

## **ANNEX 5**

# **HOST BROADCASTERS & TV/RADIO**

### **Dear Rightsholders,**

Due to the ongoing COVID-19 pandemic and to ensure your wellbeing, the IBU, in co-operation with Eurovision Sport, has established TV requirements and rules for the BMW IBU World Cup events and the Biathlon World Championship next season.

These rules have been developed based on guidance from the IBU's Medical Advisory Group. These guidelines are intended to maximise opportunities for the rights-holding TV/Radio broadcasters while recognising and respecting the difficulties presented by the current situation.

The guidelines are based on Annex 4 / Media Guidelines and complementary to the relevant COVID-19 IBU Event Guidelines, issued by IBU on 11 September 2020:

<https://www.biathlonworld.com/about-ibu/inside-ibu/staysafe/>

**Please consider this document as a working document which will be up-dated when applicable and needed.**

In case of any questions, please contact: **Bettina Vecchi** – Eurovision TV Delegate  
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## 1. COVID-19 TESTS & MASKS

- ▶ TV Rightsholders and Host Broadcasters are required to arrange their own test prior to arrival.
- ▶ All participants have to provide a proof of a (negative) COVID19 test and need to sign the COVID19 declaration (Annex 1) to agree with all measurements and restrictions taken to secure the event bubble.
  - The proof of the COVID19 test shall be provided in English language
  - Eurovision TV Delegate will provide you with information on how, when and to whom the relevant documents have to be provided.
- ▶ Please consider the national regulations of the relevant host country on validity of the test (number of hours prior to entry of host country).
- ▶ If otherwise not regulated by the host country, the test shall not be older than 72 hours upon departure.
- ▶ For TV crews that travel directly from venue-to-venue (without returning to their home country in between events), IBU kindly offers a facilitated procedure under its test regime for the relevant crew members. Please consider:
  - Registration applies - The Eurovision Sport TV Delegate will inform accordingly
  - Exact procedures and provider are subject to confirmation - The Eurovision Sport TV Delegate will inform accordingly
  - Costs shall be borne by the relevant TV organisation
- ▶ Hygiene masks must be worn at all times in the following areas:
  - Within the stadium/accredited areas, including closed rooms and outside (also in the Mixed Zone)
  - In official hotels/accommodation
  - In official transportation vehicles
- ▶ Besides disposable surgical masks, cloth masks are allowed.
  - Please ensure to change disposable masks daily and to wash cloth masks respectively on a daily basis as well.

## 2. REPORTING

- ▶ A positive COVID-19 test result must be reported **immediately** to the IBU and OC designated COVID-19 contact person(s).
- ▶ In case you feel unwell, contact the OC & IBU designated contact persons **immediately**
  - Relevant contacts will be provided about a week prior to the relevant event via the Eurovision TV Delegate
- ▶ Self-isolate at the venue/in your hotel
- ▶ Wait for a test to be conducted
- ▶ Self-isolate while you wait for the test result and await further instructions from the OC & IBU designated contact persons.
- ▶ In case of a positive test result further measures and tests will be coordinated by IBU and local health authorities.

## 3. CONTACT TRACING APP

- ▶ In case a national Contact Tracing App is available for download, please use it!
- ▶ Relevant details will be shared with the TV/Radio Broadcasters and the HB's in advance of each event via the Eurovision TV Delegate.

## 4. ACCREDITATION

- ▶ All TV/Radio Rightsholder- and HB accreditations will be handled via the IBU MemberCenter as in previous years.
- ▶ Accreditation numbers shall be kept reasonable and will be reviewed by IBU and Eurovision.
  - Where need be, the number requested will be discussed with the relevant broadcaster and eventually reduced.
  - If limited people presence in accredited area will be announced by national regulations on short notice and/or on-site only, all present TV organisations and the HB will be requested to reduce the number of on-site staff accordingly. Numbers will be reviewed and discussed on an organisation-by-organisation basis at the venue.
- ▶ Accreditation will only be handed out with proof of a valid negative COVID-19 test and completion and duly signed IBU COVID-19 declaration (Annex 1).
- ▶ Each Broadcaster to assign a responsible person for the collection of the accreditations.

