roles **Requisites** About Schedule Accreditation

GOOD, CONTINUE WITH CHILD'S PROFILE

COMPLETING THE CHILD'S PROFILE

Once the LEGAL GUARDIAN requisite has turned GREEN, the remaining requisite unblock and can be fulfilled with the Athletes profile:

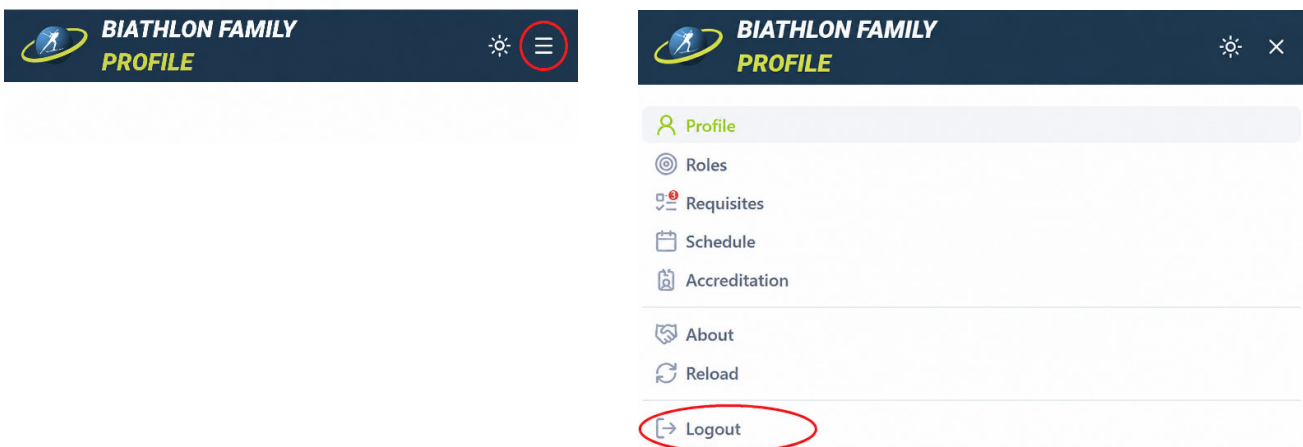


This screenshot shows the current requisites for BASIC ATHLETES. There might be additional requisites once you are promoted to an ATHLETE also eligible for IBU Junior Cups, IBU Cups and Junior World Championships.

DEALING ON THE SAME DEVICE/BROWSER WITH BOTH PARENT AND CHILD PROFILES

Once authenticated in biathlonfamily.com, you will remain authenticated until you explicitly LOGOUT.

You can to this from the application menu or by clicking LOGOUT in the profile view.



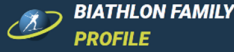
It is important to logout when you are not using a personal device or if you are working with both child and parent profile in the same browser and device.

ACCESS YOUR PROFILE (WITHOUT INVITATION EMAIL)

The invitation Emails are just a useful shortcut to quickly access the system and accept the role.

The links in the emails expire after a few days for security reasons. If you missed to use the links you can still regularly access to your profile. Just navigate to <https://biathlonfamily.com>

In the case you are authenticated already, your profile page will be shown. Otherwise click login and enter the Email address associated to your profile:





PROFILE SYSTEM

**WELCOME TO THE
BIATHLON FAMILY**

 Login





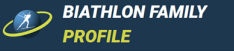
**Login**

Submit email address to receive a one-time password

Email *

Continue

A one time password (OTP) will be sent to you by Email, enter it in the next step:





**Login**

Enter the one time password received by email. If you did not receive an email, please check your spam folder or try again.
The OTP is valid for 10 minutes. In case of multiple attempts, please use the most recent OTP received.

OTP

Continue

No Email received? - try a different one

In case you did not yet ACCEPT (or reject) a role submitted by a National Federation, you can do this now from the ROLES view:





NF SPORT OFFICIAL

NOT RESPONDED BY YOU 

MEMBER FEDERATION: **TST - Test Country**

Contacts: 

Email: test5@siwidata.com

Phone: not entered

✓ Accept invitation

✗ Reject Invitation

 Edit Contacts