



## **Biathlon Alberta Training Centre**

### **Career Opportunity: Assistant to the Head Coach**

This role is a full-time contract position for the 2024-25 season starting in the spring of 2024 until April 30, 2025, with the intent to extend the contract in the future for the following season(s).

#### **Overview**

The Biathlon Alberta Training Centre (BATC) was created in April 2011 to provide focused year-round training to biathletes aged 18 to 23 years. The BATC is managed by Biathlon Alberta, a volunteer-driven sports organization and recognized leader amongst provincial sports organizations in Canada. The Biathlon Alberta Training Centre, located in Canmore, AB, is dedicated to developing committed athletes and assisting them in reaching their full potential in the sport of biathlon. As a training centre, our goals also are to further the development of programs and services for all athletes, coaches, and officials to strengthen the sport in Canada.

#### **Summary**

Reporting to the Head Coach of Biathlon Alberta the BATC Assistant Coach is responsible for leading, and executing the vision and direction of Biathlon Alberta's high-performance program while building and maintaining a culture of excellence and accountability and fulfilling the Head Coach's duties during its absence. The full-time position is based in Canmore, AB, and requires significant schedule flexibility, including evenings and weekends. In addition, frequent travel will be required both in Canada and internationally.

#### **Duties / Responsibilities**

- Deliver coaching services to BATC athletes and Team Alberta
- Support the Head Coach in the delivery of an athlete development program that supplements existing local, regional, and national programs, respecting the "Long Term Athlete Development (LTAD) Model"
- Assist the Head Coach in the preparation and monitoring of the annual training plans for all BATC athletes
- Plan, develop and implement training sessions as needed

- Assist in planning and implementation of BATC domestic and international training camps and race opportunities
- Motivate and prepare BATC athletes for competitive events or games
- Assist in the evaluation and analysis of athletes' performances
- In cooperation with the Head Coach ongoing talent ID and recruitment of potential BATC athletes
- Work with the BATC Head Coach and General Manager to ensure that all programs are aligned to reach common goals and objectives
- Create with the Head Coach a positive, synergistic and cooperative working relationship with Biathlon Canada and all Alberta club coaches
- Ensure that the BATC athletes are working in an environment that is inclusive and performance-centred.
- Work closely with the Head Coach on the scheduling of the program delivery

### **Skills and Qualifications**

- NCCP Competition Development Certified as a minimum, or equivalent (international) education/ experience in biathlon (further coaching qualification in Cross Country would be an asset)
- Strong knowledge of shooting & ski technique assessment and implementation
- Previous coaching experience in a high-performance setting
- Demonstrated experience in program design and athlete testing
- Experience as a wax technician
- Excellent understanding of Biathlon Canada's Long-Term Athlete Development Program
- In-depth knowledge of the biathlon competition rules
- Great time management skills
- Valid First-Aid and CPR C certifications
- Valid PAL
- Alberta class 4 driver's licence (within the first 2 months after starting the position)
- Working knowledge of Google Suite and MS Office programs
- Willingness to work unregular hours and on weekends.
- Must provide a valid Criminal Record Check including Vulnerable Sector Verification (upon hiring not older than 6 months)
- Completion of the Safe Sport Training module by the Coaching Association of Canada within 2 weeks after starting in the role
- The applicant needs to be legally eligible to work in Canada

All coaches employed by Biathlon Alberta and/or the BATC are subject to the Biathlon Alberta Code of Conduct. The preceding description is a partial list of all duties and responsibilities required of the Assistant Coach. The Assistant Coach will be required to perform other duties as assigned. This job description will be updated regularly to reflect changes.

## **Salary**

We will pay a competitive salary based on the qualifications of the applicant

## **Apply**

Please send your application to Biathlon Alberta's General Manager, Elmar Heger, at GM@biathlon.ca. Please include a cover letter and a resume with your application.

**The position will be open until a qualified candidate has been identified.**