- Procedures will be explained in the separate TV Accreditation Guide that will be released in due course by Eurovision Sport.
- ▶ The following accreditation deadlines apply:
  - IBU World Cups: 2 weeks prior to event
  - IBU World Championship: 4 weeks prior to event

**Please await the TV Accreditation Guide which will be provided to you by the Eurovision Sport TV Delegate.**

## **5. ZONING PLANS**

- ▶ The ways on the venue will change significantly and it is likely that longer ways have to be accepted since the various groups cannot mix on their way to certain zones.
- ▶ This information will be provided on a venue-by-venue basis and will be shared with you in advance of the relevant event via the Eurovision Sport TV Delegate.

## **6. AREA / ZONE ACCESS**

For easy reference, please refer to the Factsheet on the last page of this document.

Please note that the HB (Host Broadcaster) has priority access to ensure that the World Feed can be provided in the usual quality.

Please find below additional points that need to be considered for the specific areas:

### **▶ Media Center:**

- Access in general granted
- Usual distance rules and mask wearing apply
- Services: The services in the media centre will be reduced (including catering, printing, information desk) and journalists attending the events will need to prepare in a way that they are self-reliant.
- Meals: There will be an area at the venue for meals but what will be offered will be significantly reduced from previous years. Drinks (sealed bottles) in the Media Center will be provided but again media are requested to bring their own supplies to ensure they are self-reliant.
- Working space must be booked in advance
- Booking deadline will be the same as for accreditations = 2 weeks prior event
- World Championship in Pokljuka 2021 is handled separately

- Desk assignment will be handled in co-ordination between IBU Media and the Eurovision TV Delegate.
- If space is limited, requested number of working spaces may be reduced respectively.
- The Eurovision Sport TV Delegate will inform you accordingly on the assigned number of working spaces in the Media Center.

► **Mixed Zone:**

- Bookable service as usual (via HB) and positions will be assigned accordingly.
- Hygiene masks shall be worn by all crew members
- Athletes / Interview partners may keep their hygiene masks on.
- Security corridor of 1.5 meter will be in place between mixed zone position and the interviewee.

► **Press Conferences:**

- There will still be the usual IBU press conferences after each competition.
- However, athletes will not meet the media in the same room.
- All press conferences will be available via video. More specific details of the format, process and distribution for press conferences will be published closer to the events.

► **Cabling:**

- Schedules for cabling will apply.
- Schedules will be communicated in advance via the Eurovision TV Delegate
- Usual distance rules and mask wearing apply

► **Course/Track:**

- Decision about designated TV areas / camera platforms on the course will be made closer to the event.
- Broadcasters interested in such positions shall place their bookings as usual via the HB.
- TV Experts have limited access to the course. Please consider:
- 1 TV Expert bib per TV Organisation only
- Must be pre-announced/booked in advance via the Eurovision Sport TV Delegate
- Time-slots need to be respected. Relevant schedules will be made available prior to the event via the Eurovision Sport TV Delegate
- Interviews with Athletes and any team members (including technicians) on the course are not allowed.



► **Commentary Positions & Office Containers**

- Both services are subject to usual booking process via the HB.
- Distancing regulations shall be considered and are the responsibility of the broadcaster.

► **Shooting Range - TV Corridor:**

- In principle there is no media corridor at the shooting range. However, depending on space availability at the relevant venue, bookable positions, i.e. ENG crews for unilateral productions, may be available for TV organisations.
- The Eurovision TV Delegate will inform the broadcasters accordingly and inform on next steps and guidelines.

► **Shooting Range - Camera positions:**

- The usual unilateral camera positions in "shooting huts" or behind walls can be booked via the HB as usual.

► **Studios / Presenter Positions**

- Both services are subject to usual booking process via the HB.
- Distancing regulations shall be considered and are the responsibility of the broadcaster.
- Team representatives, Athletes and Officials cannot be requested as studio guests
- Other studio guests are allowed, as long as they are accredited.

► **Tribunes**

- In the case that spectators are not allowed into the venue/stadium, empty tribunes can be used by the broadcasters for presenter/stand-up positions.
- If a limited number of spectators is allowed into the venue, options will be reviewed with the OC, where and when the tribunes could be accessed by the broadcasters for presenter/stand-up positions.
- In both cases, the Eurovision TV Delegate will keep the broadcasters informed on possible opportunities.
  - These positions will be subject to booking in advance. Relevant procedure and timeline will be communicated by the Eurovision TV Delegate

**Please note that all bookable services are subject to space and availability.**

**If positions / services are not booked and confirmed in advance, access cannot be granted.**

**Please ensure that your on-site crews are aware of the outlined procedures.**

► **NO Access**

- **Strictly no access** is granted to the following zones:
  - **1** - Waxing and Team cabins
  - **4a** - Warming up area before the start
  - **4b** - Finish exit area
  - **5** - Start / finish areas
  - Flower Ceremonies

## **7. ACCESS TO TEAMS / ATHLETES & INTERVIEW OPPORTUNITIES**

- Media representatives physically attending the event will not be able to have direct access to athletes, teams, official delegation members, competition areas or team zones (except Mixed Zone).
- Please note that the IBU COVID-19 protocols stipulate that there is no direct contact between the various groups at all – including outside the biathlon venue. Journalists cannot mingle with other groups and shall limit social contacts.
- Within the stadium, interviews are only possible in the Mixed Zone.
  - Interviews shall be arranged with the Media Attaché of the relevant Team.
- Flash interview is conducted by IBU TV with the 1st ranked athlete after each race and will be made available as usual on the World Feed.
- Interview options outside of the official areas
  - It is the team's decision if they wish to give such interviews. If a request is declined, please respect it. The IBU advises its teams that they stick to the principles presented in the Covid-19 event guidelines at all times and do not allow contact to other groups, esp not invite them into their hotels. This includes media opportunities which shall be done with distancing, ideally outside and in short time frames.
  - Such interviews shall be arranged with the Team Media Attaché. IBU Media and the Eurovision TV Delegate shall be made aware of such request.
  - All distancing and hygiene rules must be respected at all times.
  - A contact list of the Team Media Attachés will be made available via the Eurovision TV Delegate.

## 8. INFORMATION PROVISION SUMMARY

As mentioned several times in this document, The Eurovision TV Delegate will provide you with the following documents as soon as available:

- ▶ TV Accreditation Guide, including
  - on how/when to provide proof of the COVID19 test and completed/signed Health declaration
  - accreditation collection
- ▶ IBU and OC Contact Person for reporting on positive COVID19 tests or when feeling unwell
- ▶ Tracking APP information of the relevant Host Country
- ▶ Routing/Zoning plans prior to each event
- ▶ Booking procedures, timelines and rules & regulations for the following areas:
  - Media Center Working Space
  - Shooting Range TV Corridor
  - TV Expert track access
  - Access to (empty) spectator tribunes for presenter/stand-up positions.
- ▶ Cabling Schedules
- ▶ Press Conference format and transmission
- ▶ Team Media Attachés contact list



## 9. FACTSHEET

Subject to change

Subject	"TV Rightsholders Guidelines"	HB Guidelines	Comments
Testing & Masks			
Covid Test - Timeframe	not older than 72 hrs	not older than 72 hrs	Consider national regulations of Host Country
Covid Test - Costs	to be borne by TV Organisation	to be borne by HB	
"Covid Test - Test possibilities for travelling crews (direct travel from venue-to-venue)"	Possible via IBU testing system	"n/a - Tests to be taken in home/host country"	"Registration system applies See Annex 5, chapter 1"
Covid Test - Result documentation	Doctor's/laboratory confirmation in English language		
Covid Test - Result documentation provision	TBC		See Annex 5, chapter 1 & 8
Health Declaration	Yes - duly completed and signed		See Annex 1
Health Declaration - Document provision	TBC		See Annex 5, chapter 1 & 8
Tracing APP	yes, if available/applicable		"Information will be provided See Annex 5, chapter 3 & 8"
Minimum Distance to be kept	1.5 meter		
Face Mask to wear at event/venue - @entire event venue	Yes		"Mask types: disposable surgical masks & cloth masks See Annex 5, chapter 1"
Face Mask to wear at event/venue - in closed rooms	Yes		
Face Mask to wear at event/venue - in official hotels/accommodation	Yes		
Face Mask to wear at event/venue - in official transportation	Yes		
Reporting			
Feeling unwell	Inform OC & IBU designated contact persons		See Annex 5, chapter 2
Positive test results	Inform OC & IBU designated contact persons		
Accreditation & Zoning plans			
Accreditation Deadlines	"WCs: 2 weeks prior event WCH: 4 weeks prior event"		"Separate TV Accreditation Guide to follow in due course. See Annex 5, chapter 4"
Accreditation number caps/limitations	To be applied if national regulations apply		
Accreditation collection procedure	To be collected by one (1) assigned person/organisation		
Routing/walking directions	TBC - venue-by-venue specific zoning plans apply		See Annex 5, chapter 5 & 8
Area Access			
Access to Sport relevant areas	No		
Media Center - General Access	Yes	No	
Media Center - Working space	Yes - only if booked in advance	No	See Annex 5, chapter 6
Mixed Zone	Yes		See Annex 5, chapter 6

Subject	"TV Rightsholders Guidelines"	HB Guidelines	Comments
Press Conference - in person	No		
Press Conference - digital version	Yes - Made available		See Annex 5, chapter 6
Cabling	Yes - schedules will apply		See Annex 5, chapter 6
Course/Track - Camera positions - HB	No	Yes	See Annex 5, chapter 6
Course/Track - Camera positions - unilaterals (RH positions)	Yes - only if booked in advance	No	
Course/Track - TV Experts access	"Yes - only if booked in advance & limitations apply"	No	See Annex 5, chapter 6
Commentary positions	Yes		"Rightsholder own hygiene regulations apply See Annex 5, chapter 6"
Containers (offices/IBC)	Yes		
Field of Play - Warm-up area (4a)	No	Yes - Limitations apply	See Annex 5, chapter 6
Field of Play - Finish area (4b)	No	Yes - Limitations apply	See Annex 5, chapter 6
Field of Play - Special Rightsholder requests	No	No	See Annex 5, chapter 6
Field of Play - Flower Ceremony	No	Yes - Limitations apply	See Annex 5, chapter 6
Shooting Range - Media corridor	"Partially yes - venue-by-venue specific only = TBC Only if booked in advance & limitations apply"		See Annex 5, chapter 6
Shooting Range - Photographer positions (lane 1)	No	Yes	See Annex 5, chapter 6
Shooting Range - Camera positions - HB	No	Yes	See Annex 5, chapter 6
"Shooting Range - Camera positions - unilaterals (RH positions/shooting huts)"	Yes - only if booked in advance	Yes	See Annex 5, chapter 6
Studios	Yes - only if booked in advance	Yes	See Annex 5, chapter 6
Studios - Guests (except Teams/Athletes/Officials - see below)	Yes - limitations apply		See Annex 5, chapter 6
Tribunes - if empty/no spectators	Yes - only if booked in advance		See Annex 5, chapter 6
Tribunes - partially occupied by spectators	TBC - venue-by-venue specific zoning plans apply		See Annex 5, chapter 6
Access to Teams/Athletes & Interview possibilities			
Access to Teams/Athletes	No		
Access to Team Hotels	No		
Course/Track - Interviews during training	No		
Waxing and Team cabins	No		
Flash Interview (1st ranked)	No	Yes	Conducted by IBU TV for HB
Mixed Zone	Yes, if agreed with Team Media Attachée in advance		"The Mixed Zone is the only interview area within the stadium/accredited area. See Annex 5, chapter 7"
Studios - Athletes/Teams/Official delegation availability	No		See Annex 5, chapter 7
Interviews - IBU ExBo Members & IBU staff	No	Yes - Limitations apply	See Annex 5, chapter 7
Interviews outside accredited/official venues	Yes, if agreed with Team Media Attachée in advance		See Annex 5, chapter 7