



November 2023

IBU COACH EDUCATION - BASIC COURSE

Terms & Conditions

1. PREAMBLE

- 1.1. The Basic Level Course is an introduction to biathlon coaching.
- 1.2. It has been specifically designed to provide candidates with the principles and practices of shooting, skiing, and safe and ethical coaching of biathlon sessions to youth athletes and beginners using the activities provided through this course program, equipping coaches with the necessary skills and resources.
- 1.3. All IBU courses are facilitated to maximize candidate involvement in a high-quality learning environment. This will be achieved by blended educational activities that involve online education, group workshops in the classroom, discussions, and the opportunity to practice under the leadership of approved IBU Educators and international experts.
- 1.4. The IBU Basic Level Coach is considered equivalent to the International Council for Coaching Excellence (ICCE) Coaching Assistant role. Please read the [IBU Coaching Framework](#) for more information.

2. CONTENT

- 2.1. With the support of the IBU Academy Working group, the content of the Basic Course was split up into the following practical and theoretical modules:
 - a. Shooting
 - b. Skiing Technique
 - c. Equipment



- d. Biathlon Performance
- e. Applied Training Science
- f. Exercise Physiology
- g. Coaches Soft Skills
- h. The Business of Sport

2.2. The content will be adapted depending on the level of education of the Coach.

2.3. Coaches will have to complete practical lessons with IBU Educators as well as practical hours in a club, NF, or an IBU-IOC Camp.

2.4. The IBU has the right to change and adapt the content of this course at any time.

3. APPLICATION

3.1. Application process

3.1.1. The application process is open to every National Federation member. Coaches from the C, D, and E categories within the NFs development structure are prioritized.

3.1.2. Each NF Member may apply for a maximum of two (2) candidates. Should an NF Member apply for two (2) candidates, they may not be of the same gender.

3.1.3. Every application must be done via the [IBU SCOPE](#) online application system.

3.1.4. Deadline for applications will be announced on [IBU Academy's website](#) and all NFs will be informed via IBU SCOPE.

3.1.5. Applications containing inaccurate or incomplete information may be declined.

3.1.6. Each Basic Course is limited to a maximum of 20 participants and a minimum of 15 participants is required to run the course.



3.2. Key requirements

3.2.1. Every candidate must meet the following requirements to be considered for participation in an IBU Basic Course:

- a. Motivated candidates with basic biathlon knowledge, PE teachers, and former athletes;
- b. Desire and aptitude for coaching, with a passion for helping and supporting others;
- c. English spoken and written at an intermediate level (B1);
- d. Ability to fully participate in the course and complete all required assessments;
- e. Ability to complete all online tasks via the IBU e-learning platform;
- f. Proof of sufficient liability and accident insurance;
- g. Potential to positively impact biathlon coaching and development in their region and country;
- h. Agree to abide by the IBU Conditions of Participation for IBU Academy Courses;
- i. Letter of recommendation from the NF the Coach is affiliated with;

3.2.2. The candidates must upload a language check video after provisional selection on the IBU e-learning platform. The IBU may interview the candidates regarding their English skills.

3.2.3. Courses certificates issued by other organizations may be recognized by the IBU Academy working group. This will be done on a case-by-case basis.

4. COURSE CONDUCT

4.1. E-learning Platform

4.1.1. The content of the IBU Coaches Education will be provided on the E-Learning Platform "[Learning Suite](#)". Learning materials and assessments that are to be completed will be available on the platform.



- 4.1.2. Participants of the Coaches Education course will get access to this content for the time of their education.
- 4.1.3. Upon acceptance of their application, participants will be issued with an IBU e-learning password and username. Such passwords and usernames must be used by the concerned participants only.
- 4.1.4. Participants will be required to complete online tasks and assignments before and after the respective course weeks. Participants will be informed appropriately. Failure to do this may result in the participant being removed from the course.
- 4.1.5. After appropriate preparation time, participants must complete an exam, with a maximum of three attempts. If the exam is not passed after three attempts, the participant will not receive a certificate of completion and the NF must cover 50% of the total course costs.

4.2. **Course Events**

- 4.2.1. The IBU will provide courses for all education levels according to their respective syllabus in force. The syllabus for the Basic Course can be found [here](#). The IBU will announce the courses in time via the [IBU Academy's website](#) and [IBU SCOPE](#).
- 4.2.2. The following events are planned for this level:
 - 24-30 April 2025 in Salzburg-Rif (AUT) and Ruhpolding (GER)
- 4.2.3. The remaining education hours of the syllabus will be covered by e-Learning in the IBU Learning Platform "[Learning Suite](#)".
- 4.2.4. Participants must accomplish 80% of the in-person course, 100% of the e-learning tasks, and 30 practical hours.



4.3. Withdrawal

- 4.3.1. In case the participant doesn't meet the requirements from Article 3.2, the IBU reserves the right to withdraw a participant from the course.
- 4.3.2. In case of late cancellation (later than one month before the first course day) or a withdrawal during the course period, the NF must cover the total course costs.
- 4.3.3. The IBU reserves the right to withdraw a participant from the course in the event that such participant has breached the IBU Integrity Code.

4.4. Certificate

- 4.4.1. The IBU will issue an IBU Certificate upon completion of the course.
- 4.4.2. The recipient of such a certificate will be eligible for the First Level Course.

5. COSTS AND FUNDING

5.1. Course fee

- 5.1.1. The fee to enter the Basic Course is € 1.500,00 per participant.
- 5.1.2. The fee must be covered by the NF that nominated the individual. Financial support for NFs will be provided - see Article 5.3.
- 5.1.3. The fee does not include any accommodation or travel costs.



5.2. Other costs

- 5.2.1. The IBU will arrange and cover the participant's accommodation including lunch and dinner for the events listed in Article 4.2.2. of these Terms & Conditions.
- 5.2.2. Besides the travel refund (Article 5.3.3.) no other travel arrangements and/or costs will be covered by the IBU.

5.3. Financial support

- 5.3.1. NFs can apply for financial support from the IBU development department for the participants to cover the course fee, and accommodation and to support with travel expenses.
- 5.3.2. The IBU will apply for the Olympic Solidarity (OS) for Coach education support. In case, a participant is supported by the IOC, the NF/Participant must accept this offer. If approved, it requires communication with the National Olympic Committee (NOC), submitting the application to OS, and reporting travel costs to your NOC.
- 5.3.3. The IBU will refund the NF Members for each trip (based on the direct distance between the participant's main residence and the course place) to the events mentioned in Article 4.2.2. of these Terms & Conditions the following amount (this doesn't affect participants with OS support):

• 0 to 250 km	€ 100,00
• 251 to 500 km:	€ 200,00
• 501 to 1.000 km:	€ 400,00
• 1.001 to 1.500 km:	€ 600,00
• 1.501 to 3.000 km:	€ 800,00
• 3.001 to 5.000 km:	€ 1.000,00
• 5.001 to 10.000 km:	€ 1.200,00
• 10.001 to 15.000 km:	€ 1.400,00
• More than 15.001 km:	€ 1.600,00



IBU CONDITIONS OF PARTICIPATION FOR IBU ACADEMY COURSES

AGREEMENT TO BE BOUND BY APPLICABLE RULES

I, the undersigned coach education participant,

Contact Person

For more information about the IBU Academy education and assistance with the application process, please contact the IBU Head of Academy, Gerold Sattlecker at: gerold.sattlecker@ibu.at

Place and Date

Name and Signature of NF Representative (President or Secretary general)

Name & Signature of Participant