



## FAQ - Research Grant Programme 2023/2024

### 1. How can I apply for the IBU Research Grant Programme (RGP)?

Applicants must be registered in the IBU Scope online application system first. The registered applicant get access to the project guidelines and forms. Applications must be submitted using the online form available only.

### 2. When can I apply for the 2023-2024 IBU RGP?

The IBU Research application process will be open from Monday 12 December 2022, in the IBU Scope online application system. Applicants may apply until 31 March 2023.

Applicants are encouraged to commence and submit their application as early as possible during the application period, ensuring you will not have any last-minute technical problems.

### 3. How can I be sure my application has been submitted?

Once you have completed your application and click on the Submit application button - a notification will appear advising that your application has successfully been submitted. Furthermore, during the review process, you will be notified by the IBU project leader in case of any additional information requirements. You will have access to your application at any time, and you may monitor the review process of your application.

### 4. How long will it take to have my application assessed?

The processing time for applications takes between 4-5 weeks and is proceeded by the IBU Research Grant Working Group. All applicants, both successful and unsuccessful, are notified of the outcome of their application.

### 5. If my application has been unsuccessful, can I be provided with information as to why?

The department does not provide individual feedback to unsuccessful applicants.

### 6. Should I submit additional documents not listed in the supporting documents of the applicant guidelines?

No. Applicants should not include additional documents that are not listed in the supporting documents table as they will not be considered.

### 7. How much funding would each research project receive?

The IBU allocated 50 000 EUR for the 2023/2024 programme. The RGWG decides on the exact level of funding on a case-by-case basis; however, the maximum award per individual grant is €10,000 and €20,000 for joint applications.



8. Which costs can be funded?

The IBU funds travel costs for the project, specialised software and other equipment needed, writing/publication expenses and the allowance (working hours for the project) of the investigator(s). Regarding allowance: This amount is not allowed to be more than 50 % of the total IBU funding.

9. Is ethics approval required to conduct the research?

Yes, in case studies involving human participants, we require evidence that the research ethics committee has approved the research.