

IE planetpayment.com

### Shannon Airport Shannon Departure Lounge USA PRE-CLEARANCE GATES 8-14 SHERIDAN BAR & RESTAURANT GATES 1-6 DUTY FREE SHOP

- Return your completed Tax Free form to the Planet Refund Point in Dublin Airport (Terminal 1 or Terminal 2) or at Shannon Airport. Completed forms can also be returned to the drop off location at Cork Airport, Ireland West & Farranfore Airport.
- 2. The process at the airport is very simple, average waiting time is only 1 minute.
- 3. Our staff at the airport will help you complete the process quickly.
- 4. Individual purchase items with a value over €2000 require a stamp by an EU Customs official. This must be obtained from your final departure point from the EU. In this instance it is advisable to arrive at the airport earlier than usual.
- 1. 请将填写完整的退税单返还到都柏林机场(T1/T2航站楼)或香农机场 Planet退税服务点。
- 2. 机场的退税流程非常简便,平均等待时间大约只需1分钟。
- 3. 我们的工作人员会在机场协助您快速办理退税。
- 4. 如果单件商品的购物金额超过2000欧元,则必须由欧盟海关官员盖章验证。 您必须在最终离开欧盟的地点取得海关验证。这种情况下,您最好比平时更提前 一些时间到达机场。

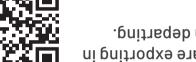


Return your competed form to our Planet refund point at the airport to secure your refund

Tax Free



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Please keep goods you are exporting in your hand luggage when departing.

See airport maps overleaf.

Please return your completed forms on departure to our Planet desks at the airport to secure your refund.







Forms enclosed



### **Important**

GB Residents (Excl. Northern Ireland) can shop Tax Free. GB visitors are allowed shop Tax Free within their Import Duty Allowance of £390 or the Euro equivalent. Vat and duties must be paid on imports over this value.

Remember: Irish Nationals resident in GB & other Non-EU countries are eligible to shop Tax Free.

In Ireland, retail price includes sales tax. You must spend a minimum of €75 per transaction to qualify for a refund. Follow these steps to get your refund.



### 1. Complete your form

Select your refund method, choosing between multiple options including your own Non - EU Credit Card, cash refund or your own Alipay account. Goods must be exported 3 months after month of purchase.

选择您的退税方式,可供选择的退税方式有多种,包括您自己的非欧盟信用卡、现金退税或支付宝。购买的商品必须在3个月内离境。



### 2. Return your Tax Free form

Return your fully completed form with your own Non-EU credit card or Alipay details to receive your refund. In Ireland you can return your forms at the Planet Tax Free desk at the airport.

交回填写完整的退税单并提供您的非欧盟信用卡或支付宝详细信息,以此获得退税。在爱尔兰,您可以在机场将退税单交回到机场处的Planet 退税服务台。



Cash refund forms must be returned to Planet Airport Desks within 21 days of receiving your cash refund.

Our Airport staff will help you complete the process.



### **Get Customs approval**

Individual forms with a single item over €2,000 require a stamp by an EU Customs official. Our staff will assist in contacting Customs, however, should you be travelling outside of opening hours you can contact Customs directly by simply picking up the courtesy phone which is located in the Vat refund area, beside the Planet desk.

如果退税单包含价值超过2000欧元的单件商品,则必须由欧盟海关官员盖章验证。我们的员工可帮助您联系海关,不过,如果您在工作时间之外出行,您可以拨打 Planet 服务台旁边的退税区的免费电话,直接与海关联系。

# How to fill in the Tax Free form

## 如何填写退税单

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Permanent address 常住地址

Planet Payment Ireland remont Road, Dublin 4, Ireland planetpayment.com

0001 10:18 40

Price incl. VAT Price excl. VAT VAT Refund amount Description of goods Example City VAT no. 12345678 Sweaters EUR 742.00 EUR 618.31 EUR 123.69 EUR 89.04

Sam SHOPPER DETAILS

Merchant signature

Spring Avenue, 27540 Raleigh, USA Permanent address Robert Brown

Date arrived in EU 10 / 10 / 2015 AA0123456

Date of leaving EU 20 / 10 / 2015

r.brown@example.com

Credit card no. Alipay (Zhi Fu Bao) 2468 1012 1416 1820

shopper signature Mobile no.: 1\_\_

the purchaser

Customs approval All refunds are subject to





Full name

姓名

W

Passport number 護照號碼

Arrival date and departure date 入境日和離境日

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E-mail 電子郵件

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or Alipay number 您的非欧盟信用卡或支付宝号码 Your Non-EU Credit Card

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Signature 燄凸

EU Customs approval stamp 欧盟海关验证章

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您必须先完整填写退税单,然后再交回给 Planet form before returning it to Planet You must fully complete this

EU Customs stamping is only required if the single purchase amount is over €2,000. Customs stamping must be obtained on

departure from the EU.

仅当单件购物金额超过2000欧元时,才必须由欧盟海关盖章验证。 对,才必须在离开欧盟前取得海关的盖章验证。

Goods must be physically exported from the EU by Please Note: